



Date: 21 March 2017

Item: Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Panel of progress against actions agreed at previous meetings.

2 Recommendation

2.1 **The Panel is asked to note the Actions List.**

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes of previous meetings of the Panel

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Safety Sustainability and Human Resources Panel Actions List (reported to the meeting on 21 March 2017)

Actions from the Last Meeting

Minute No.	Description	Action By	Target Date	Status/note
04/01/17	<p>Tram Derailment at Sandilands, Croydon on 9 November 2016</p> <p>TfL was due to host the Trams Summit on 24 January 2017 which provided a forum to share information about operations and experience with other operators. The Panel would be updated with a summary in due course.</p> <p>The TfL investigation had broader Terms of Reference and would look at factors such as the franchising process to see if further safety enhancements could be delivered. The Terms of Reference would be circulated to Panel Members.</p> <p>The Panel asked for its thanks to be passed to all staff who had been and were continuing to be involved in the management of the incident.</p>	<p>Leon Daniels</p> <p>Leon Daniels / Jill Collis</p> <p>Howard Carter / Leon Daniels</p>	<p>21 March 2017</p> <p>21 March 2017</p> <p>21 March 2017</p>	<p>Completed. Update provided at the Board Meeting held on 8 February 2017</p> <p>Completed.</p> <p>Completed.</p>
05/01/17	<p>Human Resources Quarterly Report</p> <p>Provide a more detailed breakdown of workforce composition and job roles.</p>	<p>Tricia Wright</p>	<p>21 March 2017</p>	<p>Completed. Data included in quarterly report.</p>

Minute No.	Description	Action By	Target Date	Status/note
	<p>The Panel suggested engagement with the Trades Unions to discuss work on BAME and gender representation .</p> <p>The Government's Industrial Strategy was being drafted and the Panel recommended that TfL should engage with this.</p>	<p>Tricia Wright</p> <p>Tricia Wright</p>	<p>21 March 2017</p> <p>21 March 2017</p>	<p>Engagement is taking place in the sub-groups of the Company Council.</p> <p>TfL is involved in inputting into the consultation document.</p>
06/01/17	<p>Bus Safety Programme</p> <p>The Panel recommended that consideration be given to presentation of bus safety data in the Health, Safety and Environment Annual Report including updates on actions to improve safety.</p>	<p>Leon Daniels</p>	<p>21 March 2017</p>	<p>HSE Annual Report to include appropriate information.</p>

There were no outstanding actions from previous meetings.