

TRANSPORT FOR LONDON

SAFETY, HEALTH AND ENVIRONMENT ASSURANCE COMMITTEE

SUBJECT: REVIEW OF TFL GROUP HSE MANAGEMENT SYSTEM

DATE: 20 JULY 2010

1 PURPOSE AND DECISION REQUIRED

- 1.1 To inform the Committee of the review of the Group HSE Management System (HSEMS) and to ask the Committee to agree the reviewed but unchanged Group HSE Policy Statement.

2 BACKGROUND

- 2.1 The Group HSEMS sets out the requirements and standards for the management of HSE across the TfL Group. The core element of the Group HSEMS is the Group HSE Policy Statement that sets out the high level HSE policy objectives for the TfL Group. As the core element of the Group HSEMS the Policy Statement is approved by Commissioner and the Committee.
- 2.2 The Group HSEMS is reviewed annually to ensure its continued applicability and every three to five years it is reviewed more comprehensively to ensure continued compliance with good practice. A comprehensive review of the Group HSEMS was completed in March 2010.
- 2.3 The review addressed the HSE management requirements across TfL and simplified and clarified the structure of the management system.
- 2.4 The Health and Safety at Work Act 1974, Section 2(3), requires all employers to document their general policy regarding health and safety. The Group HSEMS does this through inclusion of a Group HSE Policy Statement.

3 GROUP HSE POLICY STATEMENT REVIEW

- 3.1 The Group HSE Policy Statement was last reviewed by the Safety, Health and Environment Committee in July 2008 when it agreed no change was necessary.
- 3.2 The Group HSE Policy Statement has been recently reviewed by the Modes and the Commissioner. Following the review, it was concluded that the Policy Statement did not require amending.
- 3.3 The Group HSE Policy Statement is attached as Appendix 1.

4 RECOMMENDATION

- 4.1 The Committee is asked to AGREE the reviewed but unchanged Group HSE Policy Statement.

5 CONTACT

- 5.1 Contact: Richard Stephenson, Director Group HSE.
Number: 020 7126 4905
Email: RichardStephenson@tfl.gov.uk

Health, Safety & Environment Policy

Owner: Group HSE Director
Custodian: Group HSE Advisor

Effective date: July 2004
Amended: August 2006

The TfL Board, Commissioner and Managing Directors are committed to having health, safety and environmental (HSE) performance that we can be proud of.

By implementing this policy through HSE management systems, we shall:

Plan improvements in HSE management by:

- Complying with the spirit and the letter of HSE legislation, Approved Codes of Practice, internal HSE management systems and external HSE standards.
- Ensuring the risks to the health and safety of employees, customers, contractors and 3rd parties are systematically managed to as low as is reasonably practicable.
- Setting progressive objectives and targets to improve HSE management and performance in keeping with stakeholder expectations and Mayoral strategies.
- Taking due account of HSE risks and benefits in decision-making and as an integral part of the business planning process including procurement and major projects.
- Striving to realise environmental benefits, in addition to pollution prevention, with a focus on managing emissions and mitigating the effects of, and adapting to climate change.
- Actively supporting the Mayor in delivering the environmental strategies on air quality, ambient noise, biodiversity, energy and municipal waste.

Implement and operate effective risk control systems by:

- Ensuring employees have the competence and resources to discharge their personal responsibilities for HSE matters and encouraging a positive HSE culture.
- Providing employees with access to services to promote health and wellbeing.
- Providing premises, plant and equipment and systems of work that contribute to a safe and healthy work place and minimise harm to the environment.
- Securing the commitment and involvement of our employees in improving HSE management through effective communication and consultation mechanisms.
- Ensuring arrangements with contractors promote and actively support the implementation of this policy.
- Planning for foreseeable emergency conditions to ensure effective risk controls and resilience arrangements are in place.

Monitor HSE performance, taking corrective action where required by:

- Monitoring HSE management system indicators to improve performance
- Ensuring that root causes are identified in the investigation of incidents.
- Having effective auditing arrangements in place to provide assurance and to identify and ensure appropriate corrective action where required.

Undertake regular management reviews

- Regularly review the suitability and effectiveness of HSE management, including this policy, and undertake improvement action where appropriate.

This policy shall be communicated to all employees and be publicly available.