

Transport for London

Minutes of the Rail and Underground Panel

Conference Rooms 1 and 2, Palestra, 197 Blackfriars Road
London, SE1 8NJ
10.00am, Thursday 16 July 2015

Members

Sir John Armitt CBE	Chair
Steve Wright	Vice Chair
Sir Brendan Barber	Panel Member
Richard Barnes	Panel Member
Charles Belcher	Panel Member
Brian Cooke	Panel Member

Staff

Keith Bowers	Principal Tunnel Engineer, London Underground (for minute 24/07/15)
Nick Brown	Managing Director, London Underground and London Rail
Andrea Clarke	Director of Legal
Keith Foley	Head of Night Tube (for minute 25/07/15)
Jonathan Fox	Director, London Rail
Kuldeep Gharatya	Head of Technical Strategy and Implementation, London Underground (for minute 28/07/15)
Steve Griffiths	Chief Operating Officer, London Underground
Steve Lousley	Programme Manager, London Underground (for minute 27/07/15)
Andrew Pollins	Finance Director, Rail and Underground
Gareth Powell	Strategy and Commercial Director, London Underground
Howard Smith	Director of Operations, Crossrail
David Waboso	Capital Programmes Director, London Underground
James Varley	Secretariat Officer

20/07/15 Chair's Announcements, Apologies for Absence and Declarations of Interest

The Panel welcomed Nick Brown to his first meeting as Managing Director, London Underground and London Rail.

Apologies for absence were received from Peter Anderson, Isabel Dedring and Daniel Moylan. Steve Allen and Howard Carter were also unable to attend the meeting.

There were no interests to be declared that were relevant to items on the agenda.

21/07/15 Minutes of the Meeting of the Rail and Underground Panel Held on 20 May 2015

The minutes of the meeting of the Rail and Underground Panel held on 20 May 2015 were approved as a correct record and signed by the Chair.

22/07/15 Matters Arising and Actions List

In response to a question from the Panel, data from the car parking analysis at Wembley Park would be reviewed and supplied to Steve Wright. **[Action: Nick Brown]**

The Panel noted the Actions List.

23/07/15 Managing Director's Report – Rail and Underground

Nick Brown introduced the report, which provided commentary on the performance of Rail and Underground and presented updates on the status and progress of major investment projects and items of special interest, particularly in periods 1 to 2 2015/16 (1 April 2015 to 30 May 2015) and interim highlights for Period 3 (31 May 2015 to 27 June 2015).

Period 2 was notable for its record breaking performance on London Underground (LU) with the quickest journeys and least delay time on record. The good performance continued into Period 3.

The track renewals programme was progressing well and the introduction of reduced padded sleeper spacing would increase track life, reduce costs and reduce the need for future closures.

Discussions were taking place with the trades unions regarding the planned industrial action which was scheduled for 4 and 5 August 2015. The Panel emphasised the need for LU to communicate effectively with its staff. LU senior management were committed to building and maintaining strong relationships with frontline staff.

Passenger numbers on London Overground continued to grow and were 3 million above the previous year's figure. The East London line had been affected by the Network Rail works at London Bridge and was now showing signs of a recovery in performance.

Plans were in place for handling future increases in demand on the Overground network and included increasing frequencies and discussions with Network Rail over freight routing. Rolling stock requirements were also being considered for Docklands Light Railway. An update on the plans would be presented to a future meeting of the Panel. **[Action: Jonathan Fox]**

London Rail had taken over the Great Eastern Suburban lines and the Liverpool Street to Enfield line. There were some reliability issues that had come to light on the West Anglia routes and work was taking place with Abiello to address this.

The Panel noted the report.

24/07/15 Jubilee Line Tunnel Works

David Waboso and Keith Bowers introduced the paper and presentation, which provided an overview of the highly complex works that replaced concrete tunnel segments on a section of line between Bond Street and Baker Street.

The Panel welcomed the completion of the work which took place without disruption to passenger services.

The Panel noted the paper and presentation.

25/07/15 Night Tube

Keith Foley introduced the paper and presentation, which provided an update on the launch of Night Tube services.

The technical work for Night Tube operations was progressing well; the Oyster system code had been revised to recognise night travel, the signalling system had been updated and control systems had improved functionality.

Additional British Transport Police officers had been recruited and LU staff were receiving further training. Safety matters had been reviewed and at the recent Safety, Accessibility and Sustainability Panel, David Morris, Adviser to the Members, had confirmed that the risk management arrangements were appropriate.

The anticipated service frequency was a train every eight to ten minutes, based on feedback from customers and research. There was also evidence that venues and other businesses may change their opening hours as a result of enhanced late night transport links. Surface Transport was also reviewing the provision of bus services to connect with Night Tube services.

The Panel noted the paper and presentation.

26/07/15 Fit for the Future – Stations

Nick Brown introduced the paper and presentation, which provided an update on the programme.

132 ticket offices had been closed across the network and 104 stations were now operating without a ticket office. Customer satisfaction scores at transformed stations have increased and the perception of staff helpfulness has also increased.

While challenges still existed, the execution implementation of the programme to date had been successful.

The Panel noted the paper and presentation.

27/07/15 Tottenham Court Road Station Upgrade

David Waboso and Steve Lousley introduced the paper and presentation, which provided an update on the upgrade works at Tottenham Court Road station.

The programme required a significant amount of work due to the capacity of the station and this had been achieved without a closure. All the project milestones had been achieved on-time or early and an excellent safety record had also been maintained.

The use of the X20 Supplemental Agreement had enabled a more collaborative approach to dispute resolution.

The Panel congratulated the team on the work done.

The Panel noted the paper and presentation.

28/07/15 Innovation Update

David Waboso and Kuldeep Gharatya introduced the paper and presentation, which provided an overview of innovation activities in Rail and Underground.

Innovation was now embedded within the organisation through the establishment of an Innovation Council and an Innovation Team and the introduction of processes for seed funding and development of ideas that relate to current and future challenges.

Examples of success in innovation included the introduction of remote track circuit monitoring, which allowed track circuit failure to be predicted and the 'Wayfindr' mobile application for visually impaired customers, which was developed in collaboration with Ustwo, a digital products and services provider.

The mobile application market presented a number of opportunities for non safety critical products. Dialogue was taking place within the market to understand what information could be provided and how developers could use this for products.

The Panel noted the paper and presentation.

29/07/15 Any Other Business

There being no further business, the meeting closed at 12.30pm. The next scheduled meeting would be held on Friday 16 October 2015 at 10.00am.

Chair: _____

Date: _____