

Date: 17 July 2014

Item 4: Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Committee of progress against actions agreed at previous meetings.

2 Recommendation

2.1 **The Committee is asked to note the Actions List.**

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes of previous meetings of the Committee

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Finance and Policy Committee Action List (reported to the meeting on 17 July 2014)

Actions from the meeting held on 5 July 2014

| Minute No. | Description | Action By | Target Date | Status note |
|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------|--------------------------------------------------------------|
| 48/06/14 | Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – Executive Summary Members requested that the executive summary in future IPRs highlight the proportion of underspend that were savings. | David Goldstone | July 2014 | To be addressed from Q1 2014/15 |
| 48/06/14 | Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – TLRN and ceremonial events The Committee discussed the impact of ceremonial events on the TLRN and borough roads and what work could be done with the boroughs, police and security services to minimise the disruption. It was agreed that this would be discussed at the next meeting of the Surface Transport Panel. | Leon Daniels | 9 July 2014 | A paper was considered by Surface Transport Panel on 9 July. |
| 48/06/14 | Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – Neasden Depot A visit would be organised to the Depot. | David Waboso | - | A date is being arranged. |
| 48/06/14 | Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – Traffic Schemes A paper seeking authority for further works as part of the cycling vision would be submitted to the Committee in January 2015 and to the Board in February 2015. | Leon Daniels | January 2015 | On Forward Plan. |

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|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------|----------------------------------------------------------------------|
| 48/06/14 | <p>Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – Approvals Template</p> <p>A template for Surface Transport’s future approval submissions would be developed. The template would include a summary of the cost benefit analysis and an overview of the predicted model effects of any scheme.</p> | Leon Daniels/ Howard Carter | - | Template to be provided in advance of the October 2014 meeting. |
| 48/06/14 | <p>Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – Cycling Vision</p> <p>The IIPAG would provide a note on its work to review the overall Cycling Vision, in particular the Cycle Superhighways and the central network of quietways.</p> | Steve Allen | October 2014 | The IIPAG will provide this note in due course. |
| 48/06/14 | <p>Operational and Financial Performance Report and Investment Programme Report – Fourth Quarter, 2013/14 – Better Junctions</p> <p>A note would be sent to Members on the overall programme, setting out the rationale for the variation, the timetable for seeking authority for major parts of that programme, including the role of the IIPAG in reviewing the programme and what traffic survey data and mitigation information would be provided.</p> | Leon Daniels | July 2014 | A note on the overall programme will be provided to Members shortly. |
| 53/06/14 | <p>Docklands Light Railway Franchise Procurement</p> <p>Members requested that the Board be provided with further information on the evaluation criteria when it was asked to award the contract. Time permitting, the information would be provided to the Committee in advance with an opportunity to comment. The additional information would set out the differences between the leading bidders in the price, technical and commercial components of the bid evaluation and make the case for the preferred bidder if the results were close.</p> | Mike Brown | June 2014 | Completed. The Board paper was updated. |

Actions from previous meetings

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|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------|
| 59/11/12 | <p>Police Services Agreement with the British Transport Police Authority The Committee would receive an update, in due course, on progress on greater efficiencies and any progress on removing TfL's indemnity to the BTP Authority in respect of any claims arising out of the policing services.</p> | Mike Brown | November 2014 | On Forward Plan. Awaiting outcome of BTP budget discussions. |
| 08/01/13 | <p>Sub-Surface Railway Upgrade Revised Programme Authority – Project Sponsors' Role A paper would be submitted to a future meeting of the Committee providing more information on the arrangements through which project sponsors reviewed and prioritised requests for additional work and ensured value for money, under the revised project sponsorship arrangements. The paper would include evidence of the cultural commitment within project teams to deliver within or below budget.</p> | Mike Brown | July 2014 | Information on the Project Sponsor's role is covered in the Independent Investment Programme Advisory Group Annual Report. On agenda. |
| 56/07/13 | <p>Exchange Rate and Interest Rate Derivative Programmes – visit to Treasury Team Angela Knight would be invited to visit the Treasury team to see how its governance processes worked in practice. Michael Liebreich would be informed of the proposed date when set.</p> | Steve Allen | 2014 | The visit has been arranged for 19 September 2014. |
| 72/10/13 | <p>Northern Line Extension to Battersea – Delivery Incentives A paper would be submitted to a future meeting of the Committee, setting out how contractors would be incentivised to deliver on time and on or below budget.</p> | Mike Brown | July 2014 | On agenda. |

| Minute No. | Description | Action By | Target Date | Status note |
|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------|---------------------------------------------------|
| 89/11/13 | <p>Update on Planning Obligations A paper would be submitted to a future meeting of the Committee on the 2050 Infrastructure Plan.</p> | Michèle Dix | October 2014 | On Forward Plan. |
| 12/01/14 | <p>Earls Court – Proposed Joint Venture – Commercial Development Team Resourcing A paper would be submitted to a future meeting on the resourcing proposals for the Commercial Development team.</p> | Steve Allen | July 2014 | To be addressed in the Business Planning process. |