

INVITATION TO TENDER (ITT) WHERE COMMERCIAL VEHICLES ARE TO BE USED IN THE SUPPLY CHAIN

1. WORK RELATED ROAD RISK (WRRR) REQUIREMENTS [APPLICABLE WHERE COMMERCIAL VEHICLES ARE TO BE USED IN THE SUPPLY CHAIN]

- 1.1 TfL is committed to increasing safety on London's roads, and Work Related Road Risk (WRRR) clauses have been included in TfL contracts since February 2012. All organisations using HGVs and vans to deliver TfL contracts (including subcontractors) must comply with WRRR, and from April 2024 all new contracts tendered must also be accredited to a minimum of FORS Gold (or equivalent) dependant on value throughout the life of the contract.
- 1.2 All drivers operating HGVs and vans will be required to undergo approved progressive driver training consisting of:
- 1.2.1 Approved Vulnerable Road User (VRU) training specifically for the urban environment which includes on-road experience from a cyclist's perspective. This training must be consistent with the FORS Silver standard and is to be completed at least once every 5 years.
- 1.3 For more information on WRRR, please visit: <https://tfl.gov.uk/info-for/deliveries-in-london/delivering-safely/work-related-road-risk>

2. ACCREDITATION SCHEME CONTRACTUAL REQUIREMENTS

- 2.1 To meet the contractual accreditation requirements suppliers must be a member of:
- 2.2 The Fleet Operator Recognition Scheme (FORS) or an approved alternate accreditation scheme:
- FORS Gold required for suppliers holding contracts advertised during or after April 2024, and exceeding a value of £1M (or)
 - FORS Silver required for suppliers holding contracts advertised during or after April 2024, for contracts with a value of under and up to £1M (and)
 - Required for their own supply chain to be FORS Silver accredited.
- 2.3 Or an approved alternate accreditation scheme recognised by TfL which are:
- 2.4 Mission Zero Ltd - [Home - Mission Zero](#)

- 2.5 Driver and Vehicle Standards Agency (DVSA) Earned Recognition Scheme - [DVSA earned recognition for vehicle operators - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

3. CONSTRUCTION LOGISTICS AND COMMUNITY SAFETY (CLOCS) REQUIREMENTS [APPLICABLE WHERE CONSTRUCTION PROJECTS EXCEED THE VALUE OF £1M]

- 3.1 All suppliers contracted to TfL on construction projects exceeding a value of £1M, or where significant road risk has been identified, are to ensure that the measures outlined in the CLOCS Standard: managing Work Related Road Risk are adopted throughout the life of the project.
- 3.2 For more information on the CLOCS, please visit: <https://www.clocs.org.uk/>

4. DIRECT VISION STANDARD (DVS) FOR HGVS [APPLICABLE WHERE THE FOLLOWING SCOPE IS TO BE MET:

- contracts, advertised on or after 1 April 2017, exceeding £1M (and)
- exceeding a duration of 12 months (and)
- using Heavy Goods Vehicles exceeding 12 tonnes (MAM) (where)
- a significant amount of the work will be completed in London]

- 4.1 Where the threshold is met the Service Provider must ensure that all Category N3 HGVs used in the provision of the Services achieve a minimum of three (3) star Direct Vision Standard rating.

4.2 HOW DVS IS RATED

Each HGV is awarded a rating based on how much a driver can see of the area of greatest risk to vulnerable road users. This area has been identified through analysis of collision data and through consideration of how much of a person can and needs to be seen to avoid a collision. The rating is awarded at the point of manufacture and is not changed by fitting of additional equipment.

5. Tender Response and Contract Performance Requirements

- 5.1 TfL considers the DVS requirements to be relevant to the [INSERT TENDER NAME/ CONTRACT] as:
- 5.2 The contract value meets the threshold for application of DVS requirements which is £1m.
- 5.3 The contract duration is longer than twelve (12) months; and
- 5.4 A significant proportion of delivery of the contract is likely to be undertaken in London.
- 5.5 A briefing on the DVS requirements in this Invitation to Tender will form part of the bidder's briefing session on [DAY, DATE, YEAR] this is optional.]

6. Invitation to Tender Requirements

- 6.1 As part of their response to this Invitation to Tender, bidders are required to prepare and submit an Initial DVS Plan using the template set out in Appendix 1.
- 6.2 Bidders are referred to the Contract Conditions in the DVS Schedule (Schedule [XX]) which sets out the contractual obligations relating to DVS.
- 6.3 Within [thirty (30) days] of the '[Contract Commencement Date (or insert other more appropriate milestone if HGVs will not be used in the initial stages of the contract)]' the Service Provider is required to develop the Initial DVS Plan into a detailed plan to be agreed with TfL. This will become the Agreed DVS Plan and will form part of the contract. TfL will aid the Service Provider during this process.
- 6.4 Bidders should refer to Schedule [XX] for further details on the process for developing the Initial and Agreed DVS Plans.

7. Evaluation

7.1 Bidders will be evaluated on the contents of their submitted Initial DVS Plan, which must meet the requirements specified at 4.1.

Appendices:

1: - Initial DVS Plan Template

2: - Vehicle Manufacturer (DVS) - Contact Details

Appendix 1 – Initial DVS Plan Template

DVS Plan Template

Note to bidders

The DVS Plan Template aims to capture how bidders plan to meet the DVS requirements.

Contact details

Supplier		
Contract name	Contract ref	
DVS Coordinator	Name	
Job title	Email	
Phone number	Mobile	

Contract overview

Please describe the HGV delivery and servicing requirements of the contract to which the DVS requirements are applicable and have been applied (max 250 words)

DVS Plan

Please complete the following tables outlining how you plan to meet your DVS obligations in delivering the contract.

Fleet details	Metric	Baseline	Year 1	Year 2	Year 3	Year 4	Year 5
Does [Service Provider] operate 'own account' HGVs to deliver the services?	Y/N						
How many own account N3 Category HGVs does the [Service Provider] operate to deliver the services?	Quantity						
How many sub-contract fleet operators does the [Service Provider] employ to deliver the services?	Quantity						
How many sub-contract N3 Category HGVs does the [Service Provider] operate to deliver the services?	Quantity						
What is the total number of N3 Category HGVs	*Total						

DVS Rating	Priority	Baseline	Year 1	Year 2	Year 3	Year 4	Year 5
What is the total number of N3 Category HGVs rated below three-star to be employed to deliver the services?	High						
What is the total number of three-star rated N3 Category HGVs employed to deliver the services?	Low						
What is the total number of four-star rated N3 Category HGVs employed to deliver the services?	Low						
What is the total number of five-star rated N3 Category HGVs employed to deliver the services?	Low						
What is the total number of N3 Category HGVs employed to deliver the services?	*Total						

HGV DVS method statement

Please provide details of the activities you will undertake to achieve compliance with the DVS requirements. This should include any information and assumptions made to inform the DVS Plan and any engagement with subcontractors, vehicle suppliers and off-road site operators that are relevant to what has been included in your DVS Plan.

Please describe how the [Service Provider] Category N3 HGV fleet used to deliver the contract will meet the outputs of the DVS Plan (Max 250 words)
Please describe the engagement activities with Sub-Contractors that are required to deliver the contract, and how they will meet the outputs of the DVS Plan (max 250 words)

Please describe any engagement activities for [Service Provider] owned or operated Off-road Sites, and with Off-Road Site operators used to deliver the contract in order to meet the outputs of the DVS Plan (Max 250 words)				
Please provide details of the Off-Road Sites that are required to deliver the contract.				
Site name	Site operator	Site location	Site type	Ground rating

Appendix 2 - Vehicle Manufacturer - DVS Contact Details

Guidance Note: Contacts for manufacturers should you need to ascertain the star rating of vehicles.

Manufacturer	Contact	Phone	Email/online form
DAF	DAF central engineering	01844 261111	ukwvta@daftrucks.com
Dennis Eagle	-	-	www.dennis-eagle.co.uk/USV
MAN	Sales engineering	01793 448000	salesengineering@man.eu
Renault	Product engineering	01926 401777	DVS@renault-trucks.com
Scania	Product engineering	01908 210 210	product.engineeringuk@scania.com
Volvo	Sales engineering department	01926 401 777	Dvs@volvo.com
Mercedes-Benz	-	-	mbtrucks.product@daimler.com
Iveco	Product engineering		productengineering@iveco.com