

Transport for London

Minutes of the Surface Transport Panel

Boardroom, 14th Floor, Windsor House, London
1.00pm, Tuesday 12 July 2011

Members

Steven Norris	Chair
Charles Belcher	Vice Chair
Baroness Grey-Thompson	Panel Member
Bob Oddy	Panel Member
Steve Wright	Panel Member

Staff

Steve Allen	Managing Director, Finance
Howard Carter	General Counsel
Leon Daniels	Managing Director, Surface Transport
Garrett Emmerson	Chief Operating Officer, London Streets, Surface Transport
Keith Gardner	Director of Strategy (Interim), Surface Transport
David Hendry	Director of Finance, Surface Transport
Ellen Howard	Director of Corporate Governance
Ben Plowden	Director of Better Routes and Places, Surface Transport
Sue Riley	Secretariat Officer

23/07/11 Apologies and Declarations of Interest

Apologies for absence had been received from Daniel Moylan, Patrick O’Keeffe, Keith Williams and Steve Allen.

Steven Norris declared interests as a Board Member of the London Development Agency, as Chairman of AMT-Sybex Limited, and as a non executive director of Initiate Limited and as Chairman of Saferoad BLG Limited and as an adviser to Dragados SA. Bob Oddy declared an interest as General Secretary of the Licensed Taxi Drivers’ Association regarding any matters concerning taxis. Steve Wright declared an interest as Chair of the Licensed Private Hire Car Association regarding any matters concerning private hire vehicles.

24/07/11 Minutes of the Meeting held on 11 May 2011

The minutes of the meeting held on 11 May 2011 were approved as a correct record and signed by the Chair.

25/07/11 Matters Arising and Actions List

The Panel noted the actions list.

26/07/11 Managing Director's Report

Leon Daniels introduced the report, highlighting the high levels of bus ridership and reduction in crime on the buses. It was anticipated that six vehicles of the New Bus for London would be available by Easter 2012.

Information would be provided to the Panel on whether the crime reduction reported on London's bus network was in line with national trends. **[ACTION: Leon Daniels]**

Following the recent performance issues concerning Serco in relation to the operation of the Barclays Cycle Hire Scheme, a high level team had been introduced by Serco to resolve the issues and action a remedial plan. Officers were confident that the problems had now been resolved. Some users were still experiencing difficulties with finding empty docking spaces when returning bikes and being able to access real time information which were being addressed.

The Panel discussed the importance of journey planner during Games time, particularly for wheelchair users, and the capacity of the transport network to adequately meet the needs of large numbers of wheelchair users attending the Paralympic Games in 2012.

An update report on Olympic transport would be provided at the next meeting, including the needs of wheelchair users alongside a general update on Games preparations. **[ACTION: Leon Daniels]**

Garrett Emmerson agreed to provide an update to a future meeting on the total number of signal removals. **[ACTION: Garrett Emmerson]**

The Panel noted the report.

27/07/11 Update on the Guardrail Risk Assessment Form

Ben Plowden introduced the paper providing an update on the Guardrail Risk Assessment Form and an overview of the Pedestrian Guardrail removal programme.

Borough co-operation in the removal of guardrails was variable, but all new town centre improvement schemes notably excluded the use of guardrails. This process required a culture change in transport and town planning.

The Panel noted the paper.

28/07/11 Update on the Freight Operator Recognition Scheme

Ben Plowden introduced this item providing an update on the Freight Operator Recognition Scheme, including a summary of the programme scope and the benefits for both TfL and the freight operators.

The Panel noted the paper.

29/07/11 Any Other Business

There being no further business the meeting closed at 1.45pm.

The next scheduled meeting would be held on Tuesday 8 November 2011 at 10.00am.

Chair: _____

Date: _____