

SAFETY, HEALTH AND ENVIRONMENT ASSURANCE COMMITTEE

5 OCTOBER 2011

ACTIONS LIST

Actions from the Last Meeting

Minute No.	Description	Action By	Target Date	Status/Notes
17/08/11	<u>Annual Health, Safety and Environment Assurance Letters 2010/11</u> Confirmation to be sought from the Director of Internal Audit that auditing of the Letters should be considered as part of the Internal Audit Plan for 2012/13.	Howard Carter	5 October 2011	Confirmation has been received from the Director of Internal Audit that auditing of the Letters will be included in the Internal Audit Plan for 2012/13.
19/08/11	<u>Surface Transport Quarterly Report – Accidental Customer Major Injuries</u> The reason for an increase in accidental customer major injuries in Quarter 4 2010/11 to be investigated.	Mike Weston	5 October 2011	An update to be provided at the meeting under matters arising.
20/08/11	<u>London Rail Quarterly Report – SPADs</u> A paper on SPADs, Train Protection and Warning System activations and station overruns to be submitted to the Committee.	Martin Brown	5 October 2011	On agenda.
25/08/11	<u>Update on Air Quality</u> The implications of the Department for Transport's current consultation into the potential impact of permitting an increase in the permitted length of articulated lorries to 18.75 metres to be investigated.	Leon Daniels	15 December 2011	In progress.

Actions from Previous Meetings

Minute No.	Description	Action By	Target Date	Status/Notes
03/03/11	<u>Matters Arising – Assurance</u> The Advisers to comment on the emerging Assurance Framework and the 2012/13 Assurance Plan.	Shaun McCarthy/ Gordon Sellers	5 October 2011	Completed.
04/03/11	<u>London Underground Quarterly Report – Physical Assaults</u> A pan-TfL report on physical assaults on staff and the steps being taken in relation of workplace violence to be provided to the Committee.	Mike Strzelecki	15 December 2011	On Committee forward plan.
06/03/11	<u>London Rail Quarterly Report – Crime Reduction</u> A post investment review to be carried out, following increased spend on staff and policing.	Martin Brown	6 March 2012	On Committee forward plan.
09/03/11	<u>Assurance of HSE Processes</u> Crossrail's audit processes to be reviewed by the Advisers in 2012.	Shaun McCarthy/ Gordon Sellers	2012	On Committee forward plan.
10/03/11	<u>RIDDOR</u> An internal audit to be carried out to confirm the standard of RIDDOR reporting in TfL.	Richard Stephenson	5 October 2011	Completed.
52/12/10	<u>Carbon Footprinting in TfL</u> A paper giving an update on carbon footprinting performance to be submitted to a future meeting of the Committee.	Mike Strzelecki	15 December 2011	On Committee forward plan.

Minute No.	Description	Action By	Target Date	Status/Notes
55/12/10	<u>London Underground Rail Grinder Incident</u> Following completion of the Rail Accident Investigation Branch's investigation, the results to be reported to the Committee.	Mike Strzelecki	-	Report from the Rail Accident Investigation Branch's investigation still awaited.
25/07/10	<u>Review of TfL HSE Policy Statement – Environment</u> Consideration to be given to emphasising the Environment elements of the Policy Statement.	Mike Strzelecki	Summer 2013	On Committee forward plan.