

**TRANSPORT FOR LONDON**

**SAFETY, HEALTH AND ENVIRONMENT COMMITTEE**

**SUBJECT: INDUCTION OF COMMITTEE MEMBERS**

**DATE: 18 NOVEMBER 2008**

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**1 PURPOSE AND DECISION REQUIRED**

1.1 To propose an induction programme for Members with the objective of informing them on the management of Health, Safety and Environment (HSE) and Resilience in TfL. The Committee is asked to AGREE the proposed induction programme.

**2 BACKGROUND**

2.1 The induction programme outlined below will enable Members to better understand how TfL manages HSE and Resilience and the mechanisms by which assurance is provided to the Committee to enable it to exercise its responsibilities as laid out in the Committee's Terms of Reference.

**3 INDUCTION PROGRAMME**

3.1 It is proposed to schedule the induction for a mutually convenient date in advance of the Safety Health and Environment Committee meeting on 18 March 2009. The proposed Underground and bus station visit could be programmed for morning or afternoon peaks.

	<b>HSE and Resilience Management</b>	<b>PRESENTER</b>
30 mins	Group Level and Corporate Directorates	Richard Stephenson
30 mins	London Underground	Mike Strzelecki
30 mins	Surface Transport	Mike Weston
45 mins	LUNCH	
30 mins	London Rail	Martin Brown
30 mins	Discussion	All
2h (inc. travel)	Visit – Underground and Bus Stations	Mike Strzelecki / Mike Weston

- 3.2 Presentations would address management systems, processes for risk identification, risk management, performance measurement and assurance delivery.
- 3.3 Members are invited to identify any particular areas, or additional matters they would wish to see covered.

#### **4 RECOMMENDATION**

- 4.1 The Committee is asked to AGREE the proposed induction programme.

#### **5 CONTACT**

- 5.1 Contact: Richard Stephenson, Director Group HSE  
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