

Transport for London

Minutes of the Meeting

Committee Rooms 4-5, City Hall, The Queen's Walk, London
10.00am, Wednesday 2 February 2011

Members

Boris Johnson	Chairman
Daniel Moylan	Deputy Chairman
Peter Anderson	Member
Claudia Arney	Member
Christopher Garnett	Member
Sir Mike Hodgkinson	Member
Judith Hunt	Member
Eva Lindholm	Member
Steven Norris	Member
Bob Oddy	Member
Patrick O'Keeffe	Member
Kulveer Ranger	Member
Tony West	Member
Keith Williams	Member
Steve Wright	Member

Staff

Steve Allen	Managing Director, Finance
David Brown	Managing Director, Surface Transport
Mike Brown	Managing Director, London Underground and Managing Director, London Rail (for part)
Howard Carter	General Counsel
Stephen Critchley	Chief Finance Officer
Michèle Dix	Managing Director, Planning
Vernon Everitt	Managing Director, Marketing and Communications
Peter Hendy	Commissioner
Ellen Howard	Director of Corporate Governance
John Mason	Director of Taxi and Private Hire, Surface Transport (for part)
Richard Parry	Strategy and Commercial Director, London Underground (for part)
Clive Walker	Interim Director of Internal Audit
Shamus Kenny	Head of Secretariat

01/02/11 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Charles Belcher and Baroness Grey-Thompson.

The following interests were declared: Daniel Moylan as Deputy Leader of the Royal Borough of Kensington and Chelsea, a director of the London Transport Museum and Chairman of Urban Design London; Peter Anderson as a director of the Canary Wharf Group plc in relation to Crossrail and the Jubilee line upgrade; Christopher Garnett as a member of the Olympic Delivery Authority and non-executive director of Aggregate Industries Limited; Sir Mike Hodgkinson as a non-executive director of Crossrail Limited; Steven Norris as a Board Member of the London Development Agency, as Chairman of AMT-Sybex Limited, as Executive Chairman of Jarvis plc, as a non executive director of Initiate Limited and as Chairman of Saferoad BLG Limited; Bob Oddy on taxi related issues; Tony West as a member of Bexley Council's Public Transport Advisory Group; and Steve Wright on matters relating to private hire vehicles.

02/02/11 Minutes of the Meeting held on 8 December 2010

The minutes of the meeting held on 8 December 2010 were approved as a correct record and the Chairman was authorised to sign them.

03/02/11 Matters Arising and Actions List

The Actions List was noted.

04/02/11 Commissioner's Report

The Commissioner introduced his report, which provided an overview of major issues and developments since the report to the meeting on 8 December 2010 and updated Members on significant projects and initiatives.

The Commissioner highlighted the improvements for motorists through the removal of the Congestion Charging Western Extension Zone and the introduction of auto pay, the continuing improvements to smooth traffic flow and a slight increase in the average speed of traffic.

The Safer Travel at Night initiative had resulted in 177 driver arrests for touting and 27 arrests for other cab-related offences. The operation had involved over 300 enforcement activities at targeted locations across London. Officers stopped 2,000 vehicles and carried out roadside checks of vehicles and drivers. Posters were produced for all licensed private hire offices, and over 50,000 leaflets about travelling safely were handed out to members of the public.

The Commissioner reported that following TfL's intervention, Tesco had agreed to amend its development plans at Beam Reach, Havering. This would safeguard a strip of land that could provide rail access to a site that had been identified as having significant potential for a multi-modal freight facility, linked to HS1 with access to the Thames. A section 106 agreement and a separate land agreement were expected to be agreed with Tesco by the end of February 2011.

The Board supported TfL's Digital Strategy and work to integrate information with other organisations. The Commissioner advised of the work being done to share information with train operating companies to help improve information flow to passengers at transport interchanges.

The Mayor had approved TfL's response to Thames Water's initial proposals for the construction of the Thames Tidal Tunnel. TfL would encourage Thames Water to use barges instead of lorries during construction, wherever possible.

The Mayor and Members congratulated Ian Brown, the retired Managing Director London Rail, on receiving a CBE in the Queen's New Year Honours list. The award recognised his outstanding contribution to the public transport and rail industry over the last 40 years.

This was the last meeting of the Board that David Brown would attend before leaving TfL in March 2011. The Mayor and Members thanked him for his outstanding achievements over the last five years as Managing Director, Surface Transport in the provision of bus services, improving the road network and traffic flow and in delivering key elements of the Mayor's cycling revolution.

The Board noted the Commissioner's report.

05/02/11 Operational and Financial Performance and Investment Programme Reports – Third Quarter 2010/11

Steve Allen introduced the Operational and Financial Performance and Investment Programme Reports for the third quarter of 2010/11 (19 September – 11 December 2010).

Total operating income in the year to date was higher than budget, principally due to a higher level of passenger demand. Operating expenditure, net capital expenditure (excluding Crossrail) and net service expenditure were all below budget. The current forecast for savings for the year was £574m, £48m above target, and represented a continued improvement, with additional savings of £27m identified in the quarter.

Passenger journeys had increased to record levels for the third quarter on London Underground, London Rail, Trams and DLR. London Underground had beaten its 2007/08 record by almost 3 million and the DLR had beaten its 2009/10 record by 2 million. The upward trend in the number of kilometres operated on the Underground was accompanied by a very strong downward trend in excess wait times.

Bus passenger journeys were at their highest since the 1960s and the number of scheduled services operated was the highest for the last ten years. The excess waiting time was also the best it had been since records began.

Competitive dialogue with BAM Nuttal meant the works to upgrade the Blackwall Tunnel were six months ahead of schedule and the tunnel had always opened on time after engineering closures. The Board would receive a paper on the steps being taken, and the further options available, to reduce tunnel closures due to over-height vehicles getting trapped or vehicles running out of fuel. **[ACTION: Garrett Emmerson]**

The Board noted the report.

06/02/11 2012 Games Governance

Peter Hendy introduced the paper, which informed Members of the structures being adopted to govern the delivery of transport services to support the London 2012 Games. The changes reflected the shift in focus from building transport infrastructure to preparing Games transport readiness and operating transport services.

The Board noted the new governance arrangements for the delivery of transport services to support the London 2012 Games.

07/02/11 Taxi Fares and Regulations

David Brown introduced the paper, which sought the approval of the Board to changes to taxi fares and related regulations.

The Board noted the paper and:

- 1 approved an increase of 2.7 per cent for taxi fares and the making of a London Cab Order to implement the new fares, with effect from Saturday 2 April 2011, to be signed by the Commissioner (or in his absence the Managing Director, Surface Transport);**
- 2 approved the increase to shared fixed fares from Buckingham Palace and the making of a London Taxi Sharing Scheme Order to implement the new fares, with effect from Saturday 2 April 2011, to be signed by the Commissioner (or in his absence the Managing Director, Surface Transport);**
- 3 authorised a 40 pence additional charge to be implemented only if London retail diesel prices (as measured by the Arval index) reach the threshold level of 160.0 (or 159.7) pence per litre between 2 April 2011 and 1 January 2012 and if implemented would not extend beyond 14 April 2012; and**
- 4 delegated to the Commissioner (or in his absence the Managing Director, Surface Transport) the making and signing of a London Cab Order to implement the additional charge recommended in paragraph 3 above.**

08/02/11 Taxi and Private Hire Licence Fees

David Brown introduced the paper, which asked the Board to note the annual taxi and private hire licence fee review, which was proposed to take effect from 4 April 2011.

The Board noted:

- 1 a price freeze on all application and licence fees as detailed in the paper and an initial £1m per annum contribution to Cab Enforcement Unit costs from 4 April 2011;**
- 2 an increase in the one-off Knowledge 'appearance' fee for driver applicants from £200 to £250 and an increase in the written test fee from £50 to £100, with effect from 4 April 2011; and**

- 3 that the £100 fee for the Knowledge of London written test would be non-refundable in circumstances where the candidate had failed to attend the test unless the candidate had provided notification of their non-attendance 48 hours prior to their respective test. If notification was not provided the £100 fee would be forfeited and the candidate would be required to pay a further fee of £100 if they then wished to take the written test.

09/02/11 Financial Policies

Steve Allen introduced the paper, which sought the approval of the Board to proposed changes to the Guarantees and Indemnities Policy and the Financial Assistance Policy.

The Board approved the Guarantees and Indemnities Policy and the Financial Assistance Policy.

10/02/11 Report from the Meeting of the Audit Committee – 15 December 2010

The Chairman of the Committee, Judith Hunt, gave an update to the Board on the meeting of the Audit Committee held on 15 December 2010.

The Board noted the report.

11/02/11 Report from the Meeting of the Finance and Policy Committee – 20 January 2011

The Chairman of the Committee, Peter Anderson, gave an update to the Board on the meeting of the Finance and Policy Committee held on 20 January 2011.

The Board noted the report.

12/02/11 Any Other Business

There being no further business, the meeting closed at 11.25am.

The next scheduled meeting would be held on Wednesday 30 March 2011 at 10.00am.

Chair: _____

Date: _____