

TRANSPORT FOR LONDON

SAFETY, HEALTH AND ENVIRONMENT COMMITTEE

**SUBJECT: HEALTH AND SAFETY IN BUSINESS PLANNING
GUIDELINES FOR 09/10 AND FORWARD**

MEETING: 4 MARCH 2008

1. PURPOSE

- 1.1 To report to the Committee on the H & S guidance in business planning guidelines for 09/10 and forward.

2. DECISION REQUIRED

- 2.1 The Committee is asked to NOTE the report.

3. BACKGROUND

- 3.1 TfL produces business planning guidelines to inform the annual business planning cycle. This paper presents the draft business planning guidelines for Health and Safety.

4. INFORMATION

4.1 Health & Safety

- Each business area's objectives from last year should be updated to support the strategic ones outlined below. When developing these objectives, each business should consider both short term plans (for 2009/'10) to mitigate areas of significant risk and longer term strategic plans aimed at improving health and safety performance and culture over a number of years (through to 2017/18).
- These objectives, along with the activities necessary for their delivery should be incorporated into a Health and Safety Plan addressing the short and longer-term deliverables.
- TfL is committed to continuous improvements in health and safety performance. During the preparation of the Business Cases for projects, H&S risks associated with the projects should have been identified, assessed, and plans for their management to an acceptable level defined.

4.2 TfL's Strategic Health and Safety objectives

Health, Safety and Environment (HSE) Management Systems

4.3 Develop, implement and continuously improve HSE Management Systems in line with the requirements of the Group HSE Management System (<http://source.tfl/DoingMyJob/HealthSafetyEnvironment/628.aspx>).

4.3 Health

- Use sickness absence and other available data as a basis for improving health and addressing key areas of sickness absence, focussing on areas of high incidence.
- Ensure plans for Pandemic 'flu are developed and evaluated.

4.5 Safety

- Identify and mitigate any risks that are not as low as reasonably practicable (ALARP);
- Ensure that during procurement of goods, services and works Health and Safety matters are fully addressed;
- Ensure contractors with significant risks are managing these in line with TfL's expectations throughout the lifecycle of the contract ;
- Continue to seek improvements in the reporting and reduction of customer incidents.

4.6 Road Safety

- Road Safety remains a key issue. Whilst there have been significant improvements there are still high absolute levels of Killed and Seriously Injured (KSI), particularly when contrasted with fatalities within the other modes.
- The focus of activities will be achieving the revised casualty reduction targets for 2010 and contributing to the setting of post 2010 casualty reduction targets.

5. IMPACT ON EQUALITIES

5.1 Any equalities issues arising from the report will addressed in the relevant mode(s).

6. RECOMMENDATION

6.1 The Committee is asked to NOTE the Health and Safety business planning guidelines in this report.