

Board



Date: 8 February 2017

Item: Matters Arising and Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Board of progress against actions agreed at previous meetings. There has been no use of authority delegated by the Board.

2 Recommendation

2.1 **The Board is asked to note the actions list.**

List of appendices to this report:

Appendix 1: Board Actions List

List of Background Papers:

Minutes of previous meetings.

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Appendix 1

Board Actions List (reported to the meeting on 8 February 2017)

Actions from the meeting held on 15 December 2016:

Minute No.	Item/Description	Action By	Target Date	Status/Note
107/12/16	Commissioner's Report – Waltham Forest Mini-Holland Leon Daniels would respond in full to the correspondence, which would be copied to Members, and offer to meet with Waltham Forest Streets for All as well as encouraging the group to continue its dialogue with LBWF.	Leon Daniels	January 2017	Completed.
108/12/16	Finance Report – Bus ridership A more detailed paper on buses would be submitted to a future meeting. This would cover why central London ridership had fallen, modal shift and the action being taken to restore ridership through addressing congestion and promoting services. The paper would also cover proposals to review and rebalance services.	Leon Daniels	May 2017	On forward plan for Customer Service and Operational Performance Panel.
112/12/16	Health, Safety and Environment Policy Review The application of health and safety measures and the impact on disabled staff and customers would be covered in future papers to the Safety, Sustainability and Human Resources Panel.	Jill Collis	January 2017 onwards	Agreed.
113/12/16	One Facilities Management Contract – Disabled people The needs of disabled people had been taken into account and this would be covered in the paper submitted to the Finance Committee.	Ian Nunn	January 2017	Completed.
114/12/16	Crossrail Services and Transition As requested by the Chair of TfL and the Committee, updates on transition arrangements would be regularly reported to the Programmes and Investment Committee and the Board, given its importance to the delivery of the TfL Business Plan.	Mark Wild / Secretariat	Ongoing	On agenda and forward plans.
115/12/16	London Underground Ticket Office Review TfL's Independent Disability Advisory Group would be engaged and specific interventions to provide focal points and to address the needs of disabled passengers would be discussed with the Customer Service and Operational Performance (CSOP) Panel.	Mark Wild	March 2017	On CSOP Panel forward plan.

Actions from previous meetings:

Minute No.	Item/Description	Action By	Target Date	Status/Note
52/07/16	Operational and Financial Performance and Investment Programme Reports – Fourth Quarter 2015/16 – Social Needs Transport Leon Daniels would provide a note to Members on the work to restructure the Dial-a-Ride service and the other options to assist people who were unable to use public transport.	Leon Daniels	January 2017	Completed. Considered by Customer Service and Operational Performance Panel.
60/07/16	Modern Slavery Statement A regular report on TfL's ethical procurement activities would be provided to the Safety, Sustainability and Human Resources (SSHR) Panel.	Ian Nunn	March 2017	On SSHR Panel forward plan.
74/09/16	Commissioner's Report – TfL's contribution to affordable housing Members would be provided with more information on how TfL is contributing to the Mayor's affordable housing agenda.	Graeme Craig	March 2017	On Finance Committee forward plan.
75/09/16	Finance Report – Bus Safety Programme reporting requirements It was agreed that the Bus Safety Programme should include specific targets and that the data reported to the Safety, Sustainability and Human Resources (SSHR) Panel should include details on bus staff safety (injuries and assaults), injuries to other road users impacted by buses and trend analysis over the medium and long term.	Leon Daniels	March 2017	On SSHR Panel forward plan.
75/09/16	Finance Report – Low emission technology buses Further information would be provided to the Safety, Sustainability and Human Resources (SSHR) Panel on the factors that determined TfL's approach to low emission bus technologies.	Leon Daniels	March 2017	On SSHR Panel forward plan.
75/09/16	Finance Report – TfL's customer service approach A detailed report on TfL's customer service approach would be submitted to the Customer Service and Operational Performance Panel.	Vernon Everitt	January 2017	Completed.
89/11/16	Commissioner's Report – Lorry Safety Direct Vision Standard Members requested that the Safety, Sustainability and Human Resources (SSHR) Panel receive regular updates on the number of direct vision lorries on the roads against each star category and suggestions to improve take up if required.	Leon Daniels	March 2017	On SSHR Panel forward plan.

89/11/16	Commissioner's Report – Oxford Street Pedestrianisation Members would be provided with a briefing as the plans were developed.	Leon Daniels	TBC 2017	On Board forward plan.
89/11/16	Commissioner's Report – Apprentices and Graduates Diversity Regular reports on progress would be considered by the Safety, Sustainability and Human Resources (SSHR) Panel.	Tricia Wright	March 2017	On SSHR Panel forward plan.
89/11/16	Commissioner's Report – Organisational risk and assurance A report would be made, at least annually, on organisational risk and assurance, recognising that this would also be covered in more detail by the Audit and Assurance Committee (AAC).	Ian Nunn	March 2017	On AAC and Board forward plans.
93/11/16	Initiatives to Improve London's Air Quality All of the proposed interventions would accelerate improvements in London's air quality. Further information on the expected impact, arising from the modelling, would be provided to Members.	Alex Williams	December 2016	Completed.