

Silvertown Tunnel Implementation Group – Terms of Reference

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Article 66 DCO (Silvertown Tunnel Order 2018): available [here](#) (page 50-52)

Purpose of STIG:

STIG is a consultative group which will inform TfL's approach to the discharge of the DCO requirements in respect of the scheme's Monitoring & Mitigation Strategy (MMS), Charging Policies and Procedures and Bus Strategy.

Specifically TfL is required to consult with STIG members on the following:

- (a) the extent, nature and duration of monitoring to be implemented in accordance with the MMS;
- (b) the proposals for the initial bus services that will operate through the tunnels when the Silvertown Tunnel opens for public use;
- (c) the monitoring reports produced in accordance with the MMS;
- (d) any proposed revisions to the Charging Policy under article 53; and
- (e) the level of charges required to be paid for use of the tunnels under article 54 and any exemptions and discounts.

It may also provide an opportunity for updating members on general project progress including the discharge of other DCO requirements, if STIG members consider this will be useful. Engagement on construction activity will be undertaken in accordance with the scheme's Code of Construction Practice.

Meeting frequency: meetings will be held at least twice annually. Additional meetings may be arranged if deemed necessary by STIG members. TfL will endeavour to confirm meeting dates at least four weeks in advance.

Meeting duration: meetings will typically be 1.5 hours in length.

Meeting location: meetings will be held virtually via MS Teams. If physical meetings are held these will take place at TfL's Endeavour Square offices (Stratford) and the option to join the meeting virtually will also be provided.

Chair: STIG members will nominate a representative to chair meetings, with nomination to be confirmed by means of a vote if necessary. If the Chair is not a representative of TfL, TfL will engage with the Chair on the proposed agenda in advance of each meeting. Andrew Lunt (TfL) was elected as Chair on 28/01/21.

Secretariat: TfL will provide the secretariat for STIG including the provision of agendas, meeting notes and reports as may be necessary. Meeting notes will be circulated within ten working days of the meetings and members will be invited to comment within ten working days of the notes being circulated. Papers relating to STIG will be made available on TfL's website [here](#).

Recording of representations made by STIG members:

When STIG members are consulted on relevant matters set out in DCO Article 66(5), whether it be at meetings or via electronic means, TfL will summarise the representations received and provide an accompanying commentary which seeks to explain how the representations have been taken into account in its decision making.

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Membership

Each body is entitled to nominate a designated STIG representative. In the event that the designated representative is unable to attend a meeting a substitute for that body may be nominated. The nominated STIG representatives are:

Transport for London	Andrew Lunt (Chair)
Greater London Authority	Tim Aldham / Stephen Inch
LB Barking & Dagenham	Perri Gentry
LB Bexley	David Freestone
LB Bromley	Angus Culverwell
City of London Corporation	Bruce McVean
RB Greenwich	Ryan Bunce
LB Hackney	Tyler Linton
LB Lewisham	Alexandra Crush
LB Newham	Murray Woodburn
LB Redbridge	Rogan Keown
LB Southwark	Sally Crew
LB Tower Hamlets	Jack Ettinger
LB Waltham Forest	Neil Bullen
Highways England	Amelia Yeodal / John Nicholas

Subject to logistics additional representatives from each body will be able to attend STIG meetings as non-STIG members.

Meeting agendas:

TfL will maintain a forward meeting planner of items for discussion at future STIG meetings and will consult STIG members on this forward planner at each meeting. STIG members are entitled to suggest additional items for discussion as they deem appropriate. Standing agenda items shall include:

- Introductions
- Safety, Health and Environment matters (all)
- General project update (TfL)
- Forward meeting planner (all)
- AOB (all)

For the avoidance of doubt STIG business may be administered via electronic means outside of meetings as may be necessary.

Review: these Terms of Reference including the nominated STIG Chair will be kept under review and updated from time to time as may be necessary.