

# Finance Committee

Date: 13 October 2016

Item: Actions List



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## This paper will be considered in public

### 1 Summary

1.1 This paper informs the Committee of progress against actions agreed at previous meetings of the former Finance and Policy Committee, that fall within the remit of this Committee.

### 2 Recommendation

2.1 **The Committee is asked to note the Actions List.**

#### List of appendices to this report:

Appendix 1: Actions List

#### List of Background Papers:

Minutes of previous meetings of the Finance and Policy Committee.

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## Finance Committee Action List (reported to the meeting on 13 October 2016)

### Actions from previous meetings of the Finance and Policy Committee

Minute No.	Description	Action By	Target Date	Status note
5/01/16	<p><b>Taxi and Private Hire Licence Fees</b> The issue of the funding of policing and enforcement costs associated with the licensing of the taxi and private hire trade would be given careful consideration for future reviews.</p>	Leon Daniels	End of 2016	To be included in fares and tariffs review.
7/01/16	<p><b>Taxi Fares and Tariffs - Annual Revision</b> Officers were asked to examine proposals for how a review of the formula on which the annual taxi fares and tariffs was based might be approached.</p>	Leon Daniels	End of 2016	Agreed at Board that the review would be concluded within 12 months.

Minute No.	Description	Action By	Target Date	Status note
101/12/15	<p><b>Operational and Financial Performance and Investment Programme Reports - Second Quarter, 2015/2016: Headcount</b></p> <p>Members recommended that a plan be developed to address the movement in headcount figures.</p>	Ian Nunn	Year end 2015/16	<p>More stringent recruitment controls were introduced at the end of 2015/16 to address increases in TfL headcount. Since then we have reduced headcount levels by over 1,300 FTE, returning to where they were at the start of 2015/16.</p> <p>In September 2016 we introduced new reporting of headcount in both the Quarterly Performance Report and the periodic Finance Report. These reports are much clearer in the reporting of headcount, showing:</p> <ul style="list-style-type: none"> <li>• movement in the year as well as variances to Budget;</li> <li>• the levels of permanent and non-permanent staff and staff cost;</li> <li>• staff costs and variances to Budget.</li> </ul>
66/07/15	<p><b>Matters Arising and Actions List – 55 Broadway</b></p> <p>An additional paper showing the changed assumptions consequent on the amended planning permission would be produced and shared with Members.</p>	Graeme Craig	Autumn 2016	<p>Following a review of TfL’s head office estate, the Executive Committee will in October be discussing options for reducing TfL’s accommodation costs. The output of this discussion will feed into TfL’s Business Plan and be shared with the Finance Committee and Board in due course.</p>