

Transport for London

Minutes of the Rail and Underground Panel

Boardroom, 14th Floor, Windsor House, London
9.00am, Thursday 12 November 2009

Members

Christopher Garnett	Chair
Steve Wright	Vice Chair
Daniel Moylan	Deputy Chairman of TfL and Panel Member
Charles Belcher	Panel Member
Sir Mike Hodgkinson	Panel Member
Tony West	Panel Member

Staff

Steve Allen	Managing Director, Finance
Ian Brown	Managing Director, London Rail
Howard Carter	General Counsel
Naomi Connell	Director of Finance and Support Services, London Underground
Ellen Howard	Director of Corporate Governance
Richard Parry	Interim Managing Director, London Underground
James Varley	Secretariat Officer

24/11/09 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Peter Anderson.

Declarations of interest were declared by Christopher Garnett in relation to the Olympic Delivery Authority, Daniel Moylan as Deputy Leader of the Royal Borough of Kensington and Chelsea, as a Director of the London Transport Museum Ltd and as Chairman of Urban Design London, Sir Mike Hodgkinson in relation to Crossrail and Steve Wright in relation to private hire matters.

25/11/09 Minutes of the Meeting Held on 10 July 2009

The minutes of the meeting held on 10 July 2009 were approved as a correct record and signed by the Chair.

26/11/09 Matters Arising and Actions List

Members were given an update on the Actions List. The Chair expressed his thanks to Peter Field for the work done on the South Central Refranchise. Ian Brown confirmed that the costs detailed in the briefing note which was circulated to Members were one-off costs for the term of the franchise.

The Panel noted the Actions List.

27/11/09 **Managing Director's Report – London Underground**

Richard Parry introduced the report which described LU's performance over the first six periods of 2009/10 (1 April to 19 September).

The line upgrade programme was progressing well on the Victoria line and Sub-Surface lines. The Jubilee line was being closely monitored.

Station projects were also progressing well. Planning submissions and listed building consent applications for Tottenham Court Road Station had been submitted to the London Borough of Camden. The Northern Ticket Hall at King's Cross was due to open in late November and the Transport and Works Act Order had been made in relation to the Victoria Station upgrade.

Ventilation fans had been brought into operation at Moreton Terrace and Drayton Park to assist cooling the Victoria Line. A report would be presented to a future meeting providing further information on the Cooling the Tube project.

[ACTION: Richard Parry]

The Valuing Time programme has been expanded to include maintenance staff. The Speak Up 2009 booklets had also been distributed to all LU staff including maintenance and other former Metronet staff. Results of this survey were carefully analysed and would be incorporated into departmental action plans. The results of the Speak Up Survey would be presented to the next meeting.

[ACTION: Richard Parry]

The Panel noted the report.

28/11/09 **Trends in Passenger Demand**

Richard Parry introduced the report. This provided analysis of changes in passenger demand and revenue over the last 18 months. There was no single large contributory factor to the softening in demand and demand patterns varied across the zones. The report would be presented to a future Board Meeting and trends would continue to be monitored and a further report would be provided to the May meeting of the Panel.

[ACTION: Richard Parry]

29/11/09 **Managing Director's Report - London Rail**

Ian Brown introduced the report which updated the Panel on London Rail's performance in periods 3 to 6 of 2009/10 (31 May to 19 September).

The Chair expressed his thanks to Peter Field for the work done on the South Central Refranchise. Work had started with the DfT on the specification for the Essex Thameside franchise with the aim of replicating the successful model used for South Central.

In response to a request from Members, a report on matters concerning interfaces, with particular regard to Network Rail and Crossrail would be presented to a future meeting.

[ACTION: Ian Brown /Richard Parry]

The Panel noted the report.

30/11/09 Any Other Business

There being no further business, the meeting closed at 10.15am. The next scheduled meeting would be held on 9 February 2010 at 10.00am.

Chair: _____

Date: _____