

Transport for London

Minutes of the Safety, Health and Environment Assurance Committee

Boardroom 14th Floor Windsor House, London
10.00am, Tuesday 6 March 2012

Members

Tony West	Chair
Claudia Arney	Member
Charles Belcher	Member
Bob Oddy	Member
Patrick O'Keeffe	Member

In Attendance

Gordon Sellers	Committee Adviser
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Staff

Martin Brown	Director Health, Safety and Environment, London Rail
Howard Carter	General Counsel
Clive Castell	Interim Health and Safety Director, Crossrail
Anthony Daly	Head of Safety, Surface Transport
Mike Strzelecki	Director of Health, Safety and Environment
Mike Weston	Operations Director, Surface Transport
Victoria Moss	Secretariat Officer

01/03/12 Apologies and Declarations of Interest

Apologies for absence had been received from Baroness Grey-Thompson, Judith Hunt, Shaun McCarthy, Mike Brown, Leon Daniels and Andrew Wolstenholme.

Tony West declared an interest as a member of Bexley Council's Public Transport Sub-Committee, Bob Oddy declared an interest on taxi related issues and Gordon Sellers declared an interest as a Safety Adviser to National Grid.

02/03/12 Minutes of the Meeting held on 15 December 2011

The minutes of the meeting held on 15 December 2011 were approved as a correct record and signed by the Chair.

03/03/12 Matters Arising and Actions List

47/12/11 – Air Quality

The Committee discussed the Government's current position on meeting the EU Air Quality Standards and the implications for TfL. The Committee recognised the good work currently being carried out by TfL and noted that updates on progress in

implementing the Mayor's Air Quality Strategy would be included in Surface Transport's quarterly reports. **[ACTION: Mike Weston]**

The Committee noted the Actions List.

04/03/12 London Underground Quarterly Health, Safety and Environment Performance Report – Quarter 3 2011/12

Mike Strzelecki introduced the new style quarterly report and showed the Committee an example graphical representation of the overall trend data. The Committee welcomed the new format of report and approved the proposed graphs for future reports.

While the number of platform train interface (PTI) incidents had exceeded the aim for the quarter, the overall trend was flat. PTIs usually occurred at the busiest stations with 70 per cent being alcohol related.

In relation to power generation, there was a strong business case for negotiating a long term deal with a power company, which would result in environmental and cost benefits. Smart electricity meters to assist with energy management had been installed at 150 stations and it was anticipated that installation across the network would be complete by the end of 2012/13.

It was agreed that a summary of findings from the LU safety climate survey would be presented to the Committee at its next meeting. **[ACTION: Mike Strzelecki]**

The Committee noted the report.

05/03/12 Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 3 2011/12

Mike Weston introduced the report and drew the Committee's attention to the reduction in the overall number of people killed or seriously injured, compared to the previous 12 month period.

In relation to the smarter driving course on fuel efficiency it was suggested that drivers who had completed the course could become ambassadors and that there could be benefit in approaching drivers on the feeder rank at London Heathrow. It was agreed that more research was needed and an update would be given in the next quarterly report. **[ACTION: Mike Weston]**

The Committee requested that a comparison of safety performance in the Blackwall Tunnel before and after the safety works completed in November 2011, be provided to a future meeting. **[ACTION: Mike Weston]**

The Committee would be provided with the final report on the research into collisions involving fatal injuries to pedestrians in London, which had been carried out by the Transport Research Laboratory on behalf of TfL. **[ACTION: Mike Weston]**

The Committee noted the report.

06/03/12 **London Rail Quarterly Health, Safety and Environment Performance Report – Quarter 3 2011/12**

Martin Brown introduced the report and confirmed that in relation to London Tramlink and pedestrians being distracted while crossing the tram path, warning devices such as horns were used and the situation continued to be monitored. The Committee was assured that any signals passed at danger incidents on London Overground continued to be monitored closely.

The Committee noted the report.

07/03/12 **Crossrail Quarterly Health, Safety and Environment Performance Report – Quarter 3 2011/12**

Clive Castell introduced the report and informed the Committee that Crossrail's new Health and Safety Director, Steve Hails, would be taking up his post in April 2012. A 'stand down' exercise had been run on 13 February 2012 to emphasise health and safety issues. Also, measures to improve cyclist safety had been made mandatory for all vehicles entering Crossrail sites from 13 February 2012. Crossrail was setting standards in this area and TfL was considering how Crossrail's initiatives could be implemented elsewhere.

Further information on Crossrail's health and safety reorganisation and reporting on the 'stand down' exercise and its effects would be provided to the next meeting.

[ACTION: Steve Hails]

The Committee noted the report.

08/03/12 **Corporate Directorates Quarterly Health, Safety and Environment Performance Report – Quarter 3 2011/12**

Howard Carter introduced the report. A full investigation had been carried out into the fatality at the Pier Walk offices and improvements has been made to the emergency preparedness plan as a result. The Committee recognised TfL's good response to the incident.

The Committee noted the report.

09/03/12 **Integrated Assurance Plan for 2012/13**

Howard Carter introduced the paper, which presented the TfL Integrated Assurance Plan setting out the planned assurance work to be carried out in 2012/13 by the assurance functions. The Plan would also be considered by the Audit Committee at its meeting on 7 March 2012.

The Committee welcomed the first Integrated Plan as a positive development and noted that the process for preparing the plan had been collaborative and constructive. The Committee noted that the remit of the Independent Investment Programme Advisory

Group was separate but that its work would be monitored to prevent duplication of assurance activities.

The Committee noted the Integrated Assurance Plan for 2012/13.

10/03/12 Review of HSE Leadership

Mike Strzelecki introduced the paper, which reviewed the leadership of Health, Safety and Environment in TfL against guidance issued by the Institute of Directors and the Health and Safety Commission since it merged into the Health and Safety Executive.

The Committee was pleased to note that existing arrangements were sound and agreed that the exercise should continue to be repeated every few years.

The Committee noted the paper.

11/03/12 Source London Scheme

Mike Weston introduced the paper, which provided an update on the Source London electric vehicle charging point network, since the launch of the scheme by the Mayor on 26 May 2011. The Committee was informed that by 2013 there would be 1,300 charging points in London, but the long term vision for the scheme was yet to be confirmed.

The Committee asked for an update on progress in engaging NHS Trusts.

[ACTION: Mike Weston]

The Committee noted the paper.

12/03/12 Carbon Footprinting

Mike Strzelecki introduced the paper, which provided an update on the carbon footprint analysis for projects likely to make a material difference to TfL's two million tonnes per year of CO₂ emissions.

The Committee noted the good progress being made and the further work planned.

13/03/12 Conduct of Meetings

Howard Carter introduced the paper, which informed Members of the changes required to the conduct of TfL's Board and Committee meetings from May 2012, arising from the implementation of the Localism Act 2011. This paper had been approved by the Board on 2 February 2012.

The Terms of Reference and proposed membership of the new Committees and Panels would be considered by the Board at its meeting on 15 March 2012.

The Committee noted the paper.

14/03/12 Any Other Business

Gordon Sellers reported that he had visited the LU control rooms on the Northern and Victoria lines to review the alarm management, which he had found to be of a good standard overall.

The Chair noted that this was the last meeting of the Committee and wished to convey his sincere appreciation to all Members past and present for their contributions to making the Committee so effective. He gave particular thanks to Howard Carter. The Committee thanked Tony West for his good chairmanship and stewardship of the Committee.

There being no further business, the meeting closed at 11.30am.

Chair: _____

Date: _____