

TRANSPORT FOR LONDON

SAFETY, HEALTH AND ENVIRONMENT ASSURANCE COMMITTEE

SUBJECT: GROUP HEALTH, SAFETY AND ENVIRONMENT FUNCTION

DATE: 2 AUGUST 2011

1 PURPOSE AND DECISION REQUIRED

- 1.1 This paper is to inform the Committee on how it is envisaged that the current Group level Health, Safety and Environment (HSE) assurance activities will be carried out following the implementation of Project Horizon.
- 1.2 The Committee is asked to note the paper.

2 BACKGROUND

- 2.1 Responsibility for Group level HSE assurance currently rests with the Director, Group HSE who reports to the General Counsel.
- 2.2 TfL recognises the importance of Group level assurance activities related to HSE, resilience and sustainability and that the Safety, Health and Environment Assurance Committee (SHEAC) is a key beneficiary of those assurance related activities.
- 2.3 The current Director, Group HSE role does not exist in the new TfL organisational structure and, as a result, the essential activities currently undertaken in Group HSE will be transferred to other functions.

3 MAINTENANCE OF GROUP HSE ACTIVITIES

- 3.1 The essential Group level assurance related activities comprise:
 - (a) Policies related to the management of HSE, resilience and sustainability, specifically the TfL wide HSE Management System, the TfL Resilience Management Policy Framework and the TfL Approach to Sustainability;
 - (b) Coordination of performance reporting, including Quarterly HSE Performance Reports, a Quarterly Resilience Report, HSE Legal Compliance, assurance reviews on sustainability matters and topic specific reports on matters of concern or particular interest;
 - (c) Supporting the Annual HSE and Resilience Assurance Letters process;
 - (d) Preparation of the Annual HSE Report and other TfL wide reporting and monitoring;
 - (e) Coordination of TfL wide activities related to HSE, resilience and sustainability, including the maintenance of relationships with appropriate external bodies; and

- (f) Support to the Commissioner, SHEAC and the SHEAC advisers in the discharge of their roles in relation to HSE on behalf of the Board.

4 PROPOSED ARRANGEMENTS

- 4.1 Following the implementation of Project Horizon there will be a single TfL Director of HSE responsible for delivering a professional HSE service including assurance.
- 4.2 This function will provide HSE support to Rail and Underground and TfL Corporate Directorates, and HSE assurance and centre of excellence support to all of TfL. The role will report to the Managing Director, Rail and Underground but will have a functional reporting line to General Counsel in relation to Group level assurance activities. HSE support arrangements to Surface Transport, Tube Lines and Crossrail continue unchanged.
- 4.3 All of the significant Group level HSE activities set out in paragraph 3.1 above will continue to be undertaken. These activities will in future be supported by staff based in the new TfL HSE Directorate and the General Counsel and Director HSE will be responsible for those activities.
- 4.4 Discussions are ongoing to determine the detailed staffing arrangements and the ongoing management of the other related activities currently undertaken by Group HSE, in accordance with the Project Horizon timetable and change management process.

5 RECOMMENDATION

- 5.1 The Committee is asked to NOTE the paper.

6 CONTACT

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