

TRANSPORT FOR LONDON

MEETING OF MEMBERS OF THE BOARD – OPEN SESSION

MINUTES of the Board Meeting held in the Chamber, City Hall, The Queen's Walk, London, SE1 2AA at 10.00 am on Wednesday, 8 February 2006

Present:	Ken Livingstone Dave Wetzel Kirsten Hearn Sir Mike Hodgkinson Paul Moore Patrick O'Keeffe Tony West	Chair of the Board Vice Chair
In Attendance:	Bryan Heiser Murziline Parchment Lynn Sloman Steve Allen Ian Brown Peter Brown Stephen Critchley Mary Hardy Peter Hendy Ellen Howard Gareth John Peter McGuirk Tim O'Toole Ben Plowden Tony Richardson Len Simkins Duncan Symonds Valerie Todd Jay Walder Horatio Chishimba James Varley	Special Adviser to the Board Special Adviser to the Board Special Adviser to the Board Director of Corporate Finance Managing Director, London Rail Chief Operating Officer, Surface Chief Finance Officer Director of Internal Audit Commissioner Public Law Team Leader Director of Legal & Compliance Int. Director of Governance & Assurance Managing Director, London Underground Managing Director, Group Comms. Fares Analysis Manager Head of Business Services & Strategy Commissioner's Chief of Staff Act. Managing Dir, Group Services Managing Director, Finance & Planning TfL Secretariat TfL Secretariat

The Board welcomed Peter Hendy as the new Commissioner of Transport for London.

01/02/06 Apologies for Absence

Apologies for absence were received from Honor Chapman, Stephen Glaister, John Ormerod and Lynn Sloman. The Board wished Honor Chapman a quick recovery following a motor vehicle accident.

TRANSPORT FOR LONDON

Declaration of Interests

There were no interests declared.

02/02/06 Minutes of the Last Meeting held on 7 December 2005

The minutes of the last meeting were approved and signed by the Chair as a correct record subject to an amendment being made to correct the date of the last meeting to read **Wednesday, 7 December 2005**.

03/02/06 Matters Arising

Minute No. 80/12/05 – Event to mark end of use of Routemaster

AGREED that TfL Equality & Inclusion would work with the GLA Disability Adviser to organise a TfL event to celebrate fully inclusive bus transport following the withdrawal of the Routemaster.

Action: Valerie Todd

Taxi Card

AGREED that as briefing on Borough support for Taxi Card would be given to the Mayor.

Action: Valerie Todd/Ed Thomson

Minute No. 87/12/05 – DLR London City Airport Station: Lifts

Bryan Heiser advised the Board that the Disability Press had not been informed of the Mayor's insistence that there be two lifts at the new station instead of one as originally planned and the benefits of this to the disabled community.

AGREED that a press release would be issued to the Disability Press.

Action: Ian Brown

04/02/06 The Commissioner's Report

The Board received the Commissioner's Report for February 2006.

The Board joined Peter Hendy in extending thanks to Bob Kiley for having capably led Transport for London from its inception to what it was today – a world-class transport organisation. The Board also thanked Professor David Begg for his invaluable contribution to the TfL Board. Professor David Begg had resigned from the TfL Board.

Shorter Working Week:

Kirsten Hearn acknowledged the personal support that station staff offered disabled transport users and asked whether that support would now not be offered because of station staff shortages following the introduction of new rosters on 5 February 2006.

TRANSPORT FOR LONDON

NOTED that station staff shortages were not envisaged. A reduction of positions had been in ticket offices but there would be redeployment of staff from other areas of the Network. Tim O'Toole confirmed that all changes were subject to continuing safety audits.

Equality & Inclusion:

AGREED that Valerie Todd would provide progress updates on the work experience programme for disabled people which began on 9 January 2006 in customer service roles and the mentoring scheme developed in association with Clutterbuck Associates to support people from under-represented groups in their career and personal development.

Action: Valerie Todd

Hate Crimes: It was AGREED that hate crime figures would be provided at a future Board meeting.

Action: Jeroen Weimar

AGREED that Section 17 of the Crime & Disorder Act would be a topic for discussion at the next Board meeting.

Action: Jeroen Weimar

Public Consultations:

AGREED that the expertise in DLR with regard to conducting public consultations should be shared across the organisation.

05/02/06 Finance and Performance Report

Jay Walder introduced the Finance & Performance Report which was noted by the Board.

NOTED that passenger demand continued to show signs of sustained recovery and growth, total journeys having been 4% above budget.

NOTED that 7th Car on the Jubilee Line was delivered on time and on budget.

NOTED that Wembley Park works would be delivered well in advance of the target completion date.

NOTED concern regarding Metronet Rail's Asset Renewal Programme.

NOTED that TfL was a leading contender for Beacon Awards.

06/02/06 Public Carriage Office – Taxi Fares

The Board noted the content of the report introduced by Peter Hendy.

NOTED that following consultation with the taxi trade, taxi sharing

TRANSPORT FOR LONDON

arrangements had been formalised, via the London Taxi Sharing Scheme Order 2005.

AGREED that any proposed changes to Taxi and Private Hire licence fees would be brought to a future Board meeting.

Action: Richard Webster/Ed Thompson

AGREED that the once appointed the Managing Director Surface Transport would look at the possibility of some relief for disabled taxi users with regard to the Christmas and New Year supplement as well as Taxi Card cost.

Action: Richard Webster/Ed Thompson

APPROVED

- the proposed taxi tariff changes;
- the making of a London Cab Order, to be signed by the Commissioner of Transport for London on behalf of Transport for London, to implement the new fares with effect from Saturday 1 April 2006; and
- the making of London Taxi Sharing Scheme Order, to be signed by the Commissioner of Transport for London on behalf of Transport for London, to implement the new fixed-fares with effect from Saturday 1 April 2006.

07/02/06 TfL Membership of Urban Design London

The Board received a report entitled TfL Membership of Urban Design London and noted the content of the report presented by Peter Brown.

AGREED that a progress update on the training aspects of Urban Design would be provided within the first 6 months of formation of the UDL.

Action: Peter Brown/Richard Webster

AGREED that Transport for London in its role as Facilitator, should aim to persuade other UDL bodies to deliver better and inclusive Urban Design.

APPROVED

- the formation of Urban Design London;
- TfL's ordinary membership of UDL;
- TfL's role as Facilitator; and
- delegation of authority to the Director of Legal and Compliance or the Managing Director Surface Transport as appropriate to negotiate, agree and improve the final terms of the constitutional documentation (Constitution, Facilitation Agreement and Indemnity Side Letters) drafted substantially in accordance with the key principles set out in Appendices 1 to 3 to the paper and to enter into such documentation.

TRANSPORT FOR LONDON

08/02/06 Interim Arrangements in Surface Transport

The Board noted the content of the report introduced by Peter Hendy.

NOTED the proposed arrangements set out in the report;

CONFIRMED the interpretation of Standing Orders as outlined in the report; and

RATIFIED the exercise of functions within the Surface Transport Directorate in anticipation of the arrangements set out in the report.

09/02/06 Interim General Counsel Organisation Issues

The Board noted the content of the report.

CONFIRMED the appointment of Peter McGuirk as Interim Director of Governance and Assurance and Secretary to the TfL Board.

CONFIRMED that Peter McGuirk can exercise all functions of General Counsel and Secretary under Standing Orders or as otherwise delegated.

10/02/06 Audit Committee Report

Sir Mike Hodgkinson introduced the report which was NOTED by the Board.

11/02/06 Documents Sealed on Behalf of TfL

The Board NOTED the documents sealed on behalf of Transport for London between 29 November 2005 and 20 January 2006.

12/02/06 Any Other Business

There being no further business the meeting closed.

Signed by the Chair: _____

Date: _____