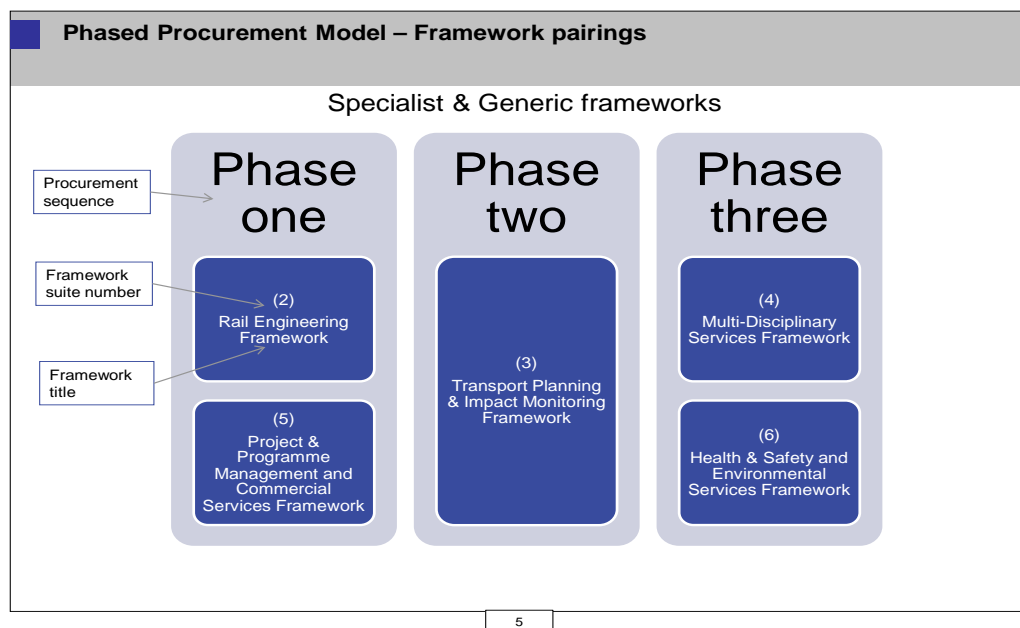


TfL Professional Services Framework Agreements

1. Introduction

1.1 The purpose of this Briefing is to inform you of the replacement of the TfL Engineering & Project Management Framework (EPMF) with a suite of 5 new Professional Services Frameworks (PSFs), comprising of 2 specialist and 3 generic Frameworks, through a phased procurement model. The model retains the best of the existing structure whilst making necessary improvements which have been determined as the result of both supplier and internal Stakeholder engagement.

1.2 Specialist & Generic Frameworks – Phased Procurement Model



2. Programme / Timescales

2.1 The current Framework Agreement (EPMF) was retendered in 2009 with an expiry date of end November 2013. The sub categories on the EPMF have been extended for use until the new Frameworks progressively come into use.

2.2 The TfL Professional Services Framework Agreement - **Project & Programme Management and Commercial Services Framework** was awarded on 24 November 2014.

2.3 The TfL Professional Services Framework Agreement - **Railway Engineering Framework** was awarded on 22 December 2014. **This Framework was let in accordance with the Utilities Regulations and is therefore unsuitable for use by the London Boroughs.**

2.4 The TfL Professional Services Framework Agreement - **Transport Planning & Impact Monitoring Framework** was awarded on 15 January 2015.

2.6 The Bids for the **Health & Safety and Environmental Services Framework** was awarded 13 July 2015.

2.7 The Pre Qualification Questionnaire (PQQ) for the **Multi Disciplinary Services Framework** was issued in July 2015. Framework due for award January 2016.

3.0 Changes from previous Framework

3.1 By significantly increasing the number of sub-categories on the new Frameworks (to over 100) compared to the EPMF, users will have access to a more appropriate, targeted supply base.

3.2 The Frameworks will each be in place for a period of two years with an option to extend for a further period of up to two years.

3.3 Whilst the basis and mechanisms of the new PSFs are the same or similar to EPMF there are a number of differences, the key highlights being:

- **Two daily charge out rates (maximum)**, one for Secondments and one for Services – “for the purpose of this framework agreement, a secondment is classed as an individual or team of individuals working in the main on TfL premises on a timecharge basis.”
- **Specialist Consultants** – “is a consultant who is a specialist/expert in his field within his industry. Maximum Charge Out Rates shall not apply to the Specialist Consultants at the Employer’s sole discretion.”
- **Maximum daily charge out rates** based on a minimum of 8 hours per day input.
- **Three mini competition and call-off processes** specific to secondments, low value and/or low risk services and high value and/or high risk services respectively.
- **A short form of contract for Secondments and low risk Services** (Professional Indemnity insurance set at £1M, liability capped at £1M, etc). A long form of contract for high risk and/or high value services. The default position for the Framework is the long form of contract.
- **Inclusion of a suite of optional KPIs** within the Framework(s) - to be incorporated, as appropriate, for each requirement.

4. Additional Information

4.1 If you would like a copy of the maximum charge out rates quoted by bidders for a particularly sub-category please email the central Professional Services Framework email address psfw@tfl.gov.uk stating which sub-category you would like that information for.