

CONSTITUTION OF LONDON TRANSPORT PENSIONERS' ASSOCIATION (LTPA)

1) Title

London Transport Pensioners' Association (LTPA)

2) Aim

To protect and further the interests of LT and Transport for London pensioners, whether already beneficiary or deferred, and their dependants, particularly in relation to existing and proposed pension and other retirement benefit issues.

3) Activities

In furtherance of its aim the LTPA will:

- monitor events within and outside Transport for London (TfL) which could affect members' interests, and act accordingly. This would normally be via the Pensioners' Forum but, where appropriate, may include making representations direct elsewhere for matters of importance outside the remit of the Forum which are covered under this constitution;
- maintain contact with similar bodies outside TfL, and with trade unions recognised by TfL;
- contribute to governmental and other recognised enquiries on pension and allied matters;
- nominate, through its Management Committee, four representative pensioner members of the Pensioners' Forum;
- communicate regularly with members, potential members, TfL Pension Fund, TfL Pension Consultative Council, Pensioners' Forum and other appropriate bodies to ensure that members' interests and relevant views are properly considered and pursued as necessary;
- give advice to members, in particular advice on the channels of communication that are available to them should they wish to pursue grievances or raise queries on pensions and other allied matters relevant to their retired status;
- negotiate with TfL and allocate to recognised pensioner groups an annual budget covering all items requiring financial and other support from TfL to

those groups.

4) Inaugural Membership

The LTPA was inaugurated following prior adoption of a resolution within the management committees of each of the following associations -

- Fifty Five Society
- London Transport Superannuitants' Association
- London Transport Retired Staff Association

(these three being known collectively as the Founding Associations)

to the effect that they approved and supported the formation of the LTPA, in furtherance of the above aim, and that they agreed the initial membership of the LTPA should consist of all current members of the three Founding Associations, other than any members who were not in receipt of pension from the then LRT Pension Fund, provided that LTPA membership was separately registered by each eligible individual completing a simple registration form.

LTPA life membership applied to these persons would be in addition to their membership of existing Founding Association(s), without need to pay any subscription for the LTPA.

5) General Membership

5.1 Following the establishment of the inaugural membership of the LTPA, as described in paragraph 4 above, pensioners and deferred pensioners were invited to complete the LTPA registration form and secure personal life membership of the LTPA without payment of subscription.

5.2 A similar simple invitation to register as a life member of the LTPA without payment of any subscription is given individually and automatically as and when any person becomes a pensioner or deferred pensioner of the TfL Pension Fund (TfLPPF). The same option applies to dependants at the date they first receive a pension from TfLPPF in their own right.

5.3 In addition, with effect from 18 November 2015, any pensioner or deferred pensioner of the TfL Pension Fund who joins one of the Founding Associations will also be enrolled as a life member of the LTPA without payment of an additional subscription

5.4 In all cases registered membership becomes effective for each person conditional upon a form of registration and/or membership application being

correctly completed by the potential member (or dependant).

6) Management

Management of the LTPA shall be by a Management Committee of twelve persons. These twelve persons shall comprise four officers / members from each of the three Founding Associations.

Each of these persons shall have been elected by the respective Founding Association (through its Management Committee) to serve as one of the team of four sent forward to represent that Founding Association on the LTPA.

Appointment of each member of the Management Committee shall be for a period of two years, and towards the close of each such period the appropriate Founding Association is to be reminded of the person(s) due for re-election.

The Management Committee shall appoint from its members a Chairman, Vice-Chairman, Secretary, Membership Secretary and Treasurer and determine the duration of office of post holders.

Management Committee meetings shall be held at least four times a year at broadly equidistant intervals through the year.

Meetings will normally be held in office hours in central London in meeting room accommodation provided by Transport for London as part of their package of support to the Association. A quorum at any committee meeting shall be at least six members of the committee, including at least one representative from each Founding Association.

In the event that a member of the Management Committee fails to attend three consecutive meetings, enquiries will be instituted in writing to the member concerned (copies to his/her sponsoring Founding Association for information) as to the reasons for absence. If the reasons received are held by resolution of the Management Committee to be unsatisfactory, or no replies are received, the member concerned shall be deemed to have dismissed him/herself from the Management Committee forthwith, and the appropriate Founding Association will be requested to proceed with its own elective process to provide a replacement without undue delay.

7) Communication with members

Individual members of the Management Committee will be expected to report back regularly to their own sponsoring Founding Association, for the benefit of that Association's committee and membership, on all relevant matters considered by the LTPA Management Committee.

In addition the LTPA will adopt as a principal function the promulgation of relevant information regularly to the whole of its membership.

It is envisaged that a primary means of achieving this will be through acceptance by London Underground of regular contributions from LTPA for publication in pensioner issues of “on the move” magazine (or any equivalent future publication superseding it).

8) Finance and Support

Individual membership is subscription-free and not a source of revenue.

LTPA is not empowered to draw any funds from its Founding Associations.

Transport for London will provide the following financial and practical support.

- Rent-free meeting accommodation for the holding of LTPA Management Committee meetings (normally in TfL premises, in office hours, in central London, to the likely extent of four meetings per year).
- Cash reimbursement to members of the Management Committee of direct expenses wholly incurred (normally travel expenses on public transport) in the course of and for the purpose of attending Management Committee meetings of the LTPA. Reimbursement to be made only against production of evidence or other satisfactory certification of the actual outgoing expenses.
- Cost-free provision, during reasonable office hours compatible with TfL’s own business, for LTPA Secretariat to have access to TfL photocopying and similar services, with occasional desk/chair accommodation for LTPA’s Secretariat for the conduct of LTPA legitimate committee business only.
- Cash reimbursement of direct secretarial expenses wholly and reasonably incurred (being beyond the provision provided for in the preceding paragraph) normally in respect of mailing / telephone / stationery and/or travel costs incurred in communicating with members of the Management Committee, TfL and other relevant agencies. Reimbursement to be made only against production of evidence of receipts, invoicing or other satisfactory certification of the actual outgoing expenses incurred.
- TfL to supply individually to each TfL member, as part of the administrative process at the date when a contributing member or dependant is to become of beneficiary or ‘deferred’ status, with a document supplied by LTPA, giving details of LTPA (and also, as relevant, the Founding Associations) and inviting the completion of a positive personal registration for LTPA subscription-free membership.
- TfL to supply to LTPA Management Committee, at intervals ideally four-weekly, but in no case at a greater interval than annually, detail lists of

TfLPPF members who have passed from contributory or deferred status or as dependants to become beneficiary pensioners. Also, to enable LTPA membership records to be kept up to date, similar lists of the deaths of pensioners and dependants.

- London Underground to sanction and arrange for regular contributions from LTPA, advising members of matters of information or concern relevant to the aim of the association, to be published in pensioner issues of “on the move”.

LTPA will receive and process all applications for financial support from other associations, societies and clubs claiming to represent TfL pensioner activities. It will consider, assess, prioritise and summarise them to TfL for consideration; it will then negotiate with TfL an annual budget, and, in due course, allocate the sum agreed to the various associations, societies, and clubs taking account of need and fairness, etc. This is to include budget provision for financial and facility support for LTPA’s own operations.

Notwithstanding the provisions regarding subscription-free funding and that funds of Founding Associations cannot be drawn upon the direction of LTPA Management Committee, it is recognised that situations could possibly arise where LTPA might find that professional etc advice became needed (e.g. in furtherance of a dispute with TfL or TfLPPF, or with other bodies following the abolition or demise of TfL and/or the closure of TfLPPF). In these circumstances it is envisaged that funding of such costs should be met only on the basis of requests made by the Management Committee of LTPA to the Founding Associations for consideration by the Committees of the latter, with donations to cover costs being made directly by the Founding Associations and/or direct appeal to the individual members on the basis of voluntary donations sized according to circumstances at the time.

The LTPA Management Committee will have a continuous obligation of care not to incur any such costs for which it has not an advance guarantee of a reimbursement source.

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