

Transport for London

Minutes of the Safety, Health and Environment Committee

Boardroom, 14th Floor Windsor House, London
10.00am, Tuesday 18 November 2008

Members

Christopher Garnett	Chair, Board Member
Charles Belcher	Board Member
Judith Hunt	Board Member
Tony West	Board Member

In Attendance

Gordon Sellers	Committee Adviser
Brian Wilkinson	Committee Adviser

Staff

David Brown	Managing Director, Surface Transport
Ian Brown	Managing Director, London Rail
Howard Carter	General Counsel
Richard Stephenson	Director of Group Health, Safety and Environment
Mike Strzelecki	Director of Safety, London Underground

James Varley	Secretariat Officer
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33/11/08 Apologies and Declarations of Interest

The Chair welcomed Charles Belcher to the Committee and, on behalf of the Committee, thanked Sir Mike Hodgkinson for his contribution.

Apologies for absence had been received from Dame Tanni Grey-Thompson and Tim O'Toole.

Christopher Garnett declared an interest in his capacity as a Member of the Olympic Delivery Authority.

The Chair explained to Members that prior to each Committee Meeting, he would meet with the Committee Advisers, General Counsel and the Director of Group Health, Safety and Environment to discuss the agenda. Any questions raised would be passed to the appropriate Managing Director for clarification at the meeting.

34/11/08 Minutes of the Meeting held on 16 September 2008

The minutes of the meeting held on 16 September 2008 were approved as a correct record and signed by the Chair.

37/11/08 London Underground Quarterly Health, Safety and Environment Report

Mike Strzelecki introduced the report. All safety key performance indicators were stable or had improved during the quarter and were on, or better, than target. Notably, workplace violence incidents had been reduced by 15 per cent to 367 compared to the same quarter last year. London Underground also reported the start of a trial of customer recycling bins at a number of stations.

The Committee noted the report.

38/11/08 Surface Transport Quarterly Health, Safety and Environment Report

David Brown introduced the report. Bus Driver Quality Monitoring scores, based on independent monitoring undertaken by the Driving Standards Agency, continued to show improvements.

The Committee noted the report.

39/11/08 London Rail Quarterly Health, Safety and Environment Report

Ian Brown introduced the report. London Rail had presented its safety management arrangements to Her Majesty's Railway Inspectorate at the first of a planned series of high level liaison meetings. These were designed to further develop the relationship between London Rail and its regulators.

The Committee noted the report.

40/11/08 Corporate Directorates Quarterly Health, Safety and Environment Report

Howard Carter introduced the report. TfL, in collaboration with Tube Lines Distribution Services and the Institute of Advanced Motorists, had developed an online risk assessment to help the modes comply with the new Group driving/riding at work standard. Full implementation was planned from March 2009.

The Committee noted the report.

41/11/08 Crossrail – Management of Health, Safety and Environment

Richard Stephenson introduced the report. Cross London Rail Link's (CLRL's) Board had adopted the TfL Group HSE Policy Statement as its overarching HSE policy and was proposing to develop a CLRL Project HSE Policy focussing on design and construction safety issues.

CLRL was currently reviewing its Health and Safety management system with a view to establishing agreed reporting arrangements to meet TfL Group requirements and

to adopting Level 1 standards from TfL's HSE management system and Level 2 standards where appropriate.

CLRL HSE assurance arrangements had also been incorporated into the CLRL project agreements. CLRL would be in the same position with regard to the management and provision of HSE and security/resilience assurance as the existing TfL group.

The Committee noted the report.

42/11/08 Induction of Committee Members

Richard Stephenson introduced the report. The purpose of the Induction Programme was to give Members a better understanding of how TfL identifies and manages HSE and resilience risks.

The Committee requested that the proposed induction programme be extended to a full day and that a visit to the Occupational Health Unit should be included.

The Committee noted the report.

43/11/08 Proposed Agenda Items for 2009 Committee Meetings

Richard Stephenson introduced the report. The Committee had four meetings scheduled for 2009 and the report proposed an outline agenda for those meetings. Members were invited to consider if there were additional items they wished to add to the list of proposed agenda items. Members agreed that Road Safety should be added as a specific agenda item at one of the 2009 meetings.

The Committee noted the report.

44/11/08 Any Other Business

No additional items of business were raised and the meeting closed at 11.45am.

Chair: _____

Date: _____