

Date: 4 July 2018

Item: Use of Delegated Authority

This paper will be considered in public.

1 Summary

1.1 To inform the Committee of the use of Chair's Action and of Procurement or Land Authority (in respect of matters within the Committee's remit) granted by the Commissioner and the Chief Finance Officer in accordance with delegated authorities under TfL's Standing Orders since the last meeting of the Committee on 5 March 2018. A similar report is submitted to the Programmes and Investment Committee in respect of the use of Chair's Action and of Procurement Authority and Programme and Project Authority granted by the Commissioner and the Chief Finance Officer in respect of matters within that Committee's remit.

2 Recommendation

2.1 **The Committee is asked to note the paper.**

3 Background

- 3.1 Under Standing Order 114, in situations of urgency, the Board delegates to each of the Chair and the Chairs of any Committee or Panel the exercise of any functions of TfL on its behalf, including the appointment of Members to Committees and Panels. Any use of Chair's Action is reported to the next ordinary meeting.
- 3.2 The Commissioner (and in his absence, the Chief Finance Officer) has delegated authority to approve Programme and Project Authority on programmes and projects up to a value of £50m that contain less than £25m of unbudgeted expenditure.
- 3.3 The Chief Finance Officer has delegated authority to approve Programme and Project Authority for programmes and projects under £25m that contain less than £10m of unbudgeted expenditure. Approval of authority for projects of less than £5m that contain less than £2m of unbudgeted expenditure is delegated to Chief Officers and is not reported here.
- 3.4 The Commissioner (and in his absence, the Chief Finance Officer) has delegated authority to approve budgeted Procurement Authority up to a value of £100m.
- 3.5 The Chief Finance Officer has delegated authority to approve budgeted Procurement Authority up to a value of £25m.

4 Use of Chair's Action since 5 March 2018

4.1 There has been no use of Chairs Action since the last meeting of the Committee.

5 Procurement and Land Authority Approvals since 5 March 2018

5.1 Procurement Authority is the authority to make a binding or contractual commitment with a supplier for the purchase of goods, services, land or works or to receive income arising from TfL Group activities in the areas of goods, services land or works.

5.2 Land Authority is the authority to engage in a Land Transaction or to dispose of any assets.

5.3 The Board had delegated to the Finance Committee approval of unlimited Procurement Authority and Land Authority in relation to Transactions and Commercial Development opportunities. The approvals delegated to the Commissioner are up to £100m and the Chief Finance Officer up to £25m.

5.4 Since the last meeting of Committee, there has been one exercise of delegated authority. The Commissioner approved Procurement Authority of £53.2m for SAP licences and associated maintenance, to support its existing use in TfL for the next six years.

List of appendices to this report:

None

List of Background Papers:

None

Contact Officer: Howard Carter, General Counsel

Number: 020 3054 7832

Email: HowardCarter@tfl.gov.uk