

TRANSPORT FOR LONDON

SURFACE TRANSPORT PANEL

**SUBJECT: BRIEFINGS AND SITE VISITS**

**DATE: 24 FEBRUARY 2009**

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**1 PURPOSE AND DECISION REQUIRED**

- 1.1 To consider what additional briefing and site visits are required for Panel Members to inform them of key aspects of Surface Transport within TfL.

**2 BRIEFING PROGRAMME**

- 2.1 Briefing of Members about matters that are likely to be considered by the Panels and Committees of which they are a member is good practice and part of TfL's Corporate Governance framework.
- 2.2 On 9 September 2008 Members of the Board attended an induction day at which the Commissioner and Chief Officers gave an overview of the functions of TfL including those carried out within Surface Transport. In addition, Members visited operational sites on 16 October 2008 and 6 February 2009.
- 2.3 Members are invited to identify any particular areas, or additional matters they would wish to see covered at any subsequent briefings or site visits.
- 2.4 Members of the Board who are not members of the Surface Transport Panel would also be invited to attend.

**3 RECOMMENDATION**

- 3.1 The Panel Members are asked to CONSIDER what further briefings or site visits they require.

**4 CONTACT**

- 4.1 Contact: Ellen Howard, Director of Corporate Governance  
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