

Transport for London

Minutes of the Board

Committee Rooms 4 and 5, City Hall, The Queen's Walk, London
10.00am, Wednesday 30 July 2008

Members

Boris Johnson	Chair
Peter Anderson	Board Member
Christopher Garnett	Board Member
Sir Mike Hodgkinson	Board Member
Steven Norris	Board Member
Tim Parker	Board Member
Kulveer Ranger	Board Member

Staff

Steve Allen	Managing Director, Finance
Ian Brown	Managing Director, London Rail
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Michèle Dix	Managing Director, Planning
Vernon Everitt	Managing Director, Marketing and Communications
Mary Hardy	Director of Internal Audit
Peter Hendy	Commissioner
Ellen Howard	Director of Corporate Governance
Malcolm Murray-Clark	Managing Director, Planning
Douglas Oakervee	Chief Executive, Crossrail (for part)
Tim O'Toole	Managing Director, London Underground
Ben Plowden	Director, Smarter Travel Unit (for part)
Valerie Todd	Managing Director, Group Services
Shashi Verma	Director of Fares and Ticketing (for part)
Jeroen Weimar	Chief Operating Officer, Surface Transport
Mike Robinson	Head of Secretariat

32/07/08 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Judith Hunt and Eva Lindholm, also from David Brown, Managing Director, Surface Transport.

Christopher Garnett declared an interest in his capacity as a Board Member of the Olympic Delivery Authority.

33/07/08 Minutes of the Meeting held on 25 June 2008

The minutes of the meeting held on 25 June 2008 were approved as a correct record and signed by the Chair.

34/07/08 Matters Arising and Actions List

The Board noted the Actions List.

35/07/08 The Commissioner's Report

The Commissioner spoke to his report and advised that following the conclusion of a lengthy Parliamentary process, the Crossrail Bill had received Royal Assent on 23 July 2008. This represented a milestone in the process of building the new railway and was an achievement for TfL and for Douglas Oakervee, Keith Berryman and the whole team.

The Commissioner advised the Board that TfL had initiated more collaborative relationships with the London Boroughs, and of the opportunities being explored to streamline the funding process and engage more effectively. This included the preparation of regional transport models.

He informed the Board of the background to the major outages of the Oyster system on 12 and 25 July. These had been caused by the PFI contractor, Transys, and TfL was determined to seek full compensation for the loss of revenue.

The Commissioner reported the achievement since 1 June in the rolling out of the Oyster 11–15 Photocards, with take-up by approximately 61 per cent of 11-13 year olds and 81 per cent of 14-15 year olds in London.

In response to a question from Steven Norris, the enforcement strategy for unlicensed mini-cabs was outlined. There had been an increase from 7 to 34 enforcement officers and joint operations were held with other agencies to increase efficiency and the number of sanctions available. Court fines were low and it was agreed that TfL should pursue the power to impound offenders' vehicles. **[ACTION: David Brown]**

Steven Norris asked about the consultation process on the western extension to the congestion charging zone. The Commissioner explained that although TfL would be undertaking a cost effective publicity campaign for the consultation, it would be publicised across London. **[ACTION: Michèle Dix]**

The Commissioner stated that a new contractor was being sought to operate the Woolwich Ferry following the decision by Greenwich Borough Council to terminate the existing arrangement. Providing the service was a statutory obligation at the expiration of the Agreement.

The Board noted the report.

36/07/08 London Overground Review

Ian Brown introduced the report and gave a presentation on progress and the next steps for the London Overground concession let by TfL. There were already much improved customer satisfaction figures, with improved security, staffing of stations throughout the day, enhanced stations, longer trains and significant improvements in the efficiency and reliability of the service. Further enhancements were planned such as new rolling stock, stations and engineering upgrades.

The planned East London Line Extension to Clapham was being discussed with the Government and a decision was expected by November 2008. The extension would resolve infrastructure capacity issues and offered good value for money.

The Board noted the report and presentation.

37/07/08 TfL's Smarter Travel Unit and the Smarter Travel Sutton Project

Ben Plowden introduced the report and gave a presentation on the policy context for the work of the Smarter Travel Unit and the programmes undertaken with schools and workplaces to alter travel patterns. The early results of the Smarter Travel Sutton Project were outlined where, working closely with the local Borough, TfL was investing £5 million over three years. Results had been impressive and the Mayor undertook to visit the area and see the results for himself. A report on the second year results from Sutton would be provided to the Board. **[ACTION: Ben Plowden]**

Work was underway to identify the scope for revenue generation to support smarter travel. This included potential cost recovery for services currently provided at no cost, the extent to which third parties could help fund programmes and how smarter travel investments can generate cost savings for TfL.

Members welcomed the presentation and agreed that the focus should be on providing helpful information and options so that barriers to walking, cycling and using public transport were removed. Simple measures such as providing journey times between stations by tube, foot and bicycle could be very effective. However, significant modal shift would also require infrastructure changes, for example, the provision of better cycle parking facilities. The Commissioner advised that staff were discussing infrastructure developments with London boroughs and the London Cycling Campaign before bringing forward proposals.

The Board noted the report and presentation.

38/07/08 Baker Street Station – Transport and Works Act Order Application

Tim O'Toole presented the report and briefly outlined the proposal.

The Board:

- 1 approved the submission of an application for a Transport and Works Act Order (TWAO) that provides all of the powers required to implement the Baker Street SFA Project;**
- 2 delegated authority to the Managing Director LUL (and, in his absence, General Counsel) to:**
 - a) agree the final terms of the application (including the land and interests to be subject to compulsory purchase) for any TWAO required in relation to the Baker Street SFA Project;**
 - b) do everything else necessary, including signing and/or sealing any documents, agreements or notices required in connection with the**

submission of any TWAO application related to the Baker Street SFA Project; and

- c) do everything else necessary to promote the making of a TWAO for the Baker Street SFA Project, including responding to any objections to the scheme, dealing with any public inquiry that may be held in relation the proposals, and entering into any voluntary agreements with interested parties which result from negotiations undertaken in parallel with the TWAO process.

39/07/08 East London Transit Phase 1b – Compulsory Purchase Order Application

Jeroen Weimar presented the report and outlined the proposal.

The Board:

- 1 agreed, in principle, to the making of one or more compulsory purchase orders (the Order) (if required) for the purposes of the East London Transit Phase 1b (the Scheme);**
- 2 delegated authority to the Managing Director, Surface Transport (and in his absence General Counsel) to:**
 - a) agree the final terms of any Order (including the land and interest to be subject to the Order) for the Scheme;**
 - b) do all such further things and sign (or seal) such further documents, agreements or notices as are required in connection with the making of any Order (if required); and**
 - c) do all such further things and take all relevant actions to promote the making of any Order for ELT1b, including responding to any objections to the Scheme or in connection with responding to any public inquiry that may be held in relation to the Scheme and acquiring any land for the scheme resulting from parallel negotiations with landowners.**

40/07/08 Arrangements for Deputising for the Chief Finance Officer

Steve Allen presented the report.

The Board approved the appointment of Sarah Bradley (Head of Group Financial Accounting) as deputy in the absence of the Chief Finance Officer, and in her absence, Jeremy Howland (Head of Group Treasury).

41/07/08 Report from the Meeting of the Finance Committee held on 10 July 2008

The Chair of the Committee, Tim Parker, introduced the report and outlined the main issues discussed at the meeting.

The Board noted the report.

42/07/08 Report from the Meeting of the Safety, Health and Environment Committee held on 22 July 2008

The Chair of the Committee, Christopher Garnett, introduced the report and outlined the main issues discussed at the meeting.

The Board noted the report.

43/07/08 Any Other Business

There being no further business, the meeting closed at 11.35am. The next scheduled meeting would be held on Tuesday 30 September 2008 at 10.00am.

Chair: _____

Date: _____