PROCEDURE FOR MANAGING ACCESS TO THE RAILWAY IN ENGINEERING HOURS

Expected Behaviours

1) PMs and SPCs to make every effort to arrive at site for 00.00 or if later be very diligent in advising their manager of reason for late arrival.

2) PMs and SPCs to follow the rule book and process to the letter and that means that each have jointly performed and checked each other's duties.

3) Where last minute changes to works are absolutely necessary the PM and SPC must agree that the associated changes have been agreed by their respective manager.

4) If either PM or SPC are not wholly confident with the ability of the other party then work must not start or if started it must be terminated immediately and report to their manager or directly to the Tube Lines Night Construction Manager, Stuart Lewis or his deputy John Hetherington (or via the Field Engineer if on site).

5) Ensure any concerns, however small are reported to the Tube Lines Night Construction Manager, Stuart Lewis or his deputy John Hetherington (either directly or via the Field Engineer if on site).

Protection Staff must report to Sam Nti on Desk Phone 020 7088 4728

Thales Staff must report to Tony Linnell on Mobile 07800 626 996

When receiving any report from their staff the above managers must contact the JNP Upgrades Night Construction Manager: Stuart Lewis on Desk Phone 020 7088 4157 Mobile 07803 396 406, Connect Radio Number 20857

Or his deputy John Hetherington on Desk Phone 020 7088 5179, Mobile 07854 994 948, Connect Radio Number 20858

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