

Transport for London

Minutes of the Finance and Policy Committee

Boardroom, 14th Floor, Windsor House, London
9.30am, Tuesday 9 June 2010

Members

Peter Anderson	Chair of the Committee
Daniel Moylan	Deputy Chairman of TfL
Claudia Arney	Member
Christopher Garnett	Member
Sir Mike Hodgkinson	Member
Judith Hunt	Member
Eva Lindholm	Member
Tony West	Member

In Attendance

Charles Belcher	Board Member
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Staff

Steve Allen	Managing Director, Finance
Mike Brown	Managing Director, London Underground
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Peter Hendy	Commissioner
Ellen Howard	Director of Corporate Governance
John Mason	Director, Taxi and Private Hire, Surface Transport
Gareth Powell	Director Group Business Planning and Performance (for part)
Clive Walker	Interim Director of Internal Audit
Shamus Kenny	Head of Secretariat

17/06/10 Apologies and Declarations of Interest

Apologies for absence were received from Steven Norris and Kulveer Ranger.

Peter Anderson declared an interest as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee Line upgrade. Daniel Moylan declared an interest as Deputy Leader of the Royal Borough of Kensington and Chelsea, as a director of the London Transport Museum and as Chairman of Urban Design London. Christopher Garnett declared an interest as a member of the Olympic Delivery Authority and a non-executive director of Aggregate Industries Limited. Sir Mike Hodgkinson declared an interest as a non-executive director of Crossrail Limited.

18/06/10 Minutes of the Meeting held on 9 March 2010

The minutes of the meeting held on 9 March 2010 were approved as a correct record and signed by the Chair.

19/06/10 **Matters Arising and Actions List**

The Committee noted the Actions List.

20/06/10 **Operational and Financial Report – Fourth Quarter 2009/10**

Steve Allen introduced the report, which informed the Committee of TfL's operational and financial performance during the fourth quarter of 2009/10 (13 December 2009 - 31 March 2010).

Members wished to be able to identify how surplus money, arising through underspending or higher than expected income, was being used and if there were opportunities to apply it to activities that were not funded in the current Business Plan. Analysis of this would be brought to a subsequent meeting of the Committee. Officers would consider how the revenue and costs for each mode could be presented more clearly. **[ACTION: Steve Allen]**

The report submitted to the meeting of the Board on 23 June 2010 would include a note on Information Management savings and the application of cash balances in excess of forecast. The Board would also be provided with an overall summary of full-year performance. **[ACTION: Steve Allen]**

The Committee noted the report.

21/06/10 **TfL Investment Programme Report – Fourth Quarter 2009/10**

Stephen Critchley introduced the report, which informed the Committee of TfL's Investment Programme performance for the fourth quarter of 2009/10 (13 December 2009 - 31 March 2010).

Members asked how TfL was preparing for the threatened industrial action by BT. Although BT was not a key supplier to TfL there might be some dependencies that could affect business systems, though it was unlikely that operational systems would be affected. A risk assessment and mitigation exercise in relation to the impact of threatened industrial action by BT staff would be undertaken. **[ACTION: Steve Allen]**

The Committee noted the report.

22/06/10 **Investment Programme Advisory Group Gateway Review Forward Plan**

Stephen Critchley introduced the report, which set out the proposed engagement of the Investment Programme Advisory Group (IPAG) in the Corporate Gateway Approval Process and how it would provide advice to the Board and the Finance and Policy Committee from July 2010. The workplan for IPAG would be presented to the next meeting of the Committee.

It was intended to invite IPAG members to attend a meeting with Members of the Committee to discuss their role.

The Committee noted the report.

23/06/10 **Value for Money Indicators: 2008/09 Benchmarks**

Steve Allen introduced the report, which informed the Committee of the findings from TfL's recent participation in the 'Value for Money in Public Sector Corporate Services' annual benchmarking exercise.

The benchmarking exercise had generated useful information at a relatively low cost. Learning opportunities with other high performing organisations would be explored.

The Committee noted the report.

24/06/10 **Project Monitoring – Project Approvals**

Steve Allen introduced the report, which gave details of project approvals given in accordance with delegated authority under TfL Standing Orders since the meeting of the Finance and Policy Committee on 9 March 2010. In this period the Commissioner had approved five projects and the Managing Director, Finance had approved ten projects.

The Committee noted the project approvals made by the Commissioner and the Managing Director, Finance.

25/06/10 **Leicester Square Fixed Fare Scheme**

John Mason introduced the report, which proposed changes to the Leicester Square fixed fare scheme. The scheme had been approved by the Board in February 2010 but had not yet been implemented, following further consultation with the taxi trade.

The Committee noted the paper and recommended to the Board that it:

- 1 approve an increase to the Leicester Square fixed fare for journeys up to three miles from £15 to £20; and**
- 2 delegate authority to the Commissioner, and in his absence the Managing Director, Surface Transport, to make changes to the Leicester Square fixed fare scheme as follows:**
 - (a) Amendment of the hours of operation of the scheme between the hours of 10pm and 6am as appropriate to provide additional safer travel at night options;**
 - (b) Amendment of the fares specified for each zone to increase or decrease the price to maintain the balance between value for money for passengers and a fair price for taxi drivers to encourage participation in the scheme; and**
 - (c) Amendment of one or more of the four zone boundaries to ensure the balance between value for money for passengers and a fair price for taxi drivers is maintained should the existing zone boundaries not be adequate for the fixed prices.**

26/06/10 Any Other Business

No additional items of business were raised. The meeting closed at 10.40am.

The next meeting would be held on 13 July 2010 at 9.30am.

Chair: _____

Date: _____