



**Additional Voluntary Contributions Plan  
Enquiry Form**

**Member Details**

*Please complete the following using black ink*

Member name

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Member number

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National Insurance number

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Date of birth

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Address

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Postcode

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Telephone number

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Email address:

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I would like to receive information about the TfL Pension Fund Additional Voluntary Contributions Plan.

Signature

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Date

**Please return this form to:**

**TfL Pension Fund, 4<sup>th</sup> Floor, Wing over Station,  
55 Broadway, London, SW1H 0BD.**



## **Personal Data**

The Trustees are committed to protecting and processing lawfully and fairly the personal data we gather, hold (either directly or through a third party) and use about you and your family and your dependants. The Trustees need this information so that they can administer the Fund and ensure that benefits are paid correctly and to the right person. The Trustees always ensure that the legal requirements regarding how personal data is looked after are met.

The Trustees have a privacy notice that sets out:

- More detail about the kind of personal data they hold
- How they gather that personal data
- How that data is used
- How long the Trustees hold it for and who the Trustees share it with.

This notice also sets out individuals' rights in connection with the personal data that the Trustees hold and who to contact if an individual wants to exercise those rights, make a complaint or has any questions. This privacy notice can be found online at [www.tfl.gov.uk/pensions](http://www.tfl.gov.uk/pensions)

Alternatively, if you prefer a hard copy please contact the Fund Office at:

By post:                       4<sup>th</sup> Floor  
  Wing over Station  
  55 Broadway  
  London  
  SW1H 0BD

By e-mail:                      [helpdesk@tflpensions.co.uk](mailto:helpdesk@tflpensions.co.uk)

By telephone:                020 7918 3733 (auto 43733)