

Private Hire Licensing, Compliance and Enforcement meeting - Open Actions from April 2016 Meeting

The following bodies are represented at the meeting - Transport for London (TfL), City of London Police (CoLP), Metropolitan Police Service (MPS)

The Licensed Private Hire Car Association (LPHCA), GMB union, Private Hire Board, Chauffeur and Executive Committee

Next Meeting - July 2016

Meeting Date	Item Name	Action Details	Due Date	Commentary	Update Date
21/01/2016	PHV Signage	TfL to meet with DVLA regarding acceptable parameters for PHV number plate signage trial	May-16	Ongoing discussions with DVLA and DfT are taking place. Update to be provided at next meeting	26/04/2016
21/01/2016	PHV Signage	Meeting to discuss all signage to be set up. To cover signage trial for identifying PHVs and TfL's review of advertising guidelines (including issues with rental advertising)	May-16	Meeting will take place following further discussion with DfT and DVLA on PH signage trial.	26/04/2016
21/01/2016	Operator licence numbers	TfL to investigate requiring Private Hire websites to clearly display their operator license number.	Mar-16	Policy team investigating and will update at next meeting. Also looking into introducing a link to the TfL licence tracker to check validity	26/04/2016
21/01/2016	Sexual offence allegations	TfL to provide operators with advice on how to handle any complaints regarding sexual misconduct	Mar-16	Information and advice for operators will be updated in the coming months in light of the regulation review changes.	26/04/2016
28/04/2016	Electric Charging Points	TfL to provide update at the next meeting on progress of rapid charging network	Jul-16	In addition, TfL to develop engagement programme with licensees	28/04/2016

Private Hire Licensing, Compliance and Enforcement meeting - Closed Actions from April 2016 Meeting

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The Licensed Private Hire Car Association (LPHCA), GMB union, Private Hire Board, Chauffeur and Executive Committee

Next Meeting - July 2016

Meeting Date	Item Name	Action Details	Due Date	Commentary	Closed Date
21/01/2016	Vehicle Testing	Trade to provide TfL with details of issues with getting appointments for vehicle testing.	01-Feb	Closed - No details regarding specific concerns provided by trade.	28/04/2016
21/01/2016	Vehicle Testing	TfL to consider opening vehicle test centres six days a week during busy periods, such as Christmas and new vehicle issues periods	Apr-16	Closed - Discussed on 28 April LCE meeting. TfL has the capacity to open later during peak periods to ensure demand is met.	28/04/2016
21/01/2016	Online application process	TfL to communicate the online application process	Mar-16	This is promoted via the application and renewal application process, via the TPH pages online, through twitter, the weekly email, and featured in the November issue of OnRoute Magazine	25/04/2016
21/01/2016	DBS	TfL to review re-licensing letters to make it clearer that licensees need to apply early for their DBS, and to promote annual renewals service.	Mar-16	Action completed - including ongoing promotion of annual renewals service	25/04/2016
21/01/2016	PHV Signage	Trade to provide TfL with examples of advertising that is useful / unhelpful	Mar-16	Closed - Discussed at 28 April LCE meeting. TfL will ensure that all vehicles with unapproved advertising do not pass at test centres.	21/01/2016
21/01/2016	Insurance checker	TfL to feed back on GMB proposals for an insurance checking tool	Mar-16	Closed: Meeting took place with PLAN insurance and GMB in April 2016. TfL have introduced PLAN contact to Motor Insurance Bureau.	25/04/2016
21/01/2016	Electric Charging Points	TfL to provide update to PHV representatives on rapid charging network	May-16	Closed - agenda item at meeting on 28 April	25/04/2016
21/01/2016	Topographical Schools	Topographicals workshop	Mar-16	Closed - meeting took place on 6 April	25/04/2016
21/01/2016	Wearing ID	TfL to produce communications campaign on why it is important for PHV drivers to visibly display their photo ID.	Mar-16	Closed: This is being addressed through ongoing communications. It featured in the April 2016 issue of OnRoute magazine, advice has been added to website and linked to from regular links in the weekly email and on twitter.	25/04/2016
28/04/2016	DBS Communications	TfL to resend link for DBS TPH Notice to PH representatives.	Jul-16	Closed: Link sent on 2 May 2016 - http://content.tfl.gov.uk/08-16-dbs-update-service.pdf . We also tweet regularly about this and regularly put reminders on it in the weekly email to licensees.	28/04/2016
28/04/2016	Recording equipment regulations	TfL to circulate guidance regarding recording equipment in licensed vehicles	May-16	Provided in email to trade representatives. Policy available at http://content.tfl.gov.uk/guidelines-for-cctv-in-taxis-and-phv.pdf	28/04/2018