

SAFETY, HEALTH AND ENVIRONMENT ASSURANCE COMMITTEE

9 MARCH 2011

ACTIONS LIST

Actions from the Last Meeting

Minute No.	Description	Action By	Target Date	Status/Notes
45/12/10	<u>Matters Arising – Spending Review</u> An update to be given to the Committee on the proper consideration of health and safety matters in the Business Plan.	Howard Carter/ Richard Stephenson	9 March 2011	On closed agenda.
45/12/10	<u>Matters Arising – Spending Review</u> The Road Safety Plan for the next 10 years to be presented to a future meeting of the Committee.	Mike Weston	9 March 2011	An update on the progress with the Draft Road Safety Plan is included in the Surface Transport Quarterly Report on the agenda.
46/12/10	<u>London Underground Quarterly Report</u> In future, the rate of physical assaults to be calculated per passenger journeys in addition to per 1,000 employees.	Mike Strzelecki	2 August 2011	Additional calculations in LU quarterly report will be included from Quarter 4 2010/11.
46/12/10	<u>London Underground Quarterly Report</u> The Committee to be provided with an update following conclusion of the 7/7 inquest.	Mike Brown	9 March 2011 2 August 2011	Update in Quarterly Resilience Report on closed agenda. Report on Committee forward plan.
46/12/10	<u>London Underground Quarterly Report</u> The Environment Adviser to receive copies of the Energy Efficiency Plans.	Mike Strzelecki	-	Completed.

Minute No.	Description	Action By	Target Date	Status/Notes
47/12/10	<u>Surface Transport Quarterly Report</u> Gordon Sellers to be provided with updated figures on the road safety engineering scheme programme.	Mike Weston	-	Completed.
47/12/10	<u>Surface Transport Quarterly Report</u> An update to be provided on the safety figures of the Barclays Cycle Superhighways (BCS) and Barclays Cycle Hire (BCH) Scheme.	Mike Weston	9 March 2011 2 August 2011	An update on BCH included within Surface Transport's Quarterly Report, on agenda. An update on BCH and BCS on Committee forward plan.
48/12/10	<u>London Rail Quarterly Report</u> In the event of the numbers of assaults continuing to rise across the modes there should be further discussion by the Committee.	Mike Strzelecki/ Mike Weston/ Martin Brown	Ongoing.	To be kept under review.
49/12/10	<u>Crossrail Quarterly Report</u> Crossrail's Environmental Vision and updated carbon footprint to be reported to the Committee.	Lesley Calladine	9 March 2011	On agenda.
52/12/10	<u>Carbon Footprinting in TfL</u> A paper giving an update on carbon footprinting performance to be submitted to a future meeting of the Committee.	Richard Stephenson	2 August 2011	On Committee forward plan.
52/12/10	<u>Carbon Footprinting in TfL</u> A paper setting out TfL's guidance on responsible procurement to be submitted to a future meeting of the Committee.	Richard Stephenson	9 March 2011	On agenda.

Minute No.	Description	Action By	Target Date	Status/Notes
54/12/10	<u>London Underground Safety Incident Updates</u> The Plaistow incident investigation to be reported to the Committee.	Mike Strzelecki	2 August 2011	Investigation ongoing.
54/12/10	<u>London Underground Safety Incident Updates</u> Investigation reports for both Plaistow and Cannon Street to be provided to Gordon Sellers.	Mike Strzelecki	-	To be sent when complete.
55/12/10	<u>London Underground Rail Grinder Incident</u> The Formal Investigation Report to include a commitment to staff training, if the investigation resulted in rule book or procedure change recommendation. Also network-wide distribution of Connect radio to be referenced.	Mike Strzelecki	9 March 2011	Committee to be updated under matters arising.
55/12/10	<u>London Underground Rail Grinder Incident</u> Following completion of the Rail Accident Investigation Branch's investigation, the results to be reported to the Committee.	Mike Strzelecki	2 August 2011	On Committee forward plan.
56/12/10	<u>Any Other Business – HSE Audit Processes</u> A paper on assurance of HSE audit processes to be submitted to the Committee.	Gordon Sellers	9 March 2011	On agenda.
56/12/10	<u>Any Other Business – Health, Safety and Environment Assurance</u> The two Committee Advisers to submit to the Committee an updated review of health, safety and environment Assurance.	Gordon Sellers/ Shaun McCarthy	2 August 2011	On Committee forward plan.

Actions from Previous Meetings

Minute No.	Description	Action By	Target Date	Status/Notes
30/10/10	<u>Crossrail Quarterly HSE Report: Sustainability</u> Provide the Committee with information on Crossrail's sustainability objectives during construction and arrange a meeting with the Chair and the Advisers to discuss the same.	Lesley Calladine	9 March 2011	On agenda.
25/07/10	<u>Review of TfL HSE Policy Statement: Environment</u> Consideration to be given to emphasising the Environment elements of the Policy Statement.	Richard Stephenson	2 August 2011	On Committee forward plan.
17/07/10	<u>Annual HSE Assurance Letter 2009/10: Interpretation of Terminology</u> Interpretation of terminology used to define the extent of management system implementation would be kept under review.	Richard Stephenson	2 August 2011	On Committee forward plan.