

Supplementary Agenda

Meeting: Finance Committee

Date: Wednesday 23 June 2021

Time: 10.00am

Place: Teams Virtual Meeting

Members

Ben Story (Vice-Chair)

Heidi Alexander

Prof Greg Clark CBE

Anne McMeel

Dr Nina Skorupska CBE

As provided for under section 100B(4)(b) of the Local Government Act 1972, the Chair is of the opinion that this item should be considered as a matter of urgency. The reason for urgency is that the project to strengthen capability in the Procurement and Supply Chain function needs to be progressed to achieve the savings required in the funding settlement.

Copies of the papers and any attachments are available on tfl.gov.uk [How We Are Governed](#).

Further Information

If you have questions, would like further information about the meeting or require special facilities please contact: Jackie Gavigan, Secretariat Manager; email: v_JackieGavigan@tfl.gov.uk

For media enquiries please contact the TfL Press Office; telephone: 0343 222 4141; email: PressOffice@tfl.gov.uk

Howard Carter, General Counsel
Monday 21 June 2021

**Supplementary Agenda
Finance Committee
Wednesday 23 June 2021**

14 Any Other Business the Chair Considers Urgent

The Chair will state the reason for urgency of any item taken.

**14a Procurement and Supply Chain Improvement Programme
(Pages 1 – 2)**

Chief Finance Officer

The Chair, following consultation with the Committee, is asked to note the paper and the exempt supplemental information on Part 2 of the agenda, and endorse the recommended approach as set out in the paper on Part 2 of the agenda.

16 Exclusion of the Press and Public

The Committee is recommended to agree to exclude the press and public from the meeting, in accordance with paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended), in order to consider the following item of business.

Agenda Part 2

21 Any Other Business the Chair Considers Urgent

**21a Procurement and Supply Chain Improvement Programme
(Pages 3 – 8)**

Exempt supplemental information relating to the item on Part 1 of the agenda.

Finance Committee



Date: 23 June 2021

Item: Procurement and Supply Chain Improvement Programme

This paper will be considered in public

As provided for under section 100B(4)(b) of the Local Government Act 1972, the Chair is of the opinion that this item should be considered as a matter of urgency. The reason for urgency is that the project to strengthen capability in the Procurement and Supply Chain function needs to be progressed to achieve the savings required in the funding settlement.

1 Summary

- 1.1 This paper provides an update on the progress of the Procurement and Supply Chain (P&SC) Improvement Programme, following the previous overview provided to the Committee in November 2020.
- 1.2 A paper is included on Part 2 of the agenda, which contains exempt supplemental information. The information is exempt and is therefore not for publication to the public or press by virtue of paragraph 3 of Schedule 12A of the Local Government Act 1972 in that it contains information relating to the financial and business affairs of TfL. Any discussion of that exempt information must take place after the press and public have been excluded from this meeting.

2 Recommendation

- 2.1 **The Chair, following consultation with the Committee, is asked to note the paper and the supplementary paper on Part 2 of the agenda and endorse the recommended approach as set out in the paper on Part 2 of the agenda.**

3 Background to P&SC Improvement Programme

- 3.1 P&SC manages estimating, procurement, contract and cost management across the TfL organisation as well as supporting procurement related activities for the Greater London Authority as part of a shared services arrangement.
- 3.2 P&SC recognises the need to transform how it delivers its services across the organisation. The case for change can be summarised as:

- (a) services delivered by P&SC need to meet the demands of the business;
 - (b) some processes across Source to Pay require detail developing;
 - (c) there are manual steps in some of the processes, time for which would be better served driving insights; and
 - (d) current technology landscape supporting the procurement process requires upgrading in parts.
- 3.3 The Programme will deliver phases of change recognising the need to transform quickly across the following elements:
- (a) updated operating model for P&SC to work consistently across the business;
 - (b) consistent and efficient Source to Pay processes across TfL;
 - (c) upgraded technology systems landscape to support the process;
 - (d) fit for purpose data architecture; and
 - (e) an end to end reporting suite, driving insights for timely decision making.
- 3.4 Further to the information provided to the Committee on the PSCIP in September 2020, an update on the programme is set out in the paper on Part 2 of the agenda.

List of appendices to this report:

Exempt supplemental information is included on Part 2 of the agenda.

List of Background Papers:

None

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