

Transport for London

Minutes of the Surface Transport Panel

**Boardroom, 14th Floor, Windsor House, London
10.00am, Wednesday 11 May 2011**

Members

Steven Norris	Chair
Charles Belcher	Vice Chair
Daniel Moylan	Deputy Chairman of TfL (for part)
Bob Oddy	Panel Member
Patrick O'Keeffe	Panel Member
Steve Wright	Panel Member

Staff

Steve Allen	Managing Director, Finance
Howard Carter	General Counsel
Leon Daniels	Managing Director, Surface Transport
Garrett Emmerson	Chief Operating Officer – London Streets
Keith Gardner	Director of Strategy (Interim), Surface Transport
David Hendry	Director of Finance, Surface Transport
Ellen Howard	Director of Corporate Governance
Ben Plowden	Director of Better Routes and Places, Surface Transport (for part)
Sue Riley	Secretariat Officer

The Chair welcomed Leon Daniels to his first meeting of the Panel.

13/05/11 Apologies and Declarations of Interest

Apologies for absence had been received from Baroness Grey-Thompson and Keith Williams.

Steven Norris declared interests as a Board Member of the London Development Agency, as Chairman of AMT-Sybex Limited, and as a non executive director of Initiate Limited and as Chairman of Saferoad BLG Limited, and as an adviser to Dragados SA. Daniel Moylan declared interests as a Councillor for the Royal Borough of Kensington and Chelsea, as a Director of the London Transport Museum Ltd and as Chairman of Urban Design London. Bob Oddy declared an interest as General Secretary of the Licensed Taxi Drivers' Association regarding any matters concerning taxis. Steve Wright declared an interest as Chair of the Licensed Private Hire Car Association regarding any matters concerning private hire vehicles.

14/05/11 Minutes of the Meeting held on 17 February 2011

The minutes of the meeting held on 17 February 2011 were approved as a correct record and signed by the Chair.

15/05/11 Matters Arising and Actions List

The Panel noted the actions list.

16/05/11 Managing Director's Report

Leon Daniels introduced the report, highlighting the continued improvements in bus performance. Officers were considering how to further improve bus performance without incurring any additional cost as well as continuing to encourage modal shift to cycling and walking to relieve congestion. It was anticipated that ridership on the buses would rise within the context of an economic recession.

With the first anniversary of the Barclays Cycle Hire Scheme imminent, officers involved in the project would be meeting to review all aspects of the Scheme, including membership and sponsorship.

Members were advised that in the light of the recent closure of the M1 due to fire, all storage premises on TfL roads, and below bridges, were being reviewed in liaison with London Rail.

The Panel discussed how enforcement of Olympic Route Network Compliance was being managed with different levels of delegated responsibility, due to its significant impact on the success of the 2012 Games. Issues of enforcement and compliance, consistency, duplication of roles, security and resources were all discussed. Garrett Emmerson advised Members that these factors formed part of discussions which were ongoing.

Steve Wright and Bob Oddy expressed concerns regarding the impact of the 2012 Games on local traffic movement and accessibility in relation to taxis and private hire vehicles, particularly at Stratford station. Leon Daniels agreed to investigate this matter. **[ACTION: Leon Daniels]**

It was agreed that the Panel would receive regular updates on road space management during the 2012 Games. **[ACTION: Garrett Emmerson]**

The Panel noted the report.

17/05/11 Update on Delivery of the Mayor's Air Quality Strategy – Clean Air Fund

Keith Gardner introduced the report updating the Panel on delivery of the Mayor's Air Quality Strategy Clean Air Fund.

The Panel noted the paper.

18/05/11 Update on SCOOT Programme

Garrett Emmerson introduced the report updating the Panel on the deployment of Split Cycle Offset Optimisation Technique across London.

The Panel congratulated officers on the success of the programme at minimal cost.

The Panel noted the paper.

19/05/11 Update on Lane Rental Scheme

Garrett Emmerson introduced the paper which provided an update on the progress being made by TfL to introduce a Lane Rental Scheme on the Transport for London Road Network.

The Panel noted the paper.

20/05/11 Update on Hydrogen Bus Programme

Leon Daniels introduced the paper which provided an update on the Hydrogen Bus Programme.

The Panel noted the paper.

21/05/11 Update on Improving the Urban Realm on the Transport for London Road Network

Ben Plowden introduced the paper updating Members on the actions being taken to deliver urban realm improvements on the Transport for London Road Network.

The biggest challenge had been in changing the culture and current way of working in relation to enhancing and incorporating improvements to the urban realm. Members endorsed the work and hoped to see the continued removal of unnecessary street furniture, particularly guardrails.

TfL was providing professional and technical support and advice to boroughs to drive improvements through design workshops and peer reviews.

The Panel requested a report on pedestrian access and enforcement action regarding unlicensed shop frontages and displays on the pavement.

[ACTION: Garrett Emmerson]

The Panel noted the paper.

22/05/11 Any Other Business

The Panel requested a report to a future meeting on the Freight Operator Recognition Scheme and the potential use of incentives within the Scheme, as well as a review of its continued operation.

[ACTION: Ben Plowden]

There being no further business the meeting closed at 11.35am.

The next scheduled meeting would be held on Tuesday 12 July 2011 at 1.00pm.

Chair: _____

Date: _____