

Transport for London

Minutes of the Environment, Corporate and Planning Panel

Boardroom, 14th Floor, Windsor House, London
10.00am, Wednesday 17 November 2010

Members

Baroness Grey-Thompson	Chair
Sir Mike Hodgkinson	Vice Chair
Judith Hunt	Panel Member
Patrick O'Keeffe	Panel Member
Tony West	Panel Member (for part)

Staff

Howard Carter	General Counsel
Michèle Dix	Managing Director, Planning
Frank Douglas	Group HR Director (for part)
Jo Field	Head of Campaigns and Stakeholder Engagement (for part)
Stephen Golden	Head of Equality and Inclusion (for part)
Ellen Howard	Director of Corporate Governance
David McNeill	Director of Group Public Affairs and Stakeholder Engagement (for part)
Alex Williams	Director of Borough Partnerships
David Burgh	Secretariat Officer

09/11/10 Apologies and Declarations of Interest

Apologies for absence had been received from Peter Anderson, Eva Lindholm and Steven Norris. Apologies were also received from Steve Allen, Managing Director, Finance.

Baroness Grey-Thompson declared an interest as Vice Chair of the Athletes' Committee for the London Organising Committee of the Olympic Games (LOCOG). Sir Mike Hodgkinson declared an interest as a non-executive director of Crossrail Limited. Tony West declared an interest as a member of Bexley Council's Public Transport Advisory Group.

10/11/10 Minutes of the meeting held on 6 October 2010

The minutes of the meeting held on 6 October 2010 were approved as a correct record and signed by the Chair.

11/11/10 Matters Arising and Actions List

Equalities implications of Project Horizon and the Spending Review

The Panel noted that the target date for a paper to the Panel on the equalities implications of Project Horizon and the Spending Review should be autumn 2011, as implementation of the restructuring would begin in April. The impact of Project Horizon would not be clear until September 2011 at the earliest.

[ACTION: Frank Douglas]

In the meantime, the Panel sought information on the equalities breakdown of leavers in previous restructurings, as a basis for reviewing the implications of the forthcoming changes. A report on this information would be provided to the May 2011 meeting of the Panel.

[ACTION: Frank Douglas]

The TfL Board would be given a briefing on Project Horizon in due course, which would include the areas of the Panel's interest.

The Panel noted the Actions List.

12/11/10 TfL Workforce Diversity – Mid Year Report

Frank Douglas and Stephen Golden introduced a paper setting out TfL's current workforce composition, a suite of performance data and details of the current year's key workforce activities for equality and inclusion for TfL.

The Panel noted that the inclusion of Metronet staff had affected the figures, as its workforce was not as diverse as TfL's. The Panel looked at a number of initiatives to improve diversity in TfL, and means of retaining or improving representation of groups which might be affected by the implementation of Project Horizon. Two initiatives the Panel welcomed as positive developments were equalities training for senior management and the establishment of a dedicated TfL team at Access2work.

The Panel noted the paper.

13/11/10 Stakeholder Engagement

David McNeill introduced a paper on TfL's public affairs activity, principally engagement with non-elected stakeholders. This was the latest in a series of reports examining different elements of TfL's overall communications and customer information strategy.

The Panel discussed the need to publicise the long term benefits of the weekend closures programme on the Tube. While it was easy to demonstrate the benefits of new stations, it was harder to show the public that services were more frequent or running more smoothly. The recent acquisition of Tube Lines was an opportunity to instigate a new marketing campaign providing more detailed information, which would be supported by an active engagement strategy. The Panel requested a paper on communications in relation to the Tube Upgrade.

[ACTION: Vernon Everitt]

The Panel noted the paper.

14/11/10 Interchange Plan Framework

Michèle Dix and Alex Williams introduced a paper to inform the Panel of TfL's work to improve public transport interchanges and the analysis used to identify the priorities within the context of the Mayor's Transport Strategy.

The first interchange forum had been held on 16 November 2010. It had been attended by over 200 people from a range of organisations including Network Rail, the Department for Transport, the Independent Disability Advisory Group and a number of businesses. The aim of the forum was to bring together these stakeholders to deliver improvements.

The Panel indicated that improved management should be considered alongside physical changes to infrastructure. This should include improved training for staff to assist people gaining access to trains, fewer, more appropriate announcements at stations and better signposting of facilities.

A Member referred to the relative priorities assigned to Camden Town and Mornington Crescent stations and Alex Williams undertook to provide a response.

[ACTION: Alex Williams]

The Panel noted the paper.

15/11/10 Any Other Business

There being no further business the meeting closed at 11.55am.

The next scheduled meeting would be held on Thursday 10 February 2011 at 10.00am.

Chair: _____

Date: _____