

Board



Date: 23 May 2018

Item: **Matters Arising, Actions List and Use of Delegated Authority**

This paper will be considered in public

1 Summary

- 1.1 This paper informs the Board of progress against actions agreed at previous meetings.
- 1.2 The Deputy Chair of TfL exercised the authority delegated by the Board on 9 November 2017 to approve revised terms of reference for the Remuneration Committee.
- 1.3 On 6 March 2018, the Audit and Assurance Committee endorsed the use of Chair's Action, in consultation with the Members of the Committee, to review and comment on the 2017/18 TfL Scorecard outturn review to be undertaken by Internal Audit. The use of Chair's Action was to enable commentary to be provided to the meeting of the Remuneration Committee on 13 June 2018. The Audit and Assurance Committee was sent the review report on 15 May 2018 and the Chair will exercise her authority once the views of the Committee have been received.
- 1.4 There has been no other use of authority delegated by the Board to its Committees or exercised by Chairs of Committees since the last meeting of the Board.
- 1.5 Appendix 1 provides an update on the actions, all of which are completed or being addressed.

2 Recommendation

- 2.1 **The Board is asked to note the Actions List and the use of delegated authority.**

List of appendices to this report:

Appendix 1: Board Actions List

List of Background Papers:

Minutes of previous meetings.

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Board Actions List (reported to the meeting on 23 May 2018)

Actions from the meeting held on 20 March 2018

Minute No.	Item/Description	Action By	Target Date	Status/Note
24/03/18	Commissioner's Report – 2018/19 Scorecard Members requested that progress reviews include comparison or trend data from previous years, where this was possible.	Simon Kilonback	From July 2018	Agreed – this will be covered in the reports to the Finance Committee

Actions from the meeting held on 30 January 2018 (there are no outstanding actions from previous meetings):

Minute No.	Item/Description	Action By	Target Date	Status/Note
06/01/18 (1)	TfL HSE Annual Report 2016/17 – Publication of the names of the bereaved Members requested that for future HSE Annual Reports TfL considers naming every person killed on one of TfL's networks.	Jill Collis	November 2018	This will be addressed in the next annual report.
06/01/18 (2)	TfL HSE Annual Report 2016/17 – Air Quality The Energy Strategy would be submitted to the Safety, Sustainability and Human Resources Panel in June 2018 and would include specific targets and timelines for delivery.	Alex Williams	June 2018	On SSHR Panel Forward Plan.
07/01/18 (2)	Commissioner's Report The Chair offered the Board a briefing on the year of events being planned across the GLA Group to promote women under the Behind Every Great City equality campaign.	Staynton Brown	May 2018	A briefing note will be circulated to Members.
09/01/18	Customer and Operational Performance Report Members recognised and welcomed the real change in TfL's safety culture, including the adoption of a Vision Zero approach on services that TfL was responsible for. Members requested that safety be the first item in future reports to reflect its importance.	Vernon Everitt	May 2018	Agreed. Safety is now also the first item in the quarterly Investment Programme report to the Programmes and Investment Committee.