## AGENDA ITEM 3

### BOARD MEETING – 5 NOVEMBER 2008

### ACTIONS LIST

**Actions from the Last Meeting**

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<tr>
<th>Minute No.</th>
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| 47/09/08   | Commissioner’s Report  
Details of the Routemaster bus design competition available on request. | Secretariat | - | Noted. |
| 47/09/08 and 35/07/08 | Commissioner’s Report  
Staff to press the Government for power to seize unlicensed mini cab vehicles. | David Brown | Nov 2008 | Letter being drafted for the Mayor to send to the Home Office. |
| 47/09/08   | Commissioner’s Report  
Liaise with Government over length of Crossrail franchise. | Ian Brown | Ongoing | Proposed franchise length is 10 years, with a break clause after 7 if the franchisee does not perform. |
| 48/09/08   | Operational and financial and Investment Programme Reports  
Details on step-free access at Shepherd’s Bush station to be provided to the Mayor. | Tim O’Toole | - | Mayor briefed on 13 October 2008. |
| 48/09/08   | Operational and Financial Performance and Investment Programme Reports  
Patrick O’Keeffe to be given information on staff representation levels across all modes. | Valerie Todd | - | Completed. |
| 48/09/08   | Operational and Financial Performance and Investment Programme Reports  
Breakthrough Strategy to be considered at Planning and Corporate Panel. | Valerie Todd | March 2009 | Scheduled for Planning and Corporate Panel on 4 March 2009. |
### 48/09/08
**Operational and Financial Performance and Investment Programme Reports**  
TfL to write to DfT to press for HGV safety mirrors to become a legal requirement.  
**David Brown** -  
The Managing Director, Surface Transport wrote to the DfT on 14 October 2008.

### 48/09/08
**Operational and Financial Performance and Investment Programme Reports**  
Finance Committee to consider report on capital programming budget methodology.  
**Steve Allen**  
January 2009  
Scheduled for the Finance Committee.

### 51/09/08
**TfL Group Annual Health and Safety Report 2007/08**  
Figures on major staff injuries in LU to be provided to Patrick O'Keeffe  
**Howard Carter**  
Nov 2008  
Data being collated.

### Actions from Previous Meetings

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| 37/07/08    | **TfL’s Smarter Travel Unit and the Smarter Travel Sutton Project**  
Report on second year results from the Sutton trial to come to the Board.  
Mayor to visit Sutton project.  | **Ben Plowden**  | Feb 2009      | Scheduled for the Board.  
The leader of LB Sutton is to meet the Mayor in November. |
| 05/02/08    | **TfL Operational and Financial Performance Report and Investment Programme Report**  
The Bus Stop Accessibility Survey had now been completed and details would be provided to a future Panel.  | **David Brown**  | Feb 2009      | Details to be provided to the Surface Transport Panel. |