

Transport for London

Minutes of the Safety and Sustainability Panel

**Blackfriars and Euston Room, 9th Floor, Palestra
10.00am, Wednesday 19 March 2014**

Members

Charles Belcher	Chair (from Minute 06/03/14)
Michael Liebreich	Vice Chair (in the Chair from Minute 01/03/14 to 06/03/14)
Sir Brendan Barber	Member
Richard Barnes	Member
Baroness Grey-Thompson DBE	Member
Bob Oddy	Member

In Attendance

Shaun McCarthy	Adviser
Gordon Sellers	Adviser

Staff

Martin Brown	Head of Health, Safety and Environment, Rail and Corporate
Howard Carter	General Counsel
Jill Collis	Director of Health, Safety and Environment
Tony Daly	Head of Safety, Surface Transport
Leon Daniels	Managing Director, Surface Transport
Elaine Seagriff	Head of London Wide Policy and Strategy
Jonathan Fox	Acting Director of London Rail
Steve Hails	Director of Health and Safety, Crossrail
Lilli Matson	Head of Delivery Planning, Surface Transport
Brian Schiff	HSE Audit Manager
Clive Walker	Director of Internal Audit
Mike Weston	Director of Buses
James Varley	Secretariat Officer

01/03/14 Apologies for Absence and Declarations of Interest

Apologies for lateness were received from the Chair, Charles Belcher. In his absence, the Vice Chair, Michael Liebreich, chaired the meeting. Apologies for absence had been received from Mike Brown.

Richard Barnes declared an interest in the item on the Legal Compliance Report (Minute C08/03/14) as he was a witness in the Judicial Review of the Anglican Mainstream / Core Issues Trust claim. There were no other interests to be declared that were relevant to the items on the agenda.

02/03/14 Minutes of the Meeting of the Safety and Sustainability Panel Held on 4 December 2013

The minutes of the meeting of the Safety and Sustainability Panel held on 4 December 2013 were approved as a correct record and signed by the Chair.

03/03/14 Matters Arising and Actions List

At the request of the Panel, it was agreed that time would be allocated in a future briefing session for a further discussion on traction power metering.

[Action: Secretariat]

Leon Daniels confirmed that there were over 1,400 publicly accessible vehicle charging points at more than 400 locations. Usage rates had increased from 14,458 charging events in 2012 to 31,322 in 2013.

The Panel noted the Actions List.

04/03/14 Rail and Underground Quarterly Health, Safety and Environment Performance Report – Quarter 3 2013/14

Jill Collis introduced the report. The number of customer major injuries was reducing following a focus on mitigating actions. The Lost Time Injury rate was also trending downwards over the last two quarters.

202 Platform Train Interface (PTI) incidents had occurred during the quarter, the majority of which (62 per cent) were as a result of customers caught in train doors. The profile of PTIs on the Metropolitan line had changed following the introduction of new rolling stock on the sub-surface lines. Mitigating measures were being developed for trialling. A further update on progress in reducing PTI incidents would be presented to the meeting on 15 October 2014.

[Action: Jill Collis]

The Panel welcomed the improvements in London Underground's waste management. The current rate of commercial and industrial waste recycled and recovered stood at 97 per cent.

A briefing on accessibility standards would be provided for the Panel.

[Action: Secretariat]

A device was being developed to safely remove items that had been dropped on the track, such as mobile phones and tablets this was in response to incidents where passengers had attempted to retrieve their own property. Existing products on the market had metallic components and so were not suitable for use where there was risk of electric shock.

Jonathan Fox updated the Panel on the fatality that had occurred on 2 March 2014 at the work site at Pudding Mill Lane station on the Docklands Light Railway. The investigations were continuing.

The Panel noted the report.

05/03/14 Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 3 2013/14

Leon Daniels introduced the report and highlighted the good progress made in improving the design of heavy goods vehicles for the construction industry.

Operation Safeway had concluded in December 2013 and over 14,000 Fixed Penalty Notices had been issued to motorists and cyclists. Journey Time Reliability had improved in the period as a consequence of improved road user behaviours at junctions. The operation had also highlighted the need for effective engagement with the Metropolitan Police Service to enforce traffic law.

The launch of the new taxi for London had been successful and several manufacturers had expressed their interest in the market. The vehicles would be zero emission capable, although the nature of usage would determine the proportion of time that they would be operating in a zero emission state. The significant fuel cost savings would be a determining factor in drivers purchasing decisions and the rate of change of the overall taxi fleet.

The Source London contract had been let to Bolloré Group and plans were in place to increase the number of charging points to 6,000. The contractor was also planning to launch an electric vehicle club which, unlike existing car clubs, would allow the users to return their vehicle to any point on their network. TfL was also working with London boroughs and other car clubs by offering support packages which included TfL branding for parking spaces.

On street trials were being planned for technology that detected groups of people at pedestrian crossings and adjusted signal timings to clear queues. Setting individual traffic signal timings was a complex process as the aim was to control traffic flow on the wider road network. Further information on the traffic signal review process would be provided to Members. **[Action: Leon Daniels]**

An update was given on the recent fatalities involving buses on the network.

The Panel noted the report.

06/03/14 Crossrail Quarterly Health, Safety and Environment Performance Report – Quarter 3 2013/14

Steve Hails introduced the report and informed the Panel of the good progress being made on the health and safety objectives for 2013/14. Lost time injuries and RIDDOR rates were reducing with a corresponding improvement in the accident frequency rate.

The Panel was informed of the various independent safety report lines available to staff working on Crossrail, either as direct employees or as contractors and sub-contractors.

The annual 'Have Your Say' survey covering health and safety matters had taken place and the results had been analysed and fed back into activities to enhance safety performance.

The Annual Sustainability Report had been published and would be made available to Members. **[Action: Steve Hails]**

The Panel was given an update on the fatality that occurred on 7 March at a site in Fisher Street, Holborn. Investigations were ongoing and the Panel would receive further information in due course. **[Action: Steve Hails]**

The Panel noted the report.

07/03/14 Road Safety Plan

Lilli Matson introduced the paper and presentation. The Road Safety Plan had been launched in June 2013 and good progress was being made. Vulnerable road users were a focus of the plan to reduce the levels of people killed or seriously injured, in line with the Mayor's target of a 40 per cent reduction by 2020.

A significant amount of activity was taking place with the heavy goods vehicle industry to address risk to cyclists, as part of the Safer Lorry Scheme. In addition, more 20 miles per hour zones were being introduced and discussions around police enforcement of these zones were encouraging.

In response to questions on road safety, Michael Liebreich would be given briefings outside the meeting to discuss matters. **[Action: Lilli Matson]**

The Panel noted the paper.

08/03/14 Customer Non Accidental Fatalities

Jill Collis introduced the paper, which informed the Panel of the actions taken to reduce the number of non accidental fatality incidents and their consequences. Non accidental fatalities were categorised as suicides, medical and crime related. TfL engaged with external agencies and ensured that staff were trained to deal with incidents.

The Panel noted the report.

09/03/14 Improving the Health of Londoners – Transport Action Plan

Elaine Seagriff introduced the paper, which presented the Transport Action Plan. The Plan set out TfL's activities to assist Londoners develop healthier lifestyles and recognised the fact that transport decisions had a direct effect on health.

The Panel requested further work on the TfL website to allow the provision of additional accessible information relating to air quality. This included air quality information as part of the journey planning function, to allow people to make informed decisions about walking routes. **[Action: Elaine Seagriff]**

A note would be provided to Members on Travel Plans for NHS hospitals. **[Action: Elaine Seagriff]**

The Panel noted the paper.

10/03/14 Integrated Assurance Plan 2014/15

Clive Walker introduced the paper, which presented the 2014/15 Integrated Assurance Plan. The Plan had previously been considered and approved by the Audit and Assurance Committee at its meeting held on 5 March 2014.

The Panel noted the Plan.

11/03/14 Key Findings from Internal Audit Reports

Clive Walker introduced the Paper, which informed the Panel about internal audit reports related to safety and sustainability during Quarter 3 2013/14.

The Internal Audit function had been responsible for Health and Safety audits for nearly a year. Work was continuing on developing the rating system to bring it in line with other areas of audit.

Jill Collis and Gordon Sellers undertook to liaise on the audit findings and Gordon Sellers would feedback his findings. **[Action: Gordon Sellers]**

The closing out of the 'Work Related Road Risk' audits would be confirmed in due course.. **[Action: Clive Walker]**

The Panel noted the paper.

12/03/14 Any Other Business

There being no further business, the meeting closed at 12.35 pm. The next scheduled meeting would be held on Tuesday 15 July 2014 at 10.00am.

Chair: _____

Date: _____