

Transport for London

Minutes of the Safety, Accessibility and Sustainability Panel

Conference Rooms 1 and 2, Palestra
10.00am, Tuesday 15 July 2014

Members

Charles Belcher	Chair
Sir Brendan Barber	Member
Richard Barnes	Member
Baroness Grey-Thompson DBE	Member
Bob Oddy	Member

In Attendance

Brian Cooke	Board Member
Dr. Alice Maynard	Chair of the TfL Independent Disability Advisory Group
Shaun McCarthy	Adviser
Dr. Gordon Sellers	Adviser

Staff

Martin Brown	Head of Health, Safety and Environment, Rail and Corporate
Steve Burton	Director of Enforcement and On-Street Operations, Surface Transport
Howard Carter	General Counsel
Jill Collis	Director of Health, Safety and Environment
Tony Daly	Head of Safety, Surface Transport
Leon Daniels	Managing Director, Surface Transport
Steve Hails	Director of Health and Safety, Crossrail
Samantha Kennedy	Senior Delivery Planning Manager, Surface Transport
Gareth Powell	Director of Strategy and Service Development, London Underground
Matthew Sercombe	Head of Tunnels and Structures, Surface Transport
Mike Shirbon	HSE Audit Manager
Clive Walker	Director of Internal Audit
Mike Weston	Director of Buses, Surface Transport
James Varley	Secretariat Officer

13/07/14 Chairs Announcements, Apologies for Absence and Declarations of Interest

The Panel welcomed Dr. Alice Maynard to the meeting. Dr. Maynard would be attending future meetings of the Panel.

Members expressed their thanks to Dr. Gordon Sellers, who was attending his last meeting of the Panel prior to the expiration of his contact on 30 September 2014.

Apologies for absence were received from Michael Liebreich and Mike Brown.

Richard Barnes declared an interest in the item on the Legal Compliance Report as he was a witness in the Judicial Review of the Anglican Mainstream / Core Issues Trust claim. There were no other interests to be declared that were relevant to the items on the agenda

14/07/14 Minutes of the Meeting of the Safety and Sustainability Panel Held on 19 March 2014

The minutes of the meeting of the Safety and Sustainability Panel held on 19 March were approved as a correct record and signed by the Chair.

15/07/14 Matters Arising and Actions List

The Panel noted the Actions List.

16/07/14 Accessibility Programme

Gareth Powell introduced the paper and presentation, which gave an overview of TfL's plans to improve accessibility.

As a provider of transport services, TfL had duties to improve accessibility under the Equalities Act 2000 and specific regulations for its public transport vehicles as a public sector organisation.

It was recognised that accessibility levels varied between TfL's services. The focus of work on London Underground was to gain increases in the number of accessible journeys possible, from six per cent to 15 per cent, as well as reducing increased journey times for customers with accessibility requirements.

The Mayor's Your Accessible Transport document set out the Mayoral commitment to a series of accessibility improvements.

The introduction of the 'Turn up and go' service on London Overground had gone very well and TfL was engaged in promoting the concept across the national rail network. TfL continued to roll out the use of manual boarding ramps. It was recognised that some restrictions existed due to obstructions on platforms, which could only be overcome by improving the design of trains and use of platform humps.

Engagement continued with stakeholders and groups representing people who had difficulty accessing the network.

Service users recognised that physical constraints of the infrastructure restricted the ability to enhance or develop step free solutions to parts of the network quickly. Engagement had taken place with the TfL Commercial Development team to identify stations where commercial opportunities could be used to fund improvements.

Feedback from stakeholders and customers had highlighted that staff training and behaviour significantly contributed to the experience in terms of their ability to understand and respond to the needs of customers.

There was a commitment to make all stations on the Crossrail network fully accessible. Seven existing stations were currently not fully accessible and mechanisms for securing funding to make them accessible were being explored.

The Panel noted the paper.

17/07/14 Rail and Underground Quarterly Health, Safety and Environment Performance Report – Quarter 4 2013/14

Jill Collis introduced the report.

The number of Lost Time Injuries for London Underground had increased, the majority of which were the result of work place violence or witnessing a traumatic event. Mitigating actions were being put in place, including additional staff training.

Work was taking place to reduce the rate of customer major injuries through challenging behaviours. Members requested further information on edge markings on escalator steps. **[Action: Jill Collis]**

London Underground and the British Transport Police were working together on activities to reduce risk on the network when 24 hour running was introduced. The Panel would receive an update on activities prior to commencement of operations. **[Action: Jill Collis]**

Four incidents of London Overground trains rolling forward at stations had occurred. The distance of movement was very small and safety had not been compromised. The cause was not known and investigations were taking place with London Overground Operations Limited.

A trend of wrong side door opening had been identified on London Tramlink. A review of human factors had taken place and the potential use of location specific door control was being investigated. Further staff training was also taking place.

An incident at the Cutty Sark DLR station resulted in an escalator changing direction. An investigation identified a unique set of circumstances which led to the event. Checks had been made to similar escalators but no faults were found.

The Panel noted the report.

18/07/14 Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 4 2013/14

Leon Daniels introduced the report.

Recent media coverage regarding the hospitalisation of people following incidents involving buses was misleading. The majority of people were sent home immediately

after attending hospital and only a small number were kept in overnight or for longer periods.

Work continued on making roads safer, focussing on heavy goods vehicles, with activities including influencing legislation, utilising TfL procurement and on street enforcement. Cyclist safety was also being addressed with engineering solutions, an action plan and the Mayor's plan for Cycle Superhighways.

The introduction of cashless buses had gone well and drivers had received extensive training on dealing with vulnerable passengers. The Panel would be given an update at the next meeting any matters arising from operational experience.

[Action: Leon Daniels]

The Panel noted the report.

19/07/14 Crossrail Quarterly Health, Safety and Environment Performance Report – Quarter 4 2013/14

Steve Hails introduced the report

The Health and Safety Executive (HSE) had completed its investigation into the contractor fatality at the C300 Fisher Street site. Crossrail Limited had taken action regarding the visibility of exclusion zones at the face of excavations and the HSE confirmed that no further action was required.

The Employer Major Injury Rate was zero and future reports would include figures for contractors.

The Fatigue Research Collaboration had commenced with TfL and outputs from that work would be reported to a future meeting of the Panel.

[Action: Steve Hails / Jill Collis]

The Panel noted the report.

20/07/14 Structures and Tunnels Investment Portfolio – Managing Safety Risks

Matthew Sercombe introduced the paper, which had been requested at a meeting of the Projects and Planning Panel. The paper outlined the risk assessment approach used to evaluate safety, functionality and environmental risk with the management of Surface Transport assets.

Members welcomed the risk based approach and were assured by the methodologies used to inform the process.

The Panel noted the paper.

21/07/14 The Right Direction: The Mayor's Strategy for Improving Transport Safety, Security and Reliability in London 2014 – 2017

Steve Burton introduced the paper and draft strategy document. The key objectives of the strategy were based on reducing crime, improving cyclist safety and reducing disruption on the transport network.

The current draft would be subject to review by staff involved in publication of the TfL Annual Report to make the document more user friendly.

The Panel noted the paper.

22/07/14 Update on Green Vehicle Initiatives

Samantha Kennedy introduced the paper, which updated the Panel on initiatives to support low emission vehicles.

To date, 641 hybrid buses were operating and the target of 1,700 by the end of 2016 was achievable. Currently, seven hydrogen fuel cells were in operation and an additional bus would be introduced by the end of the year. Wireless induction was being trialled for electric buses and consultation was due to commence on the introduction of zero emissions capable taxis from 2018. Consideration was also being given to the private hire fleet and opportunities to reduce its emissions. An update on the range extended taxi proposals would be provided to Bob Oddy.

[Action: Samantha Kennedy]

TfL was also supporting car clubs and had dialogue with IER, the operator of Source London, about the potential of a floating electric vehicle club.

Members asked for mechanisms to encourage property developers to fund car club spaces to be investigated.

[Action: Samantha Kennedy]

The Low Emission Zone had proved successful in reducing CO₂ emissions and improving air quality. The next stage was the Ultra Low Emission Zone which would tackle NO₂ pollution.

The Panel noted the paper.

23/07/14 Resilience Report

Mike Weston introduced the paper, which updated the Panel on developments in resilience since the last meeting on 19 March 2014.

The Panel noted the report.

24/07/14 Legal Compliance Report (1 October 2013 – 31 March 2014)

Howard Carter introduced the report and highlighted the improvement in performance in industrial tribunals. There was a rigorous process of review in all cases and findings were fed back into the organisation.

The Panel noted the report.

25/07/14 Key Findings from Internal Audit Reports

Clive Walker and Mike Shirbon introduced the paper.

The audit of London Underground's Implementation of Rule or Procedural Changes had been identified as requiring improvement. The key finding was that arrangements for communicating and ensuring staff understood Operations Standards Notices were not set out in the Management System. Since the audit, the process had been included in the Management System, including the process for recording the communication of Notices.

Future reports to the Panel would include conclusions in line with Internal Audit process in other areas of TfL.

The Panel noted the paper.

26/07/14 Any Other Business

There being no further business, the meeting closed at 12.30pm. The next scheduled meeting would be held on Wednesday 15 October 2014 at 10.00am.

Chair: _____

Date: _____