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Good weekend
Howard
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Click here to report this email as SPAM.
FYI.
Kind regards
Stephanie

From: Doyne Stephanie
To: Hannah Sylvia
Subject: FW: TfL Restricted - Weekly Crossrail update
Date: 09 November 2018 10:50:38
Attachments: Weekly Mayor Update 091118.docx
image001.png

From: Doyne Stephanie
Sent: 09 November 2018 10:50
To: David Bellamy; Alexander Heidi; Brown Mike (Commissioner); Wild Mark (MD); Kilonback Simon; crossrail.co.uk; btinternet.com; fidic.org
Cc: Steer Tim; Erica Walker; Milne Jamie; 'Andrea Kechiche'; Thomson Linda; Branks Kirsten; Tagg Ella (ST); Bellars Lauren; Keane Kate; Brown Andy (Corporate Affairs)
Subject: TfL Restricted - Weekly Crossrail update

Hi all,

Please find attached this week's Crossrail note.

Kind Regards
Stephanie

Stephanie Doyne
Corporate Affairs Manager
Customers, Communication and Technology
Palestra (11th Floor, 11Y8) | 197 Blackfriars Road | London SE1 8NJ
Phone: | Auto: | Mobile: |
Many thanks Josh
Andy,
See attached – let us know of any queries.
Thanks
Kate

Kate Keane
Business Development and Governance Manager | Corporate Affairs
Phone: [redacted] (auto) | Mobile: [redacted]

From: Burrell Joshua
Sent: 26 November 2018 16:40
To: Keane Kate
Cc: Doyne Stephanie; Mannah Sylvia
Subject: TFL Restricted and Confidential - Weekly Mayor Update (Crossrail)

Hi Kate,
This week’s Mayor Update is attached with the Crossrail and Bombardier sections. Please do let me know if you have any queries.

Kind regards,
Josh

Josh Burrell
Transport for London | Advisor to the Managing Director, London Underground (Secondment)
Palestra (11B4), 197 Blackfriars Road, London. SE1 8NJ
Tel: [redacted] | Ext: [redacted] | Mob: [redacted] | E-mail: [redacted] tfl.gov.uk
www.tfl.gov.uk
Hi Sylvia
Thanks for sight of this – I agree with all your amends/comments and don’t have anything further to add.
Thanks (and good luck in the dentist!)
Kate
See below? Can you check this please.
Kind regards
Stephanie

From: Brown Andy (Corporate Affairs)
Sent: 06 November 2018 13:53
To: Doyne Stephanie
Subject: RE: Weekly note

Thanks, Steph.
Fine with this except for one question on 7.2 -- at the meeting last week there was some confusion as apparently NR have told some people they have not issued the standstill letters. I think CRL either need to confirm the actual position very clearly, or say that they are not sure yet.
Who has already approved this - has Mark Wild?
Andy

From: Doyne Stephanie
Sent: 06 November 2018 11:46
To: Brown Andy (Corporate Affairs)
Subject: Weekly note

Hi Andy,
Can you review the attached. Would be good to get your feedback as you attended the meeting on Monday.
Kind regards
Stephanie

Stephanie Doyne
Corporate Affairs Manager | Corporate Affairs
Phone: [redacted] (auto  | Mobile: [redacted]
11th floor (Y8), Palestra, 197 Blackfriars Road, London SE1 8NJ |
Email: [redacted] tfl.gov.uk
| From:       | Mannah Sylvia               |
| To:         | Brown Andy (Corporate Affairs); Doyne Stephanie; Keane Kate |
| Subject:    | FW: Weekly note            |
| Date:       | 12 November 2018 17:12:58  |
| Attachments:| Weekly Mayor Update 121118 SD comments.docx |

FYI the version with Lucy.
From: Howard Smith
To: Manah Sylvia; Brown Andy (Corporate Affairs); Zavitz Richard; Wild Mark (MD); Findlay Lucy
Cc: Clarke Phil (ELLP)
Subject: Mayor - Chairman’s Weekly
Date: 09 November 2018 19:25:38
Attachments: Mayor-BT Chairmans Weekly 121118.docx

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Thanks Howard.

Sent from my iPhone

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Final Version.
Howard

From: Howard Smith
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To: 'Mannah Sylvia'; Brown Andy (Corporate Affairs); Lucy Findlay; Wild Mark (MD); Zavitz Richard
Cc: Phil Clarke - TfL
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Howard

Click here to report this email as SPAM.
Howard,
Thanks for the note. Please find it attached with two comments from me.
Thanks,
Sylvia
To: Howard Smith
Cc: Brown Andy (Corporate Affairs); Findlay Lucy; Zavitz Richard; Clarke Phil (ELLP); Wild Mark (MD)
Subject: RE: Mayor - BT Chairman's Weekly
Date: 02 November 2018 18:56
Attachments: Mayor-BT Chairmans Weekly 051118.docx

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Thanks Howard. Have a good weekend.

Sent from my iPhone

On 2 Nov 2018, at 18:55, Howard Smith <crossrail.co.uk> wrote:

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From: Mannah Sylvia
To: “Howard Smith”; Brown Andy (Corporate Affairs); Zavitz Richard; Wild Mark (MD); Findlay Lucy
Cc: Clarke Phil (ELLP)
Subject: RE: Mayor - Chairman's Weekly
Date: 12 November 2018 18:01:14

Thanks Howard.

From: Howard Smith [mailto:crossrail.co.uk]
Sent: 12 November 2018 17:59
To: Mannah Sylvia; Brown Andy (Corporate Affairs); Zavitz Richard; Wild Mark (MD); Findlay Lucy
Cc: Clarke Phil (ELLP)
Subject: RE: Mayor - Chairman's Weekly

Sylvia,
Final version attached. No comments received from BT.
Re MTIN, final figure isn’t available till a few days into the period (MTIN is finalised for contractual reasons/timescales unlike the Ops stats are virtually real time) but I’ve reworded to make it sound less out of date (which it isn’t).
Re BT commitment to reliability I wish I could make stronger statements but frankly both we and MTR don’t believe they have a good plan. We will obviously think and pressure them hard but I can’t say, ‘we have 6 meetings booked and are confident these will deliver’, I’m not.
Last Melton issue for decision. I’ve the parties. The person who needs to make the decision is currently on leave. (Yet) more fuel for the importance of a strengthened System Integration function.
Good to go
Howard

From: Mannah Sylvia [mailto:tfl.gov.uk]
Sent: 12 November 2018 11:14
To: Howard Smith; Brown Andy (Corporate Affairs); Zavitz Richard; Wild Mark (MD); Findlay Lucy
Cc: Phil Clarke - TfL
Subject: RE: Mayor - Chairman's Weekly

Howard,
Many thanks for the note. Please find it attached with some minor amends and comments.
As the weekly meeting is tomorrow, we need to have the weekly note finalised by COP today so that we can share it with the attendees in advance.
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From: Howard Smith [mailto:crossrail.co.uk]
Sent: 09 November 2018 19:25
To: Mannah Sylvia; Brown Andy (Corporate Affairs); Zavitz Richard; Wild Mark (MD); Findlay Lucy
Cc: Clarke Phil (ELLP)
Subject: Mayor - Chairman's Weekly

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On 26 Nov 2018, at 19:14, Howard Smith <crossrail.co.uk> wrote:

Final version, minor amendments from BT (mainly re-instatement of things from previous weeks that I’d removed). Also Sylvia’s amends.

Howard

From: Howard Smith
Sent: 23 November 2018 19:25
To: Brown Andy (tube.tfl.gov.uk); 'Mannah Sylvia'; Lucy Findlay; Zavitz Richard (tfl.gov.uk)
Cc: Phil Clarke (TfL); tfl.gov.uk
Subject: Mayor-BT Chairman’s Weekly

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From: Mannah Sylvia
To: external howard Smith
Cc: Brown Andy (Corporate Affairs); Findlay Lucy; Zavitz Richard; Clarke Phil (ELLP); Wild Mark (MD)
Subject: Re: Mayor-BT Chairman's Weekly
Date: 23 November 2018 19:43:57

Thanks Howard, have a good weekend too.

Sent from my iPhone

On 23 Nov 2018, at 19:25, Howard Smith <crossrail.co.uk> wrote:

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Good weekend!
Howard

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Thanks,
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From: Howard Smith [mailto:crossrail.co.uk]
Sent: 23 November 2018 19:25
To: Brown Andy (Corporate Affairs); Mannah Sylvia; Findlay Lucy, Zavitz Richard
Cc: Clarke Phil (ELLP); Wild Mark (MD)
Subject: Mayor-BT Chairman's Weekly
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Howard
From: Mannah Sylvia
To: “Howard Smith”; Brown Andy (Corporate Affairs); Findlay Lucy
Subject: RE: Part A Crossrail meeting 1500
Date: 30 November 2018 14:47:13

Howard,

Below is the last version I sent to Steph.

Thanks,

Sylvia

TRANSPORT FOR LONDON
BRIEFING NOTE

Subject: Weekly Mayoral update on Crossrail / Elizabeth line

Date: 26 November 2018

I Purpose

1.1 Weekly update to the Mayor outlining progress and challenges ahead of the launch of the Elizabeth line.

1.2 The Mayor is asked to NOTE this briefing.

2 Overall programme

2.1 The Crossrail Ltd (CRL) Board received formal confirmation from Sponsors on 2 November that the £350m of short term repayable financing announced on 26 October 2018 is intended to cover CRL’s forecasted in-year cash requirement. This amount will be made available in line with CRL’s cash forecasts to ensure that momentum is maintained in delivering the Crossrail programme.

2.2 CRL has assured Sponsors that work across the project is continuing and is not being delayed by the additional time being taken to finalise the MOHS. CRL updated the Sponsor Board on the MOHS and cost at a meeting on 15 November.

2.3 The MOHS is due at the end of this week and will be discussed by the CRL Board on 5 December. It will include revised target date ranges for delivery of Stage 2 Phase 2, Stages 4 and 5 and potential for a Stage 5a (services running Paddington (high-level) to Reading). Labels dates for critical activities and key milestones will continue to be used to drive contractor performance.
2.4 The December MOHS will cover the key activities required to deliver the full end to end railway and it will also consider in greater detail the functionality required for ensuring the launch of Elizabeth line services before the end of 2019. However, further work will be needed to gain:

- Complete clarity on stations, shafts and portals Stage Completion dates
- Further integration of software configuration dates between BT and Siemens
- Further work to ensure ‘s (communications and control systems) programme is integrated with other contracts as efficiently as possible
- Additional review of ‘s (systemwide) routeway installation schedule

2.5 CRL submitted its formal Semi Annual Construction Report (SACR20) to Sponsors covering the period from 1 April 2018-15 September 2018. At the request of Sponsors, SACR20 reports the cost forecast included in the Remedial Action Plan against the dates and includes £154m of additional Quantitative Risk Assessment (QRA). The Anticipated Final CRL Direct Cost (AFCDC) reported in SACR20 is £13,831m.

3 Safety

3.1 All sites have continued with their “Finish Safe” campaigns to ensure that all teams are reminded of the paramount importance of conducting all work safely.

3.2 Last week there were no reportable incidents, lost time cases or high potential near misses.

4 Weekly progress reporting:

4.1 CRL is finalising its weekly dashboard for its Executive, Board and Sponsors. The draft final version is under review by Mark Wild.

Testing and Commissioning

4.2 The next testing window will take place from 7-10 December. This will be an important precursor to critical dynamic testing which is due to commence on 13 January 2019.

4.3 The independently-chaired readiness group review of entry into 5 day testing / 2 day construction met again on 9 November. The group undertook an eight week countdown review to assess progress against the detailed entry criteria covering train, infrastructure and signalling readiness in advance of starting full dynamic testing in mid-January. Internal readiness meetings continue to be held regularly and the detailed testing plans are being populated. Note that the independent schedule review concluded autumn 2019 opening was compatible with starting 5/2 dynamic testing in January 2019, although the later that 5/2 dynamic testing starts the greater the risk to opening.

Systems integration

4.4 The recommendations in the report for CRL by PA Consulting on systems integration are now being taken forward. PA Consulting has produced an implementation plan for CRL to take forward its recommendations, particularly around enhancing
programme integration. Some of the other recommendations relate to introducing revised structures, processes, governance and accountabilities. CRL has also commenced reconfiguration of existing staff that will form part of a new systems integration directorate as well as developing recruitment plans for new positions.

5 Train production and testing

5.1 A detailed update on progress with Bombardier is provided in Appendix A.

6 Stations

6.1 When the new delivery schedule is finalised, it will include Tier 1 Substantial Demobilisation dates (TOSD), revised staged completion and handover dates for the stations. Several of the forecast dates for these items have slipped against the dates in the remedial action plan presented to Sponsors and are being challenged during finalisation of the MOHS. However, further work will be needed to gain complete clarity on stations, shafts and portals Stage Completion dates.

7 Network Rail (NR) works

Stage 5:

7.1 NR is planning to present a paper to the NR/DfT portfolio Board meeting in early December with a request for funding to cover the for the six western station enhancement works and cost pressure on other core contract activities (c.). NR is likely to request the total funding from Control Period 6 which commences 1 April 2019.

7.2 Pending progress on the funding issues above, NR has for Package 3 (Southall, Hayes, and West Drayton) last week. The for Package 2 (Acton, Ealing Broadway and West Ealing) have also.

7.3 NR is continuing its enabling works on western stations to assist in maximising use of the Christmas works period by contractors.

7.4 Contract award for Ilford and Romford station upgrades with some minor value engineering opportunities now included. These station upgrades are fully funded.

7.5 NR remains publicly committed to delivering these station upgrades by December 2019. However, stakeholders have been informed that completion of Ilford and Romford station upgrades is now expected in 2020. In addition, deliverability concerns for the approved canopy at Ealing Broadway are being discussed.

7.6 In advance of the Mayor’s meeting with NR CEO Andrew Haines, CRL is meeting NR seniors on 5 December to stress the importance of delivering the outstanding On Network Works, including enhanced stations and power upgrades required for Stage 4 and will impress upon them the importance of awarding Packages 2&3 and a funding allocation from Control Period 6 as well as working with CRL on possession requirements.

8 Approvals for each stage
8.1 The schedule of submissions and approvals required will form part of the revised delivery schedule.

8.2 The Office of Rail and Road (ORR) has now issued approval for MTRC and Network Rail Infrastructure Ltd to enter into a full track access agreement.

8.3 The ORR has accepted Alstom TSO Costain (ATC)’s application for a new exemption to Railways and Other Guided Transport Systems (Safety) Regulations (ROGS). This will enable ATC to continue its activities in the tunnels into 2019 prior to the commencement of trial running and trial operations. The new exemption expires at the end of October 2019.

9 Appendix

9.1 Appendix A: Joint TfL and Bombardier Weekly Report

Appendix A: Joint TfL and Bombardier Weekly Report

Elizabeth line - Bombardier Weekly Report 26 November 2018

Note No: 35

Key Activities and Issues

• 57 trains have been completed in Derby by Bombardier (BT). TfL has pending delivery of further validated software to allow greater use of the units on Network Rail infrastructure, and further reliability improvement of the existing fleet. The actions being taken are summarised below. It was agreed that once BT secure approvals for passenger services on the Great Western route TfL will . The intention is to then re-start train delivery so that the remaining fleet can be accepted by summer 2019 with deliveries at a steady and sustainable rate.

• Four 7-Car trains continue to be used on TfL Rail services between Paddington and Hayes & Harlington based at Old Oak Common. Ten 7-Car trains are available for passenger service on the Liverpool Street to Shenfield line.

• Bombardier’s reliability growth plan is based on the mean distance between service affecting failures (MDSAF, a standard industry measure based on any delay over 3 minutes caused by a train fault). Bombardier’s target for the 7-Car units was 7800 miles by 10 November. This is tracked weekly. Final MDSAF in the last Period (8) was 4334 miles, below target although in the first two weeks of the current Period 9 this has risen to 8439, demonstrating the short term volatility of the measure on a small fleet. BT have identified a number of key initiatives to drive improvement including finding a place in the wider software programme to update the 7-Car unit software (currently linked to 40% of
failures), speeding up physical modifications, driving key suppliers harder, and increasing
the resource at Ilford where the 7-Car units are based.

• Tests of CBTC signalling and associated software for the Central Section tunnels
were completed on 26 September. In order to pass the full suite of 29 tests (not all of
which are necessarily required for Dynamic Testing) updates are needed to: BT’s TCMS
software (R7.2.2.6), built on 23 October and ETCS software (PVI 6.2) to fix 12 issues and
Siemens must update their CBTC software to fix a further 3 (the date for the last fix
forecast for 4 April). In addition, one of the defects requires instruction from Crossrail as
to which party (BT or Siemens) is best placed to undertake the change.

• The next Crossrail ‘test window’ is planned to take place from 7 to 10 December. This
will be focused on testing Siemens new release of wayside and train software.

• The start of Main Dynamic Testing in the Central Section tunnels is planned for 13
January. Good intensive work has taken place over the last few weeks to optimise the
programme for Siemens and Bombardier software and to rationalise the requirements of
assurance activities, so as to improve the robustness of the Crossrail Dynamic Testing
programme and also allow some time and resource for testing of the Stage 2 ‘Heathrow’
software (see below).

• Bombardier continues to validate the 9-Car software to be used for running in
passenger service on Network Rail infrastructure. This will allow the 9-Car units to be
used on passenger trains between Paddington and Hayes & Harlington and will help build
reliability prior to use in the tunnels. The first test runs took place 21-22 November.
Initial results show some unreliability of the driver information screens which is being
investigated for root cause. Further meetings with the regulatory bodies are scheduled as
well as submissions to the relevant safety review panels. The target for passenger
operation remains December but there is a risk given the activities still outstanding.

• The build of Release 7.3 on-train software is complete. This will be used for
Heathrow services utilising the European ‘ETCS’ signalling system. Initial testing on rigs
shows a number of bugs and the next iteration 7.3.1 is being prepared. BT are currently
updating their programme to optimise use of test facilities (rigs and track) and seeking
additional specialist resource to cover two overlapping workstreams (the extended period
of dynamic testing in the central tunnels and finalisation of Heathrow software). A revised
programme for Heathrow is due to be delivered to TfL this week.

• CRL has completed its review of system integration and implementation is underway,
encompassing both programme and technical integration. This includes train and
signalling software but also many other aspects of the Crossrail project activities.

• The milestones in Appendix A will be updated following the completion of the new
Crossrail Master Operational Handover Schedule (MOHS) at the end of November.
Key Programme Milestones

Stage 2

P80 Programme (V3_5_1) 11th Jan, Current Forecast
Approval for driver training on Great Western routes excluding European Train Control System 27 Feb, Completed
Commence build of TCMS release 7.3 (the Stage 2 passenger service software) 26 June, Completed
Independent Safety Assessment body (‘ISA’) approval for European Train Control System MR3 software necessary for Stage 2 6 Aug, Under review

Stage 3

Completion of Transition testing at Melton ready for Central Operating Section Dynamic Testing 29 Jan, Completed
Commence build of TCMS release 7.2 (the Stage 3 passenger service software) 24 April, Completed
Independent Safety Assessment body (‘ISA’) approval for European Train Control System MR2 software necessary for Stage 3 22 May, Completed
Approval of CBTC signalling for Central Operating Section Trial Operations 22 Jun, Completed
Availability of 22 trains for Trial Running in the Central Operating Section 13 Aug, Unit Acceptance Paused
Approval of Class 345 for Stage 3 Passenger Service 10 Oct, Under Review
Start of Stage 3 Passenger Service 9 Dec, Autumn 2019

Old Oak Common Depot
Section A Brought into Use 1 Mar, Completed
Section B1 Brought into Use 11 Apr, Completed
Section C Brought into Use 30 May, Completed

-----Original Message-----
From: Howard Smith [mailto:crossrail.co.uk]
Sent: 30 November 2018 14:29
To: Brown Andy (Corporate Affairs); Findlay Lucy; Mannah Sylvia
Subject: Part A Crossrail meeting 1500

On my way from Ilford, will be tight for 1500 but should just make it.

Sylvia could you forward copy of latest Mayor’s Report - whichever that is.

Kind regards
Howard

Sent from my iPhone
Thanks Sylvia

We haven’t made any changes to this yet but I haven’t been able to discuss it with Mike either -- so please note that no one in the room will have received this note.

Andy

Howard,

Below is the last version I sent to Steph.

Thanks,

Sylvia

TRANSPORT FOR LONDON
BRIEFING NOTE

Subject: Weekly Mayoral update on Crossrail / Elizabeth line

Date: 26 November 2018

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1.2 The Mayor is asked to NOTE this briefing.

2 Overall programme
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Elizabeth line - Bombardier Weekly Report 26 November 2018

Note No: 35

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- The next Crossrail ‘test window’ is planned to take place from 7 to 10 December. This will be focused on testing Siemens new release of wayside and train software.

- The start of Main Dynamic Testing in the Central Section tunnels is planned for 13 January. Good intensive work has taken place over the last few weeks to optimise the programme for Siemens and Bombardier software and to rationalise the requirements of assurance activities, so as to improve the robustness of the Crossrail Dynamic Testing programme and also allow some time and resource for testing of the Stage 2 ‘Heathrow’ software (see below).

- Bombardier continues to validate the 9-Car software to be used for running in passenger service on Network Rail infrastructure. This will allow the 9-Car units to be used on passenger trains between Paddington and Hayes & Harlington and will help build reliability prior to use in the tunnels. The first test runs took place 21-22 November. Initial results show some unreliability of the driver information screens which is being investigated for root cause. Further meetings with the regulatory bodies are scheduled as well as submissions to the relevant safety review panels. The target for passenger operation remains December but there is a risk given the activities still outstanding.
• The build of Release 7.3 on-train software is complete. This will be used for Heathrow services utilising the European ‘ETCS’ signalling system. Initial testing on rigs shows a number of bugs and the next iteration 7.3.1 is being prepared. BT are currently updating their programme to optimise use of test facilities (rigs and track) and seeking additional specialist resource to cover two overlapping workstreams (the extended period of dynamic testing in the central tunnels and finalisation of Heathrow software). A revised programme for Heathrow is due to be delivered to TfL this week.

• CRL has completed its review of system integration and implementation is underway, encompassing both programme and technical integration. This includes train and signalling software but also many other aspects of the Crossrail project activities.

• The milestones in Appendix A will be updated following the completion of the new Crossrail Master Operational Handover Schedule (MOHS) at the end of November.

Key Programme Milestones

Stage 2 P80 Programme (V3_5_1) 11th Jan  Current Forecast
Approval for driver training on Great Western routes excluding European Train Control System  27 Feb  Completed
Commence build of TCMS release 7.3 (the Stage 2 passenger service software)  26 June  Completed
Independent Safety Assessment body (‘ISA’) approval for European Train Control System MR3 software necessary for Stage 2  6 Aug  Under review
Independent Safety Assessment body (‘ISA’) approval for TCMS release 7.3  18 Sept  Under review
Approval for European Train Control System driver training on Great Western  24 Aug  Under review
Approvals for European Train Control System Passenger Service  28 Sept

Stage 3
Completion of Transition testing at Melton ready for Central Operating Section Dynamic Testing  29 Jan  Completed
Commence build of TCMS release 7.2 (the Stage 3 passenger service software)  24 April  Completed
Independent Safety Assessment body (‘ISA’) approval for European Train Control System MR2 software necessary for Stage 3  22 May  Completed
Approval of CBTC signalling for Central Operating Section Trial Operations  22 Jun  Completed
Availability of 22 trains for Trial Running in the Central Operating Section  13 Aug  Unit Acceptance Paused
Approval of Class 345 for Stage 3 Passenger Service  10 Oct  Under Review
Start of Stage 3 Passenger Service  9 Dec  Autumn 2019
Old Oak Common Depot
Section A Brought into Use  1 Mar  Completed
Section B1 Brought into Use  11 Apr  Completed
Section C Brought into Use  30 May  Completed

-----Original Message-----
From: Howard Smith [mailto:crossrail.co.uk]
Sent: 30 November 2018 14:29
To: Brown Andy (Corporate Affairs); Findlay Lucy; Mannah Sylvia
Subject: Part A Crossrail meeting 1500

On my way from Ilford, will be tight for 1500 but should just make it.

Sylvia could you forward copy of latest Mayor’s Report - whichever that is.

Kind regards

Howard

Sent from my iPhone
Andy,
Please review the version attached. It includes the final version of Howard’s note and update wording on the cost section.
Thanks,
Sylvia

From: Keane Kate
Sent: 26 November 2018 16:43
To: Burrell Joshua; Brown Andy (Corporate Affairs)
Cc: Mannah Sylvia; Doyne Stephanie
Subject: FW: TfL Restricted and Confidential - Weekly Mayor Update (Crossrail)

Many thanks Josh
Andy,
See attached – let us know of any queries.
Thanks
Kate

From: Burrell Joshua
Sent: 26 November 2018 16:40
To: Keane Kate
Cc: Doyne Stephanie; Mannah Sylvia
Subject: TfL Restricted and Confidential - Weekly Mayor Update (Crossrail)

Hi Kate,
This week’s Mayor Update is attached with the Crossrail and Bombardier sections. Please do let me know if you have any queries.
Kind regards,
Josh

Transport for London | Advisor to the Managing Director, London Underground (Secondment)
Palestra (11B4), 197 Blackfriars Road, London. SE1 8NJ
Tel: | Ext: | Mob: | E-mail: tfl.gov.uk
www.tfl.gov.uk
Couple of quick points on this.
Kind regards
Stephanie

From: Mannah Sylvia
Sent: 27 November 2018 09:19
To: Keane Kate; Burrell Joshua; Brown Andy (Corporate Affairs)
Cc: Doyne Stephanie
Subject: RE: TfL Restricted and Confidential - Weekly Mayor Update (Crossrail)

Andy,
Please review the version attached. It includes the final version of Howard’s note and update wording on the cost section.
Thanks,
Sylvia

From: Keane Kate
Sent: 26 November 2018 16:43
To: Burrell Joshua; Brown Andy (Corporate Affairs)
Cc: Mannah Sylvia; Doyne Stephanie
Subject: FW: TfL Restricted and Confidential - Weekly Mayor Update (Crossrail)

Many thanks Josh
Andy,
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Thanks
Kate

From: Burrell Joshua
Sent: 26 November 2018 16:40
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Subject: TfL Restricted and Confidential - Weekly Mayor Update (Crossrail)

Hi Kate,
This week’s Mayor Update is attached with the Crossrail and Bombardier sections.
Please do let me know if you have any queries.
Kind regards,
Josh
Thanks – will try and get Mike to review asap. Has Nigel/Mark signed this off?
Kind regards
Stephanie
From: Doyne Stephanie  
To: Mannah Sylvia  
Subject: RE: Weekly Mayor Update 051118  
Date: 05 November 2018 16:23:30  
Attachments: Weekly Mayor Update 051118 SD comments.docx

Few comments.  
Kind regards  
Stephanie

From: Mannah Sylvia  
Sent: 05 November 2018 16:05  
To: Doyne Stephanie  
Subject: Weekly Mayor Update 051118
Lucy, I’ll dig out a copy of the 4LM report.

Can you please send me a copy of an old MOHS and I’ll have a think about some of the info we’ll want to extract from the new one for the weekly note.

Sent from my iPhone

On 6 Nov 2018, at 16:22, Wild Mark (MD) <tfl.gov.uk> wrote:

Will do Lucy,
Sylvia - the Steve White 4LM stakeholder update was a good example
I guess it will all be clearer after the MOHS is stable and we have a dashboard full of lead/lag kpi.
And important that these kpi have forecasts and trajectory going into the future
I think the real issue is the lack of a MOHS and any sense of where the project is heading to good or bad
The dashboard may well resolve this.
M
Sent from my iPhone

On 6 Nov 2018, at 16:16, Lucy Findlay <crossrail.co.uk> wrote:

Mark/Sylvia

It would be really helpful if you could provide any examples from other projects that do this well so that we can ensure we're heading in the right direction.

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: crossrail.co.uk | CS28GM01

MOVING LONDON FORWARD

-----Original Message-----
From: Wild Mark (MD) <tfl.gov.uk>
Sent: 06 November 2018 15:27
To: Mannah Sylvia
Cc: Lucy Findlay; Howard Smith
Subject: Re: Weekly Mayor Update 051118.docx

Thanks it’s fine for now, although it obviously raises more questions than it answers. We will need a much firmer / more insightful report in the very near future supported by a proper dashboard of the relevant leading kpi suite
On 6 Nov 2018, at 14:51, Mannah Sylvia <tfl.gov.uk> wrote:

As mentioned. Current version of this week’s note.
Will do Lucy,

Sylvia - the Steve White 4LM stakeholder update was a good example

I guess it will all be clearer after the MOHS is stable and we have a dashboard full of lead/lag kpi. And important that these kpi have forecasts and trajectory going into the future

I think the real issue is the lack of a MOHS and any sense of where the project is heading to good or bad

The dashboard may well resolve this.

M

Sent from my iPhone

> On 6 Nov 2018, at 16:16, Lucy Findlay <crossrail.co.uk> wrote:
> > Mark/Sylvia
> >
> > It would be really helpful if you could provide any examples from other projects that do this well so that we can ensure we're heading in the right direction.
> >
> > Lucy
> >
> > Lucy Findlay | Chief of Staff
> > Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
> >
> > MOVING LONDON FORWARD
> >
> >
> > -----Original Message-----
> > From: Wild Mark (MD) [mailto:tfl.gov.uk]
> > Sent: 06 November 2018 15:27
> > To: Mannah Sylvia
> > Cc: Lucy Findlay; Howard Smith
> > Subject: Re: Weekly Mayor Update 051118.docx
> >
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> >
> > M
> >
> > Sent from my iPhone
> >
> >> On 6 Nov 2018, at 14:51, Mannah Sylvia <tfl.gov.uk> wrote:
> >>
> >> As mentioned. Current version of this week’s note.
> >>
> >> <Weekly Mayor Update 051118.docx>
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Ta.

Sent from my iPhone

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Sent from my iPhone

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> >
> > As mentioned. Current version of this week’s note.
> >
> > <Weekly Mayor Update 051118.docx>
> >
> >
> > Sent from my iPhone
From: Lucy Findlay
To: Wild Mark (MD); Mannah Sylvia
Cc: external howard Smith
Subject: RE: Weekly Mayor Update 051118.docx
Date: 06 November 2018 16:16:46

Mark/Sylvia

It would be really helpful if you could provide any examples from other projects that do this well so that we can ensure we're heading in the right direction.

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ

MOVING LONDON FORWARD

-----Original Message-----
From: Wild Mark (MD) [mailto: tfl.gov.uk]
Sent: 06 November 2018 15:27
To: Mannah Sylvia
Cc: Lucy Findlay; Howard Smith
Subject: Re: Weekly Mayor Update 051118.docx

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M

Sent from my iPhone

> On 6 Nov 2018, at 14:51, Mannah Sylvia <[Redacted] tfl.gov.uk> wrote:
> > As mentioned. Current version of this week’s note.
> > > <Weekly Mayor Update 051118.docx>
> > >
> > > Sent from my iPhone

******************************************************************************
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Typo in bullet 5 of Howard’s note.

From: Doyne Stephanie
Sent: 06 November 2018 13:43
To: Mannah Sylvia
Subject: RE: Weekly Mayor Update 051118
What’s different as he already has the note?
Kind regards
Stephanie

From: Mannah Sylvia
Sent: 06 November 2018 13:39
To: Doyne Stephanie
Subject: Weekly Mayor Update 051118
Get MB to clear this. Nigel has seen it and is ok with it.
Just a few comments 😊

Kind regards

Stephanie
Steph

Please can you add the red text below to para 2.4:

CRL has submitted its formal Semi Annual Construction Report (SACR20) to Sponsors covering the period from 1 April 2018–15 September 2018. At the request of Sponsors, SACR20 reports an Anticipated Final CRL Direct Cost (AFCDC) of £13,831m which is consistent with a P95 outturn and includes £154m of additional Quantitative Risk Assessment (QRA). Note that this estimate is made against the existing schedule, which CRL is in the process of updating. It also does not consider any findings from the independent KPMG review of project cost, which is still underway.

Also, there are formatting issues in 2.4 and 3.2. And what is the highlighting of the IRN table?

If we can sort these changes in the next 30 mins then I will take a copy with me to Pier Walk and try to get Mike to clear in the margins of ExCo.

Andy

Stephanie
Here you go Sylvia

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD:  (Internal: Ext  M:  | CS28GM01 | crossrail.co.uk

From: Mannah Sylvia [mailto:tfl.gov.uk]
Sent: 26 November 2018 14:36
To: Lucy Findlay
Cc: Burrell Joshua; Zavitz Richard; Howard Smith
Subject: RE: Weekly note

Lucy,

Many thanks for this. Please find the note attached with some minor amends and comments from me.

Thanks,

Sylvia

From: Lucy Findlay [mailto:crossrail.co.uk]
Sent: 26 November 2018 12:22
To: Mannah Sylvia
Cc: Burrell Joshua; Zavitz Richard; external howard Smith
Subject: RE: Weekly note

Here you go Sylvia

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD:  (Internal: Ext  M:  | CS28GM01 | crossrail.co.uk

From: Mannah Sylvia [mailto:tfl.gov.uk]
Sent: 26 November 2018 11:22
To: Lucy Findlay
Cc: Burrell Joshua
Subject: Weekly note

Morning Lucy,

I’ve just spoken to Steph and she said we do need a weekly note today. Can I also confirm if the MOHS is on track to be completed by Friday?

Thanks,

Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
1184 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: Ext: Mob: | E-mail: tfl.gov.uk
www.tfl.gov.uk

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It’s with Andy but I think we can still make the change.

Sent from my iPhone

On 26 Nov 2018, at 18:05, Zavitz Richard <tfl.gov.uk> wrote:

If not too late, can you make the following change to the cost paragraph?

<!--[if !supportLists]-->1.1 <!--[endif]-->CRL submitted its formal Semi Annual Construction Report (SACR20) to Sponsors covering the period from 1 April 2018-15 September 2018. At the request of Sponsors, SACR20 reports the cost forecast included in the Remedial Action Plan against the late dates and includes £154m of additional Quantitative Risk Assessment (QRA). The Anticipated Final CRL Direct Cost (AFCDC) reported in SACR20 is £13,831m.

This aim to clarify that Sponsors requested the inclusion of a particular cost scenario, not a specific amount.

Thanks
Richard

---

From: Mannah Sylvia
Sent: 26 November 2018 16:07
To: Findlay Lucy
Cc: Burrell Joshua; Zavitz Richard; external howard Smith
Subject: Re: Weekly note

Thanks Lucy.
Sent from my iPhone

On 26 Nov 2018, at 16:04, Lucy Findlay <crossrail.co.uk> wrote:

Here you go Sylvia
Lucy

---

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 26 November 2018 12:22
To: Mannah Sylvia
Cc: Burrell Joshua; Zavitz Richard; external howard Smith
Subject: RE: Weekly note

Here you go Sylvia
Lucy

Many thanks for this. Please find the note attached with some minor amends and comments from me.

Thanks,
Sylvia

---

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 26 November 2018 11:22
To: Lucy Findlay
Cc: Mannah Sylvia [mailto:tfl.gov.uk]
Subject: RE: Weekly note

Here you go Sylvia
Lucy
Cc: Burrell Joshua
Subject: Weekly note

Morning Lucy,
I’ve just spoken to Steph and she said we do need a weekly note today. Can I also confirm if the MOHS is on track to be completed by Friday?

Thanks,
Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: | Ext: | Mob: | E-mail: tfl.gov.uk
www.tfl.gov.uk

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Lucy,

Many thanks for this. Please find the note attached with some minor amends and comments from me.

Thanks,

Sylvia

---

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 26 November 2018 12:22
To: Mannah Sylvia
Cc: Burrell Joshua; Zavitz Richard; external howard Smith
Subject: RE: Weekly note

Here you go Sylvia

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: [internal: Ext M: ] | CS28GM01 | crossrail.co.uk

---

From: Mannah Sylvia [mailto: tfl.gov.uk]
Sent: 26 November 2018 11:22
To: Lucy Findlay
Cc: Burrell Joshua
Subject: Weekly note

Morning Lucy,

I've just spoken to Steph and she said we do need a weekly note today. Can I also confirm if the MOHS is on track to be completed by Friday?

Thanks,

Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: | Ext: | Mob: | E-mail: tfl.gov.uk
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She says the wording is correct.

Sent from my iPhone

On 6 Nov 2018, at 14:02, Doyne Stephanie <tfl.gov.uk> wrote:

Thanks!
Kind regards
Stephanie

From: Mannah Sylvia
Sent: 06 November 2018 14:02
To: Doyne Stephanie
Subject: RE: Weekly note
Will get Lucy to confirm asap.

From: Doyne Stephanie
Sent: 06 November 2018 14:01
To: Mannah Sylvia
Subject: FW: Weekly note
See below? Can you check this please.
Kind regards
Stephanie

From: Brown Andy (Corporate Affairs)
Sent: 06 November 2018 13:53
To: Doyne Stephanie
Subject: RE: Weekly note
Thanks, Steph.
Fine with this except for one question on 7.2 -- at the meeting last week there was some confusion as apparently NR have told some people they have not issued the standstill letters. I think CRL either need to confirm the actual position very clearly, or say that they are not sure yet.
Who has already approved this - has Mark Wild?
Andy

From: Doyne Stephanie
Sent: 06 November 2018 11:46
To: Brown Andy (Corporate Affairs)
Subject: Weekly note
Hi Andy,
Can you review the attached. Would be good to get your feedback as you attended the meeting on Monday.
Kind regards
Stephanie
Stephanie Doyne
Corporate Affairs Manager | Corporate Affairs
Here you go Sylvia
Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
MOVING LONDON FORWARD

From: Mannah Sylvia [mailto:tfl.gov.uk]
Sent: 26 November 2018 11:22
To: Lucy Findlay
Cc: Burrell Joshua
Subject: Weekly note

Morning Lucy,
I’ve just spoken to Steph and she said we do need a weekly note today. Can I also confirm if the MOHS is on track to be completed by Friday?

Thanks,
Sylvia
Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: [deleted] Ext: [deleted] Mob: [deleted] | E-mail: [deleted] tfl.gov.uk
www.tfl.gov.uk

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Thanks Lucy. I'll update the note to reflect this.

On S1 Why and what are the consequences of them doing this? They pulled the paper to review the station enhancement plus the core contract activity cost pressure as per sentence 2. Consequences are in award of Package 3 and in standstill for Package 2.

On s2 – Why have these still not been issued? because they don't have approved as per para 7.1 to deliver of both packages.

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: (Internal: Ext Ext M: | CS28GM01 | crossrail.co.uk
MOVING LONDON FORWARD

Lucy,
Thanks – some comments from Steph in the attached.
Thanks,
Sylvia

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: (Internal: Ext Ext M: | CS28GM01 | crossrail.co.uk
MOVING LONDON FORWARD

Lucy,
I can guess you will ask what the T-8 readiness review conclusions where --- I don’t know but I’ll try and find out. Howard – were you at the Threlfall session on Friday?

Lucy

Hi Lucy,
I hope you had a great weekend. Although the note was only issued on Friday, have you got your latest update ready please. As the meeting is tomorrow, we’d like to get something over to them by COP today. I’ve told Mike’s office that the IRN table will not be updated as that comes through on Tuesdays.

Thanks,
Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: Ext Mob: | E-mail: tfl.gov.uk
www.tfl.gov.uk

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***********************************************************************************
Thanks Sylvia
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Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: | (Internal: Ext | M: | CS28GM01 | crossrail.co.uk

From: Mannah Sylvia [mailto: tfl.gov.uk]
Sent: 12 November 2018 17:02
To: Lucy Findlay
Cc: Zavitz Richard; Howard Smith
Subject: RE: Weekly note

Lucy,
Thanks – some comments from Steph in the attached.
Thanks,
Sylvia

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 12 November 2018 13:29
To: Mannah Sylvia
Cc: Zavitz Richard; external howard Smith
Subject: RE: Weekly note

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Lucy Findlay | Chief of Staff
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Cc: Zavitz Richard; Howard Smith
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Lucy,
Thanks – some comments from Steph in the attached.
Thanks,
Sylvia

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 12 November 2018 13:29
To: Mannah Sylvia
Cc: Zavitz Richard; external howard Smith
Subject: RE: Weekly note

Here you go Sylvia
I can guess you will ask what the T-8 readiness review conclusions where --- I don’t know but I’ll try and find out. Howard – were you at the Threlfall session on Friday?

Lucy

Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: [remove email] (Internal: Ext | CS28GM01 | crossrail.co.uk
MOVING LONDON FORWARD

From: Mannah Sylvia [mailto: tfl.gov.uk]
Sent: 12 November 2018 10:42
To: Lucy Findlay
Subject: Weekly note

Hi Lucy,
I hope you had a great weekend. Although the note was only issued on Friday, have you got your latest update ready please. As the meeting is tomorrow, we’d like to get something over to them by COP today. I’ve told Mike’s office that the IRN table will not be updated as that comes through on Tuesdays.
Thanks,
Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: [remove email] Ext: | Mob: [remove email] | E-mail: tfl.gov.uk
www.tfl.gov.uk

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Thanks the NR text is now out of date as paper to portfolio board was withdrawn. We can pick up in next week’s update

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ

From: Mannah Sylvia [mailto: tfl.gov.uk]
Sent: 09 November 2018 11:02
To: Lucy Findlay; Howard Smith
Cc: Hughes David (Director of Strategy and Network Development); Zavitz Richard; Adams Simon; Tucker John; Price Amanda
Subject: Weekly note
Lucy and Howard,
Thank you both for your help with the note. Apologies but Mike’s office only issued it to City Hall this morning so please find the final copy attached.

Thanks,
Sylvia
Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
1184 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: [removed] Ext: [removed] Mob: [removed] | E-mail: [removed] tfl.gov.uk
www.tfl.gov.uk

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FYI Mark has approved the note and Lucy has confirmed that the wording included in the note is correct re 7.2.
Kind regards
Stephanie

From: Brown Andy (Corporate Affairs)
Sent: 06 November 2018 13:53
To: Doyne Stephanie
Subject: RE: Weekly note

Thanks, Steph.
Fine with this except for one question on 7.2 -- at the meeting last week there was some confusion as apparently NR have told some people they have not issued the standstill letters. I think CRL either need to confirm the actual position very clearly, or say that they are not sure yet.

Who has already approved this - has Mark Wild?

Andy

From: Doyne Stephanie
Sent: 06 November 2018 11:46
To: Brown Andy (Corporate Affairs)
Subject: Weekly note

Hi Andy,
Can you review the attached. Would be good to get your feedback as you attended the meeting on Monday.

Kind regards
Stephanie
I’ll go back to Lucy and Sylvia.
Nigel has seen the note and approved as Mark isn’t here.
Kind regards
Stephanie

Hi Andy,
Can you review the attached. Would be good to get your feedback as you attended the meeting on Monday.
Kind regards
Stephanie

Stephanie Doyne
Corporate Affairs Manager | Corporate Affairs
Phone: [redacted] (auto) | Mobile: [redacted]
11th floor (Y8), Palestra, 197 Blackfriars Road, London SE1 8NJ |
Email: [redacted] tfl.gov.uk
Thanks, Steph.
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Who has already approved this - has Mark Wild?

Andy
Lucy,

Thanks. Wording on TAA looks pretty good to me, perhaps:

1.1 The Office of Rail and Road (ORR) has now directed MTRC and Network Rail Infrastructure Ltd to enter into the first Crossrail Track Access Contract, confirming the rights that had been sought for the full Elizabeth line services that operate from Stage 5 onwards.

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Current version attached for all. Once the BT note is finalised and the IRN updates are available, I'll provide an updated note.

Thanks,

Sylvia

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 05 November 2018 17:18
To: Mannah Sylvia; external howard Smith
Cc: Brown Andy (Corporate Affairs); Zavitz Richard; Doyne Stephanie
Subject: RE: weekly report

Sorry re comment 6 “Can I say this?” Re the dashboard. I can’t commit 100% that it’ll be available next week.

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
MOVING LONDON FORWARD

From: Lucy Findlay
Sent: 05 November 2018 17:01
To: ‘Mannah Sylvia’, Howard Smith
Cc: Brown Andy (Corporate Affairs); Zavitz Richard; Doyne Stephanie
Subject: RE: weekly report

Here you go.

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
MOVING LONDON FORWARD

From: Mannah Sylvia [mailto: tfl.gov.uk]
Sent: 05 November 2018 16:25
To: Lucy Findlay; Howard Smith
Cc: Brown Andy (Corporate Affairs); Zavitz Richard; Doyne Stephanie
Subject: RE: weekly report

Lucy,

Thanks for the note. Please find it attached with some amends and comments from Steph and me.

Thanks,

Sylvia

From: Lucy Findlay [mailto: crossrail.co.uk]
Sent: 05 November 2018 14:49
To: Mannah Sylvia; external howard Smith
Cc: Brown Andy (Corporate Affairs); Zavitz Richard
Subject: weekly report

Here you go Sylvia

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
MOVING LONDON FORWARD

From: Mannah Sylvia [mailto: tfl.gov.uk]
Sent: 05 November 2018 10:43
To: Howard Smith
Cc: Brown Andy (Corporate Affairs); Lucy Findlay; Zavitz Richard; Phil Clarke - TFL; Wild Mark (MD)
Subject: RE: Mayor - BT Chairman's Weekly

Thanks Howard.

From: Howard Smith [mailto: crossrail.co.uk]
Sent: 05 November 2018 10:37
To: Mannah Sylvia
Cc: Brown Andy (Corporate Affairs); Findlay Lucy; Zavitz Richard; Clarke Phil (ELLP); Wild Mark (MD)
Subject: RE: Mayor - BT Chairman's Weekly

Sylvia,

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Sent: 05 November 2018 10:29
To: Howard Smith
Cc: Brown Andy (Corporate Affairs); Lucy Findlay; Zavitz Richard; Phil Clarke - TfL; Wild Mark (MD)
Subject: RE: Mayor - BT Chairman's Weekly

Howard,

Thanks for the note. Please find it attached with two comments from me.

Thanks,
Sylvia

From: Howard Smith [mailto: crossrail.co.uk]
Sent: 02 November 2018 18:56
To: Mannah Sylvia
Cc: Brown Andy (Corporate Affairs); Findlay Lucy; Zavitz Richard; Clarke Phil (ELLP); Wild Mark (MD)
Subject: RE: Mayor - BT Chairman's Weekly

This week’s draft, small changes, some deletion of longstanding ‘boilerplate’ text and a section for completing Monday re weekend testing.

Comments by Monday 16.00 latest and good weekend to all.
Howard

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Ok – then I’ll take that reference out. On the safety update, I included the additional info and
will amend the wording. I included it because Mike will ask for the detail.

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: (Internal: Ext M: CS28GM01 | crossrail.co.uk
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From: Mannah Sylvia
To: Findlay Lucy; external howard Smith
Cc: Brown Andy (Corporate Affairs); Zavitz Richard; Doyne Stephanie
Subject: RE: weekly report
Date: 05 November 2018 16:25:14
Attachments: Weekly Mayor Update 051118 SD comments.docx

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Final BT Report. Changes are to increase the number of units built from 54 to 57 (should have changed weeks back but nobody on either side has queried as we aren't buying them anyway!), drafting for clarity around the MTIN and some words on last weekends Dynamic Testing that are shorter but not inconsistent with Lucy's in the main report.

Nothing from BT other than an odd query this morning about reliability wording that's been unchanged for weeks so rebutted.

Good to go

Howard

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Sent: 02 November 2018 18:56
To: Mannah Sylvia
Cc: Brown Andy (Corporate Affairs); Findlay Lucy; Zavitz Richard; Clarke Phil (ELLP); Wild Mark (MD)
Subject: RE: Mayor - BT Chairman’s Weekly

Howad,

This week’s draft, small changes, some deletion of longstanding ‘boilerplate’ text and a section for completing Monday re weekend testing.

Comments by Monday 16.00 latest and good weekend to all.

Howard

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Hi all,

Please find attached this week’s Crossrail note.

Kind Regards

Stephanie Doyne
Corporate Affairs Manager
Customers, Communication and Technology
Palestra (11th Floor, 11Y8) | 197 Blackfriars Road | London SE1 8NJ
Phone: | Auto: | Mobile:
Hi Kate,

This week’s Mayor Update is attached with the Crossrail and Bombardier sections. Please do let me know if you have any queries.

Kind regards,

Josh

Josh Burrell
Transport for London | Advisor to the Managing Director, London Underground (Secondment)
Palestra (11B4), 197 Blackfriars Road, London. SE1 8NJ
Tel: | Ext: | Mob: | E-mail: tfl.gov.uk
www.tfl.gov.uk
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From: Mahnah Sylvia
To: Doyne Stephanie
Subject: Weekly Mayor Update 051118
Date: 05 November 2018 16:05:21
Attachments: Weekly Mayor Update 051118.docx
As mentioned. Current version of this week’s note.
Get MB to clear this. Nigel has seen it and is ok with it.
Can you do this asap please!
I want to give mike a copy to read on the jubs line on the way to ExCo!
Sorry use this one.
Steph,
Final note from us – I’ll ask Mark to review it. I’ve left the IRNs as highlighted as they’ve not changed.

Thanks,
Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: [redacted] Ext: [redacted] Mob: [redacted] | E-mail: [redacted] tfl.gov.uk
www.tfl.gov.uk
<table>
<thead>
<tr>
<th>From:</th>
<th>Mannah Sylvia</th>
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<tbody>
<tr>
<td>To:</td>
<td>Doyne Stephanie</td>
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<tr>
<td>Subject:</td>
<td>Weekly Mayor Update 121118</td>
</tr>
<tr>
<td>Date:</td>
<td>12 November 2018 15:52:17</td>
</tr>
<tr>
<td>Attachments:</td>
<td>Weekly Mayor Update 121118.docx</td>
</tr>
</tbody>
</table>
Hi Andy,

See attached the CRL note with updated IRN info.

Kind regards

Stephanie

Stephanie Doyne
Corporate Affairs Manager | Corporate Affairs
11th floor (Y8), Palestra, 197 Blackfriars Road, London SE1 8NJ | Email: tfl.gov.uk
Current draft as mentioned. Sorry for the tight turnaround!
From: Mahnah Sylvia
To: Doyne Stephanie
Subject: Weekly Mayor Update 281118
Date: 28 November 2018 17:04:51
Attachments: Weekly Mayor Update 281118.docx

How about this?
IF they decide they do want a note that will get issued….here you go.
Since last week’s one never got issued I’ve left some stuff in from it.
Howard – sorry but you may need to provide some plain English around the ORR/taa in section 8.2

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: [redacted] (Internal: Ext [redacted] | CS28GM01 | crossrail.co.uk
MOVING LONDON FORWARD

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Any update on the note please? Conscious that the meeting is taking place this afternoon.

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel:  | Ext:  | Mob:  | E-mail: tfl.gov.uk
www.tfl.gov.uk
Hi Andy,
Can you review the attached. Would be good to get your feedback as you attended the meeting on Monday.
Kind regards
Stephanie

Stephanie Doyne
Corporate Affairs Manager | Corporate Affairs
Phone: (auto) | Mobile:
11th floor (Y8), Palestra, 197 Blackfriars Road, London SE1 8NJ |
Email: tfl.gov.uk
Lucy and Howard,

Thank you both for your help with the note. Apologies but Mike’s office only issued it to City Hall this morning so please find the final copy attached.

Thanks,

Sylvia

Sylvia Mannah
Transport for London | Senior Adviser to the Managing Director, London Underground
11B4 Palestra, 197 Blackfriars Road, London SE1 8NJ
Tel: [redacted] Ext: [redacted] Mob: [redacted] | E-mail: tfl.gov.uk
www.tfl.gov.uk
Here you go Sylvia

Lucy
Lucy Findlay | Chief of Staff
Crossrail | 25 Canada Square, Canary Wharf, London, E14 5LQ
DD: | M: | CS28GM01 | crossrail.co.uk

Sylvia,

This week’s draft, small changes, some deletion of longstanding ‘boilerplate’ text and a section for completing Monday re weekend testing.

Comments by Monday 16.00 latest and good weekend to all.

Kind regards
Howard

Sylvia,

Thanks for the note. Please find it attached with two comments from me.

Thanks,
Sylvia

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