

Date: 27 November 2013

Item 4: Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Committee of progress against actions agreed at previous meetings.

2 Recommendation

2.1 **The Committee is asked to note the Actions List.**

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes of previous meetings of the Committee

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Finance and Policy Committee Action List (reported to the meeting on 27 November 2013)

Actions from the meeting held on 17 October 2013

Minute No.	Description	Action By	Target Date	Status note
72/10/13	<p>Northern Line Extension to Battersea – Borrowing Arrangements</p> <p>The Committee noted that discussions were ongoing with the Greater London Authority on the borrowing arrangements for the project. Further information would be provided to Isabel Deding.</p> <p>Further information was requested on how TfL would mitigate against the risk of the developer not completing phases 2 and 3 of the BPS development. This would be included in the paper to the Board.</p>	<p>Steve Allen</p> <p>Mike Brown</p>	November 2013	Completed. The Board was updated on 6 November 2013.
72/10/13	<p>Northern Line Extension to Battersea – Delivery Incentives</p> <p>A paper would be submitted to a future meeting of the Committee, setting out how contractors would be incentivised to deliver on time and on or below budget.</p>	Mike Brown	May 2014	On Forward Plan.
74/10/13	<p>Victoria Station Upgrade – Additional Procurement Authority</p> <p>The Committee requested that lessons learnt from the Cooling the Tube project and the pilot of energy efficiency initiatives at Leicester Square be considered as part of this project and sought further information on the project management costs. This information would be provided in the paper to be submitted to the Board.</p>	Mike Brown	November 2013	Completed. Board updated on 6 November 2013.

Minute No.	Description	Action By	Target Date	Status note
74/10/13	<p>Victoria Station Upgrade – Additional Procurement Authority – Project Management Costs</p> <p>The Independent Investment Programme Advisory Group (IIPAG) would be asked to look at the level of Project Management costs across projects in general.</p>	Steve Allen	October 2013	The IIPAG has been asked to undertake a review and to report back in May 2014..
75/10/13	<p>Sub-Surface Railway Upgrade Programme Contingency Request</p> <p>The Committee requested that further information on the Programme Engineering and Management Costs be provided in the paper to be submitted to the Board.</p>	Mike Brown	November 2013	Completed. Board updated on 6 November 2013.
77/10/13	<p>Safety Camera Replacement Project – Management of the TfL Road Network</p> <p>A paper would be submitted to a future meeting of the Committee on the operation of the London Traffic Control Centre. The paper would identify which roads were covered by cameras to monitor traffic flow and the plans to plug the gaps, including the potential to combine cameras with sites used for Safety Cameras. The paper would set out how TfL responded to different types of incident to ensure the minimum disruption for road users.</p>	Leon Daniels	January 2014	On Projects and Planning Panel Forward Plan. Action to be addressed as part of a wider paper on investment in the TfL Road Network.

Actions from previous meetings

Minute No.	Description	Action By	Target Date	Status note
57/11/12	<p>Deep Tube Programme – Feasibility Phase – Progress Updates</p> <p>Regular updates on the progress of the feasibility work would be provided to Members before further authority for the programme was requested.</p>	Mike Brown	January 2014	On Forward Plan.
59/11/12	<p>Police Services Agreement with the British Transport Police Authority</p> <p>The Committee would receive an update, in due course, on progress on greater efficiencies and any progress on removing TfL's indemnity to the BTP Authority in respect of any claims arising out of the policing services.</p>	Mike Brown	-	On Forward Plan. Awaiting outcome of BTP budget discussions.
08/01/13	<p>Sub-Surface Railway Upgrade Revised Programme Authority – Project Sponsors' Role</p> <p>A paper would be submitted to a future meeting of the Committee providing more information on the arrangements through which project sponsors reviewed and prioritised requests for additional work and ensured value for money, under the revised project sponsorship arrangements. The paper would include evidence of the cultural commitment within project teams to deliver within or below budget.</p>	Mike Brown	March 2014	On Forward Plan.
53/07/13	<p>Savings and Efficiencies Programme Review</p> <p>A paper would be submitted to a future meeting on the governance, controls and processes in place to ensure new initiatives (revenue or capital) were set up to be delivered as efficiently as possible.</p>	David Goldstone	October 2013	Completed as part of Business Plan discussions.

Minute No.	Description	Action By	Target Date	Status note
53/07/13	<p>Savings and Efficiencies Programme Review – Bus Service Operation</p> <p>A paper would be submitted to a future meeting on bus service operation. The paper would cover the action taken to drive down costs (including but not exclusive to the tendering programme), bus operator margins and service priorities and trade-offs based on achieving a hypothetical 20 per cent saving or accommodating growth in different parts of London within the existing budget.</p>	Leon Daniels	November 2013	On agenda.
56/07/13	<p>Exchange Rate and Interest Rate Derivative Programmes – visit to Treasury Team</p> <p>Angela Knight would be invited to visit the Treasury team to see how its governance processes worked in practice. Michael Liebreich would be informed of the proposed date when set.</p>	Steve Allen	2014	A revised date is being arranged.
57/07/13	<p>Earls Court Development – Heads of Terms</p> <p>A further paper would be submitted to the Board in due course. That paper would set out the freehold and existing use valuations and rationale that supported the proposed joint venture share allocation. The paper would also set out the funding proposals for the redevelopment and the protections in place for TfL. A clearer map showing the land proposed to be covered in the joint venture and their current ownership would also be provided.</p>	Steve Allen	January 2014	On Forward Plan.
59/07/13	<p>Barclays Cycle Hire Usage – Benchmarking and Unit Costs</p> <p>A further paper on BCH would be submitted to the Committee. The paper would draw out any pertinent lessons from cycle hire schemes in other cities and provide unit cost data.</p>	Leon Daniels	January 2014	A paper will be submitted to the Projects and Planning Panel.