

# Transport for London

## Minutes of the Safety, Health and Environment Committee

Boardroom, 14<sup>th</sup> Floor Windsor House, London  
10.00am, Wednesday 18 March 2009

### Members

Christopher Garnett	Chair, Board Member
Charles Belcher	Board Member
Dame Tanni Grey-Thompson	Board Member
Judith Hunt	Board Member
Daniel Moylan	Board Member
Tony West	Board Member

### In Attendance

Gordon Sellers	Committee Adviser (for part)
Brian Wilkinson	Committee Adviser

### Staff

David Brown	Managing Director, Surface Transport
Martin Brown	Director, HSE, London Rail
Lesley Calladine	Director, Health and Safety, Crossrail
Howard Carter	General Counsel
Ek Orogun	Safety Performance Manager, Surface Transport
Graham Plant	Programme Director, Crossrail
Richard Stephenson	Director of Group Health, Safety and Environment
Mike Strzelecki	Director of Safety, London Underground
Horatio Chishimba	Secretariat Officer

### 01/03/09 Apologies and Declarations of Interest

Apologies for absence had been received from Ian Brown, Douglas Oakervee and Tim O'Toole.

The Chair welcomed Daniel Moylan as a new Committee Member to his first meeting. The Committee also welcomed Lesley Calladine, recently appointed Director of Health and Safety at Crossrail.

Christopher Garnett declared an interest in his capacity as a Member of the Olympic Delivery Authority.

### 02/03/09 Minutes of the Meeting held on 18 November 2008

The minutes of the meeting held on 18 November 2008 were approved as a correct record and signed by the Chair, subject to minute number 34/11/08 being amended to include the following sentence: The Committee congratulated Tube Lines on its success in winning two of the Safety and Health Practitioner Institution of Occupational Safety and Health 2008 Awards.



easily be made but this would be looked into. Surface Transport was satisfied that it had in place sufficient processes and expert tree surgeons to maintain trees on the TLRN.

Nine boroughs had registered with the Freight Operator Recognition Scheme (FORS) to make efficient deliveries in London while minimising disruption, CO<sub>2</sub> emissions and improving safety. The scheme was free and the aim was to have 75 per cent of boroughs registered in the near future.

An independent review of the Construction Design and Management (CDM) Co-ordinator and supporting function was undertaken by Sypol, the Health, Safety and Environmental consultants, in July 2008. The Review concluded that Surface Transport was applying the CDM regulations to an acceptable standard and the current resource of eight staff was appropriate given the volume of projects delivered.

Thirteen of the recommendations by Sypol were accepted and of these, six had been completed. A major recommendation relating to the re-organisation of the Surface Safety Team involved the CDM coordinators reporting to the Director of Road Network Management.

**The Committee noted the report.**

#### **06/03/09      London Rail Quarterly Health, Safety and Environment Report**

Martin Brown introduced the report. On 3 December 2008, an employee of Lorclon, a sub contractor to the Skanska/Grantrail Joint Venture working on the DLR (Package 6 Works), suffered fatal injuries. The British Transport Police and the Health and Safety Executive were investigating, as has the Joint Venture itself.

The Rail Accident Investigation Branch (RAIB) had issued a bulletin regarding the Bus/Tram crash that occurred on 7 September 2008. The bulletin confirmed the findings of the internal investigation report that no tram operational or infrastructure failures were responsible.

A number of East London Line GE19 Bridge incident briefings had taken place to disseminate the lessons learnt to the wider construction and engineering community. These sessions had been well received and TfL had received praise for disseminating good practice.

The Committee noted that the East London Line would be the first Overground line opened by TfL. It was agreed that Members needed to understand the programme for assuring the safety of the railway and a presentation would be given to Members in September 2009. **[ACTION: Ian Brown]**

**The Committee noted the report.**

#### **07/03/09      Crossrail Quarterly Health, Safety and Environment Report**

Lesley Calladine introduced the report and confirmed that Crossrail had adopted the TfL Group HSE Policy.

Site works had recommenced following a 'cable strike' by a sub contractor while carrying out digging work in February 2008. A full investigation had taken place and recommendations had been implemented.

Members agreed that at a future Committee meeting, they would receive an overview of forward plans, including how the interfaces with contractors and subcontractors would be managed in relation to HSE matters.

**[ACTION: Lesley Calladine]**

**The Committee noted the report.**

**08/03/09      Corporate Directorates Quarterly Health, Safety and Environment Report**

Howard Carter introduced the report. TfL's response to the London Assembly and Functional Bodies Consultation Draft of the London Climate Change Adaptation Strategy had been submitted. The draft Strategy represented an important step forward in identifying and tackling the wide-ranging risks associated with climate change. Advisers would be provided with a copy of the draft Strategy.

**[ACTION: Howard Carter]**

**The Committee noted the report.**

**09/03/09      Review of Health, Safety and Environment Leadership**

Howard Carter introduced the report. At the SHEC induction held on 5 March 2009, Members had received a 'Health and Safety leadership checklist and questionnaire' based on guidance issued by the Institute of Directors and the Health and Safety Commission on Health and Safety activities to be undertaken at Board level in the organisation. The Committee noted the responses to the questionnaire which demonstrated compliance with the requirements for effective leadership of HSE at Board level.

The Committee discussed Board Member training in HSE matters and agreed that Members should be informed how HSE risks were assessed and managed.

**[ACTION: Howard Carter]**

**The Committee noted the report.**

**10/03/09      Any Other Business**

Members discussed raising the profile of the environmental element of HSE and how performance in this important area could be more fully reported in future. Consideration would be given to how this could be best achieved.

Crossrail confirmed that it emphasised sustainability in its decision making and a section would be included in future reports.

**[ACTION: Lesley Calladine]**

There being no further business, the meeting closed at 12.20pm.

Chair: \_\_\_\_\_

Date: \_\_\_\_\_