Note: these Byelaws incorporate a modification, made by authority of the Secretary of State on confirmation of the Byelaws, to the definition of 'railway' in Byelaw 28.

# TRANSPORT FOR LONDON RAILWAY BYELAWS

Made by Transport for London under paragraph 26 of Schedule 11 to the Greater London Authority Act 1999 and confirmed under section 67 of the Transport Act 1962 by the Secretary of State for Transport on 6 September 2011 for regulating the use and working of its railways; travel on its railways; the maintenance of order on its railways and railway premises, including stations and all the approaches to stations; and the conduct of all persons while on those premises, including officers and employees of Transport for London and its subsidiaries ("the Byelaws").

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## INTRODUCTION

The Byelaws apply to trains, track and stations that are part of Transport for London's railway, including the London Underground, London Overground and Docklands Light Railway networks. The Byelaws need to be observed by everyone to ensure ease of travel and safety on the railway system.

#### Conduct and behaviour

Some practices can be generally unpleasant or dangerous. To make travelling more comfortable and safer, unacceptable behaviour is banned on the railways. Other activities have limits imposed on them so that the majority of railway passengers can travel in comfort.

## Equipment and safety

Safety is paramount to the running of all railway services. The Byelaws are very clear on matters of safety in order to protect equipment and property, as well as passengers and staff.

## **Control of premises**

There are areas of the railway that have restricted access, for example pedestrian-only areas, as using other forms of transport (e.g. bicycles) may cause a danger. Also, access is not allowed on any non-public parts of the operating network, such as railway embankments and underground tunnels. Various rules relating to the carriage of animals are also needed.

#### **Travel and fares**

When travelling, passengers need to know when and where they need a ticket and where they can go once they have it. For example, can someone use another person's ticket? In addition to the Byelaws, passengers can find further details in the Conditions of Carriage and other conditions of travel which apply to their ticket.

The Byelaws are there to help everyone to travel easily and safely. This can only be achieved if all passengers take time to consider their actions and observe the Byelaws.

A copy of the Byelaws can be found on Transport for London's website <u>www.tfl.gov.uk</u> or obtained from:

TfL Customer Relations 4<sup>th</sup> Floor, Zone 4Y 14 Pier Walk North Greenwich London SE10 0ES

# For definitions of the terms used in the Byelaws please refer to Byelaw 28

# CONDUCT AND BEHAVIOUR

# 1. Queuing

- (1) The Operator or an authorised person may require any person to queue in order to regulate order or safety on or near the railway.
- (2) Any person directed by a notice to queue or asked to queue by an authorised person shall join the rear of the queue and obey the reasonable instructions of any authorised person regulating the queue.

# 2. Potentially dangerous items

- (1) Except with written permission from the Operator or an authorised person, no person shall bring with him, attempt to bring with him or allow to remain on the railway any potentially dangerous item.
- (2) A potentially dangerous item is an item which, in the reasonable opinion of an authorised person, may or may be used to threaten, annoy, soil or damage any person or any property. For the avoidance of doubt, a potentially dangerous item may include, but is not limited to:
  - (i) a loaded weapon of any kind;
  - (ii) any flammable, explosive or corrosive substance; and
  - (iii) any item which is or may become dangerous.
- (3) If any person in charge of an item in breach of Byelaw 2(1) is asked by an authorised person to remove it and fails to do so immediately it may be removed by or under the direction of an authorised person.

# 3. Smoking

No person shall smoke or carry a lighted cigar, cigarette, lighter, match, pipe or other lighted item on any part of the railway on or near which there is a notice indicating that smoking is not allowed.

# 4. Alcohol and controlled drugs

- (1) No person shall enter, attempt to enter or remain on the railway if he is unfit as a result of being drunk or under the influence of controlled drugs.
- (2) No person shall enter, attempt to enter or remain on the railway while in possession of an open container of alcohol, unless expressly permitted to do so by the Operator in a particular area.
- (3) No person shall consume alcohol on the railway, unless expressly permitted to do so by the Operator in a particular area.

- (4) Without prejudice to Byelaws 4(2) and 4(3), where reasonable notice is, or has been, given prohibiting alcohol on any train on or of the railway, no person shall have any alcohol with him on such a train, or attempt to enter such a train, with alcohol with him.
- (5) Where an authorised person reasonably believes that any person is unfit to enter or remain on the railway or is in possession of alcohol in contravention of any provision of Byelaw 4, the authorised person may:
  - (i) require him to leave the railway;
  - (ii) prevent him entering or remaining on the railway until the authorised person is satisfied that he is no longer in an unfit condition or no longer has any alcohol with him in contravention of Byelaw 4; and
  - (iii) remove any alcohol or controlled drugs.

## 5. Unfit condition

No person shall enter or remain on the railway if, in the reasonable opinion of an authorised person, he is in an unfit or improper condition or his clothing may soil or damage any part of the railway or the property or clothing of any person on the railway.

## 6. Unacceptable behaviour

- (1) No person shall use any threatening, abusive, obscene or offensive language on the railway.
- (2) No person shall behave in a disorderly, indecent or offensive manner on the railway.
- (3) No person shall write, draw, paint or fix anything on the railway.
- (4) No person shall soil any part of the railway.
- (5) No person shall damage or detach any part of the railway.
- (6) No person shall spit on the railway.
- (7) No person shall leave litter or waste on the railway except in receptacles specifically provided by the Operator for those purposes.
- (8) No person shall molest or wilfully interfere with the comfort or convenience of any person on the railway.

# 7. Music, sound, advertising and similar activities

- (1) Except with written permission from the Operator, no person on the railway shall, to the annoyance of any person:
  - (i) sing; or
  - (ii) use any instrument, article or equipment for the production or reproduction of sound.

- (2) Except with written permission from the Operator, no person on the railway shall:
  - (i) display anything for the purpose of advertising or publicity, or distribute anything;
  - (ii) sell anything or expose or offer anything for sale; or
  - (iii) tout for or solicit money, reward, custom or employment of any kind.
- (3) A person shall have the written permission referred to in Byelaws 7(1) or 7(2) with him when undertaking the activities referred to in Byelaw 7(1) or 7(2) and shall hand it over for inspection when asked by an authorised person. A person shall comply with any conditions set out in or attached to the written permission.

## 8. Unauthorised gambling

No person shall gamble on any part of the railway except lawful gambling on premises authorised by the Operator for that purpose.

## EQUIPMENT AND SAFETY

#### 9. Stations and other premises on the railway

- (1) No person shall use any escalator on the railway except by standing or walking on it in the direction intended for travel. Persons shall keep to the right of escalators when not walking up, down or along them.
- (2) Where the entrance to or exit from any platform or station on the railway is via a manned or automatic ticket barrier no person shall enter or leave the station, except with permission from an authorised person, without passing through the barrier in the correct manner.
- (3) No person shall open a barrier or any other gate on the railway except where there is a notice indicating that it may be used by him or with permission from an authorised person.
- (4) Where there is a notice by an entrance or exit on any part of the railway indicating that it shall be used for entrance or exit only, no person shall enter by the exit or leave by the entrance. No person shall enter or leave by an emergency exit except in an emergency or when directed to do so by an authorised person.
- (5) No person shall move, operate or stop any lift or escalator on the railway except:
  - (i) in an emergency by means of equipment on or near which is a notice indicating that it is intended to be used in an emergency; or
  - (ii) in case of a lift, by means of any of the controls intended for the use by that person.
- (6) A person who attempts to breach any of Byelaws 9(1) to 9(5) shall be liable to the same penalties under the Byelaws as if he had breached that byelaw.

# 10. Trains

- (1) Byelaw 10 applies to trains on or of the railway.
- (2) No person shall enter through any train door until any person leaving by that door has passed through it.
- (3) No person shall be in or on any train except on the parts of it intended for use by that person.
- (4) No person shall open a train door, or enter or leave any train, while it is in motion or between stations.
- (5) No person shall enter or leave a train except by the proper use of a train door.
- (6) In the case of automatic closing train doors, no person shall enter or leave by the door, force open the door or obstruct the door in any way when it is closing.
- (7) A person who attempts to breach any of Byelaws 10(2) to 10(6) shall be liable to the same penalties under the Byelaws as if he had breached that byelaw.

# 11. General safety

- (1) No person shall move, operate, obstruct, stop or in any other way interfere with any part of a train or other equipment on the railway except:
  - (i) in an emergency, by means of any equipment on or near which is a notice indicating that is intended to be used in an emergency; or
  - (ii) any equipment intended for the use of passengers in that way in normal operating circumstances.
- (2) No person shall place, throw, drop or trail anything on the railway which is capable of injuring, damaging or endangering any person or any property.
- (3) No person shall, without reasonable cause, activate any emergency and/or communications system on any part of the railway.
- (4) A person who attempts to breach any of Byelaws 11(1) to 11(3) shall be liable to the same penalties under the Byelaws as if he had breached that byelaw.

#### 12. Safety instructions

- (1) The Operator may issue to any person reasonable instructions relating to safety on any part of the railway by means of a notice on or near that part of the railway. No person shall, without reasonable cause, disobey such notice.
- (2) An authorised person may, in an emergency or in other circumstances in which he believes he should act in the interest of safety, issue instructions to any person on any part of the railway. No person shall, without reasonable cause, disobey such instructions.
- (3) No offence is committed under the Byelaws where a person acts in accordance with the instructions or notice given under Byelaw 12(1) or 12(2).

# CONTROL OF PREMISES

## 13. Unauthorised access and loitering

- (1) No person shall enter, attempt to enter or remain on any part of the railway where there is a notice:
  - (i) prohibiting access; or
  - (ii) indicating that it is reserved or provided for a specified category of person only, except where he belongs to that specified category;

unless invited or directed to do so by an authorised person.

- (2) No person shall loiter on the railway if asked to leave by an authorised person.
- (3) No person whilst on the railway shall wilfully obstruct or impede any authorised person in the execution of his duty.
- (4) No person above the age of ten years shall enter, attempt to enter or remain in any part of the railway which is marked or notified as being for the exclusive use of persons of the opposite gender to that person.

# 14. Traffic signs, causing obstructions and parking

- (1) No person in charge of any motor vehicle, bicycle or other conveyance shall use it on any part of the railway in contravention of any traffic sign.
- (2) No person in charge of any vehicle, bicycle or other conveyance shall leave or place any such vehicle, bicycle or conveyance in or on the railway:
  - (i) in such a manner as to cause an obstruction or hindrance to the Operator or to persons using the railway; or
  - (ii) otherwise than in accordance with any reasonable direction of an authorised person; or
  - (iii) where parking or waiting is prohibited.
- (3) No person in charge of any motor vehicle, bicycle or other conveyance shall park it on any part of the railway where charges are made for parking by the Operator or an authorised person without paying the appropriate charge at the appropriate time in accordance with instructions given by the Operator or an authorised person at that place.
- (4) The owner of any motor vehicle, bicycle or other conveyance used, left or placed in breach of any of Byelaws 14(1) to 14(3) may be liable to pay a penalty as displayed in that area.
- (5) Without prejudice to Byelaw 14(4), any motor vehicle, bicycle or other conveyance used, left or placed in breach of any of Byelaws 14(1) to 14(3) may

be clamped, removed and/or stored by or under the direction of the Operator or an authorised person.

- (6) The owner of the motor vehicle, bicycle or other conveyance shall be liable to the Operator or authorised person for the costs incurred in clamping, removing and storing it provided that there is in that area a notice advising that any vehicle parked contrary to the Byelaws may be clamped, removed and stored by the Operator or authorised person and that the costs incurred by the Operator or authorised person for this may be recovered from the vehicle's owner.
- (7) The power of clamping and removal referred to in Byelaw 14(5) shall not be exercisable in any area where passenger parking is permitted unless there is on display in that area a notice advising that any vehicle parked contrary to the Byelaws may be clamped and/or removed by the Operator or authorised person.

## 15. Pedestrian-only areas

- (1) Any person who enters or is on any part of the railway to which the public have access must be on foot, except:
  - (i) where there is a notice permitting access to that part of the railway to those with specified conveyances; or
  - (ii) where the Operator or an authorised person has given permission,

and in either case he shall obey any instructions given by the Operator or an authorised person.

(2) No person shall be in breach of Byelaw 15(1) for properly using a baby carriage or wheelchair, except where there is a notice or instructions given by the Operator or an authorised person to the contrary.

# 16. Control of animals

- (1) The Operator or an authorised person may refuse carriage or entry to any animal which, in their reasonable opinion, may threaten, annoy, soil or damage any person or property on the railway. No person shall bring an animal on any part of the railway to which it has been refused access pursuant to this Byelaw 16(1).
- (2) No person shall bring an animal on the railway without a valid ticket for that animal, if the Operator requires him to have a valid ticket for the carriage of such an animal.
- (3) No person in charge of an animal shall allow it to foul or damage any property, vehicle or other part of the railway.
- (4) No person in charge of an animal shall leave or place it unattended on any part of the railway, except:
  - (i) with the permission of the Operator or an authorised person; or

- (ii) in a place provided for that purpose by the Operator and only for as long as is absolutely necessary and in accordance with any direction of the Operator or an authorised person.
- (5) If a person in charge of an animal breaches any of Byelaws 16(1) to 16(4), then that person:
  - (i) may be asked by an authorised person to remove that animal, and if he fails to do so immediately, then that animal may be removed by or under the direction of an authorised person;
  - (ii) shall be liable to the Operator for the cost incurred by or on behalf of the Operator in removing and keeping it; and
  - (iii) shall be liable to the Operator for the cost of putting any property soiled or damaged back into its proper condition.
- (6) Any person in charge of an animal shall carry it when on a moving escalator on the railway, unless that animal is a trained assistance dog or police dog.
- (7) Any liability to the Operator under Byelaw 16(5) is in addition to any penalty for the breach of Byelaw 16.

# TRAVEL AND FARES

# 17. Compulsory ticket areas

- (1) No person shall enter a compulsory ticket area on the railway unless he has with him a valid ticket.
- (2) A person shall hand over his ticket for inspection and verification of validity when asked to do so by an authorised person.
- (3) No person shall be in breach of Byelaw 17(1) or 17(2) if:
  - (i) there were no facilities in working order for the issue or validation of any ticket at the time when, and the station where, he began his journey;
  - (ii) there was a notice at the station where he began his journey permitting journeys to be started without a valid ticket; or
  - (iii) the Operator or an authorised person gave him permission to travel without a valid ticket.

# 18. Ticketless travel in non-compulsory ticket areas

- (1) In any area not designated as a compulsory ticket area, no person shall enter any train for the purpose of travelling on the railway unless he has with him a valid ticket entitling him to travel.
- (2) A person shall hand over his ticket for inspection and verification of validity when asked to do so by an authorised person.
- (3) No person shall be in breach of Byelaw 18(1) or 18(2) if:

- (i) there were no facilities in working order for the issue or validation of any ticket at the time when, and the station where, he began his journey;
- (ii) there was a notice at the station where he began his journey permitting journeys to be started without a valid ticket; or
- (iii) the Operator or an authorised person gave him permission to travel without a valid ticket.

## 19. Altering tickets and use of altered tickets

- (1) No person shall alter any ticket in any way with the intent that the Operator shall be defrauded or prejudiced.
- (2) No person shall knowingly use, or knowingly attempt to use, any ticket which has been altered in any way in breach of Byelaw 19(1).

## 20. Unauthorised buying or selling of tickets

- (1) Subject to Byelaw 20(5), no person shall sell or buy any ticket.
- (2) Subject to Byelaw 20(5), no person shall lend, transfer or receive any unused or partly used ticket intending that any person shall use it for travelling, unless the conditions of use for the ticket specifically permit such a loan, transfer or receipt.
- (3) Subject to Byelaw 20(5), no person shall knowingly use any ticket which has been obtained in breach of Byelaw 20.
- (4) A person who attempts to breach any of Byelaws 20(1) to 20(3) shall be liable to the same penalties under the Byelaws as if he had breached that byelaw.
- (5) Byelaw 20 shall not apply to the sale, other transfer or loan by, or the purchase or other receipt from, an authorised person in the course of his duties or from an authorised ticket machine.

#### 21. Fares offences committed on behalf of another person

- (1) No person shall buy a ticket on behalf of another person intending to enable another person to travel without having paid the correct fare.
- (2) No person shall transfer or produce a ticket on behalf of another person intending to enable that other person to travel without having paid the correct fare.

# ENFORCEMENT

#### 22. Name and address

- (1) Any person reasonably suspected by an authorised person of breaching or attempting to breach any of the Byelaws shall give his name and address when requested to do so by an authorised person.
- (2) The authorised person requesting details under Byelaw 22(1) shall state the nature of the suspected breach of the Byelaws in general terms at the time of the request.

# 23. Offence and level of fines

Any person who breaches any of the Byelaws commits an offence and may be liable for each such offence to a penalty not exceeding level 3 on the standard scale.

# 24. Removal of persons

- (1) Any person who is reasonably believed by an authorised person to be in breach of any of the Byelaws shall leave the railway immediately if asked to do so by an authorised person.
- (2) Any person who is reasonably believed by an authorised person to be in breach of any of the Byelaws and who fails to desist or leave when asked to do so by an authorised person may be removed from the railway by an authorised person using reasonable force. This right of removal is in addition to the imposition of any penalty for the breach of the Byelaws.
- (3) No person shall fail to carry out the instructions of an authorised person acting in accordance with powers given by the Byelaws or any other enactment.
- (4) In exercising powers conferred by Byelaws 24(1) and 24(2) the authorised person shall state the nature of the breach of the Byelaws in general terms prior to exercising the power conferred upon him.

# 25. Identification of authorised persons

An authorised person who is exercising any power conferred on him by any of the Byelaws shall produce a form of identification when requested to do so. Such identification shall include the name of his employer and a means of identifying the authorised person.

# 26. Notices

No person shall be subject to any penalty for breach of any of the Byelaws by disobeying a notice unless it is proved to the satisfaction of the Court before whom the complaint is laid that the notice referred to in the particular byelaw was displayed.

# 27. Breaches by authorised persons

An authorised person acting in the course of his duties shall not be liable for breach of any of Byelaws 2, 4(2) and 4(4), 6(3) and 6(5), 7, 9, 10, 11(1), 13, 14, 15, 16(6), 17, 18 and 19(1).

# INTERPRETATION AND GENERAL PROVISIONS

# 28. Definitions

In the Byelaws the following expressions have the following meanings and any replacement, modification or amendment to any legislation shall be applied to these meanings:

"alcohol" has the meaning ascribed to it in section 191 of the Licensing Act 2003;

"assistance dog" has the meaning ascribed to it in section 37A of the Disability Discrimination Act 1995;

"authorised person" means:

- (a) a person acting in the course of his duties who:
  - (i) is an employee, agent, contractor or sub-contractor of the Operator; or
  - (ii) is authorised by the Operator; or
- (b) any constable, Police Community Support Officer or person accredited by or under sections 41 or 43 of the Police Reform Act 2002, acting in the execution of his duties upon or in connection with the railway;

"being drunk" means being under the influence of alcohol;

"compulsory ticket area" means any part of the railway identified by a notice stating that no person may enter there without being in possession of a valid ticket;

"controlled drugs" has the meaning ascribed to it in section 2 of the Misuse of Drugs Act 1971;

"escalator" includes travelator or similar device;

"notice" means a notice given by or on behalf of the Operator;

"Operator" means:

- (a) Transport for London and any of its subsidiaries; or
- (b) any person or body granted the authority by Transport for London or any of its subsidiaries to act as operator in relation to any part of the railway;

"railway" means:

- (a) the railways and railway premises of Transport for London and any of its subsidiaries including any train, other vehicle, station, depot, track and any associated equipment; and
- (b) any train, or other vehicle and any associated equipment which is for the time being used by a person or body for the purposes of providing railway services under an agreement with Transport for London or any of its subsidiaries;

"standard scale" has the same meaning as in section 37 of the Criminal Justice Act 1982;

"ticket" includes;

(a) a ticket (including one issued by another railway undertaking) authorising the person for whom it is issued to make the journey covered by the fare paid on a train provided by the Operator (whether or not it also authorises that person to make a journey on a train provided by another railway undertaking);

- (b) any permit authorising the person to whom it is issued to travel on a train provided by the Operator (whether or not it also authorises that person to make a journey on a train provided by another railway undertaking);
- (c) an authority to travel on a train provided by the Operator subject to a condition that payment of the correct fare for the person using that authority on which it is used is made during or at the end of that journey or otherwise as provided by the terms applicable to its use;
- (d) a ticket authorising a person to enter a compulsory ticket area but not to make a train journey;
- (e) any type of free pass, privilege ticket, or any warrant, identity card, voucher or other similar authority accepted by the Operator as authority to travel, or in exchange for or on production of which a ticket for travel may be issued;
- (f) any identity card, reservation or other document required by the Operator to be held or produced for use with other travel documents;
- (g) any type of valid smart card or other form of electronic ticketing; and
- (h) any other ticket or document issued for the purpose of travel of any animal or article on the railway accepted by the Operator.

"traffic sign" means an object or device for conveying, to traffic or any specified class or traffic, warnings, information, instructions, requirements, restrictions or prohibitions of any kind;

"train" means any item of rolling stock and includes any carriage or compartment of a train;

"valid ticket" means a ticket (including any associated photo/identity card and/or other travel document) lawfully obtained by or on behalf of the person using or attempting to use it and entitling that person to use the particular railway service he is using or attempting to use. Where the terms attaching to the ticket require validation of the ticket such ticket shall not be considered to be a valid ticket for the purposes of the Byelaws unless and until the ticket has been properly validated; and

"validation" in connection with a smart card or electronic ticketing, includes the addition of money to the card and touching it on the card reader at the beginning and end of the journey, as appropriate.

# 29. Introduction, table of contents and headings

The introduction, table of contents and headings used in the Byelaws are for assistance only and are not to be considered as part of the Byelaws for the purpose of interpretation.

# 30. Plural

Unless the context requires to the contrary, words importing the singular shall include the plural and vice versa.

# 31. Gender

Unless the context requires to the contrary, words importing one gender shall include the other gender.

## 32. Coming into operation of the Byelaws and revocation of previous Byelaws

The Byelaws will come into operation in accordance with the provisions of section 67 of the Transport Act 1962.

When the Byelaws come into operation, the London Regional Transport Byelaws made by London Regional Transport and confirmed by the Secretary of State for the Environment, Transport and the Regions on 19 December 2000 and the Docklands Light Railway Limited Byelaws made by Docklands Light Railway Limited and confirmed by the Secretary of State for the Environment, Transport and the Regions on 19 December 2000 ("the previous Byelaws"), shall be revoked. This revocation is without prejudice to the validity of anything done under the previous Byelaws or to any liability incurred in respect of any act or omission before the date of the coming into operation of the Byelaws.

Signed by authority of Transport for London on **7 December 2009.** 

#### Peter Hendy Commissioner

The Secretary of State for Transport confirms the above Byelaws with one modification<sup>1</sup> pursuant to section 67 of the Transport Act 1962 as applied by paragraph 26 of Schedule 11 to the Greater London Authority Act 1999. The Byelaws will come into force on **5 October 2011**.<sup>2</sup>

Signed by authority of the Secretary of State for Transport on 6 September 2011.

## Norman Baker Parliamentary Under Secretary of State for Transport

<sup>&</sup>lt;sup>1</sup> The modification (to the definition of 'railway' in Byelaw 28) has been incorporated into this text.

 $<sup>^{2}</sup>$  Section 67(9) of the Transport Act 1962 provides that the Byelaws come into operation after the expiration of twenty-eight days after the date of confirmation.