

Transport for London

Minutes of the Safety, Health and Environment Assurance Committee

Boardroom 14th Floor Windsor House, London
10.00am, Wednesday 5 October 2011

Members

Tony West	Chair
Judith Hunt	Vice Chair
Claudia Arney	Member
Charles Belcher	Member
Baroness Grey-Thompson	Member
Bob Oddy	Member
Patrick O'Keeffe	Member

In Attendance

Shaun McCarthy	Committee Adviser
Gordon Sellers	Committee Adviser

Staff

Martin Brown	Director Health, Safety and Environment, London Rail
Mike Brown	Managing Director, London Underground and London Rail (for part)
Howard Carter	General Counsel
Leon Daniels	Managing Director, Surface Transport (for part)
Mark Evers	Director of TfL Games Transport (for part)
Mike Strzelecki	Director of Health, Safety and Environment
Rob Whent	Head of Health and Safety, Crossrail
Victoria Moss	Secretariat Officer

30/10/11 Welcome

The Chair, on behalf of the Committee, welcomed Judith Hunt to her first meeting since her return to the Committee in July 2011.

The Chair informed the Committee that Richard Stephenson had left TfL since the last meeting of the Committee. Line management of the corporate health and safety function had moved to Mike Strzelecki.

Lesley Calladine had left Crossrail since the last meeting of the Committee. Rob Whent, Head of Health and Safety at Crossrail, was in attendance for the meeting.

31/10/11 Apologies and Declarations of Interest

Apologies for absence had been received from Mike Weston, Operations Director, Surface Transport.

Tony West declared an interest as a member of Bexley Council's Public Transport Sub-Committee. Baroness Grey-Thompson declared an interest as Vice Chair of the Athletes' Committee for the London Organising Committee of the Olympic Games (LOCOG). Bob Oddy declared an interest as General Secretary of the Licensed Taxi Drivers' Association regarding any matters concerning taxis. Gordon Sellers declared an interest as a Safety Adviser to National Grid.

32/10/11 Minutes of the Meeting held on 2 August 2011

The minutes of the meeting held on 2 August 2011 were approved as a correct record and signed by the Chair.

33/10/11 Matters Arising and Actions List

26/08/11 – Update on Air Quality

The Chair informed the Committee that Kulveer Ranger, the Mayor's Director of Environment, would be attending the next meeting of the Committee to give an update on air quality and a response to the comments from the Campaign for Clean Air in London.

The Committee noted the Actions List.

34/10/11 London Underground Quarterly Health, Safety and Environment Performance Report – Quarter 1 2011/12

Mike Strzelecki introduced the report. He provided context to two potentially misleading stories in the media. Firstly, LU's use of a banned weed killer had been stopped following an 18 month period granted to enable the identification of a suitable alternative. Secondly, the number of persons under trains quoted by the media represented a five year period rather than the one year implied, skewing the public perception. It was requested that for future reports, the number of platform train interface incidents be provided with figures from previous quarters to offer context. **[ACTION: Mike Strzelecki]**

Members were pleased to note the sustained low level of sickness absence.

In relation to energy management, it was reported that each station team had an energy champion who was briefed on how best to use the information gained from the new automated meter reading solution.

A note would be circulated to the Committee, briefly covering the drug and alcohol testing procedures. **[ACTION: Mike Strzelecki]**

The Committee noted the report.

35/10/11 **Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 1 2011/12**

Leon Daniels introduced the report. The incident in August 2011 when a Woolwich Free Ferry operative was fatally injured was currently under investigation by the Maritime Accident Investigation Board, the results of which were expected in early 2012.

The successful launch of the Source London scheme was noted as part of the Electric Vehicles charging programme and an update was requested for six months time.

[ACTION: Leon Daniels]

Members were pleased to note the reduction, by nine per cent, in the number of people killed or seriously injured in the year ended April 2011 compared to the corresponding previous 12 months. This reduction was the outcome of a series of initiatives.

The Committee noted the report.

36/10/11 **London Rail Quarterly Health, Safety and Environment Performance Report – Quarter 1 2011/12**

Martin Brown introduced the report. While the level of CO₂ emissions remained flat, the power use per passenger was beginning to change.

The Committee noted the report.

37/10/11 **Crossrail Quarterly Health, Safety and Environment Performance Report – Quarter 1 2011/12**

Rob Whent introduced the report. The Committee noted that the review of management systems had been completed, as had the major emergency planning exercises. As a result of the review, the complexities of the management system had been reduced.

As Crossrail moved into the construction phase it was requested that additional performance indicators be considered, in particular: air quality, use of secondary materials, and transportation of materials by rail or water. **[ACTION: Rob Whent]**

The Committee noted the report.

38/10/11 **Corporate Directorates Quarterly Health, Safety and Environment Performance Report – Quarter 1 2011/12**

Howard Carter introduced the report. Since the last meeting of the Committee the Annual Health, Safety and Environment Report had been submitted to a meeting of the Board.

The Committee noted the report.

39/10/11 A Review of SPAD and SPAD Management on London Overground

Mike Brown introduced the paper, which provided the Committee with further assurance about the Signals Passed at Danger (SPAD) performance on London Overground, the achievements to date and work currently in progress.

The Committee noted the paper.

40/10/11 2012 Games Resilience Assurance

Mark Evers introduced the paper, which provided an overview of TfL's resilience assurance strategy implemented for the 2012 Games. With the infrastructure mostly completed and planning at an advanced stage, work across TfL and engagement with stakeholders continued.

Contrary to media reports that a 30 per cent reduction in journeys would be necessary London-wide during the Olympic period, that level of reduction would only be required in certain 'hotspots'. Work with businesses in those areas had resulted, to date, in encouraging figures. Baroness Grey-Thompson was assured that journey planning for disabled visitors was being addressed and that the deployment of Dial-a-Ride vehicles was being considered. Ticketing information from LOCOG was being used to aid planning. There was acknowledgement that greater communication was needed around the Olympic Route Network and the potential impact on air quality of increased traffic levels elsewhere on the road network.

The Committee noted that it would receive updates on Games Assurance at every meeting until the 2012 Games.

The Committee noted the paper.

41/10/11 TfL Climate Change Adaptation

Martin Brown introduced the paper which informed the Committee of the positive feedback from the Department for Environment, Food and Rural Affairs (Defra) to a report on TfL's approach to identifying and managing weather related risks to its services, in order to comply with the requirements of the Government's Adaptation Reporting Power and the Mayor's draft Climate Change Adaptation Strategy. The report had been a culmination of good work across TfL.

The Committee noted the paper and the Defra response to TfL's Climate Change Adaptation Report.

42/10/11 Any Other Business

In the absence of Mike Weston, it was agreed that analysis of the increase in customer major injuries in Quarter 4 2010/11 for Surface Transport would be included in the report for Quarter 2 2011/12.

There being no further business, the meeting closed at 11.20am.

The next scheduled meeting would be held on 15 December 2011 at 10.00am.

Chair: _____

Date: _____