

**STR9/V1 Privilege season tickets**  
**Application for dependent**  
**children of retired staff**

Staff Travel, 1<sup>st</sup> Floor 14 Pier Walk, North Greenwich, London SE10 0ES





## Privilege season tickets for travel on National Rail and TfL rail services

You can apply for a Priv rate season ticket for journeys that include travel on London Overground, TfL Rail and National Rail services for any dependent children if they:

- are in full time education for travel to/from their school or college
- have a Priv All Rail Privilege Ticket Authority Card (PTAC)

You can't buy Priv rate season tickets if you only use the Tube and/or DLR services. Instead you can use pay as you go at Priv rate.

### How to apply

- Complete all sections of the attached application form
- If any information is missing or has been completed incorrectly it will not be processed.
- Please put N/A in any sections that do not apply
- Sign the form to confirm that you accept the Conditions of Use
- Send the completed form to Staff Travel at least 20 days before the ticket is due to start
- Once authorised, the completed form will be posted to your home address
- Take the completed form and your PTAC to a National Rail ticket office to buy your season ticket

If you need any help completing this form please call Staff Travel on: 0800 0155 073 Mon to Fri (excluding bank holidays) 08:30-17:30 or email them on [Stafftravelservices@tfl.gov.uk](mailto:Stafftravelservices@tfl.gov.uk)

## Conditions of Use – Privilege season tickets

1. A Privilege season ticket allows you to travel on National Rail and TfL's rail services (i.e. London Underground, DLR, London Overground and TfL Rail).
2. Use of your season ticket is subject to Transport for London's Conditions of Carriage, Rail for London Ticketing and travel Guide DLR Conditions of Carriage and National Rail Conditions of Travel.
3. You must carry your PTAC with you whenever you buy or use your Privilege season ticket.
4. A Privilege season ticket may only be used by the person in whose name it is issued, and in the class of carriage specified.
5. You can buy a Privilege season ticket for eligible dependants in full time education for travel to and from an educational establishment. It cannot be used for travel to and from work.
6. National Rail and TfL reserve the right to cancel, or refuse to issue or to renew, a Privilege season ticket.
7. The minimum period of validity for a Privilege season ticket is one month, and the maximum is one year.
8. If you no longer need your Privilege season ticket (e.g. because you have moved house or have left TfL), you must surrender it immediately to National Rail or TfL Staff Travel. You must also surrender your Privilege season ticket if you cease to be eligible for it for any reason
9. If you use your Privilege season ticket in contravention of any of these conditions, your travel privileges may be withdrawn.

## Privacy Notice

1. Transport for London (TfL), its subsidiaries and service providers, will use your personal information for the purposes of customer services and administration, the provision of travel related information, customer research and fraud prevention.
2. If you use your season ticket in connection with National Rail products or services, you will also be authorising TfL to share your personal information with relevant Train Operating Companies so that they can use it for the same purposes. Your personal information will be properly safeguarded and processed in accordance with the requirements of privacy and data protection legislation.
3. In certain circumstances, TfL and relevant TOCs may also share your personal information with the police and other law enforcement agencies for the purposes of the prevention and detection of crime.
4. If you are under 16 your parent/guardian can also contact us and will be given the same information as we would give to you.
5. We will not use your data for marketing purposes.

# Transport for London

## Application for a Privilege season ticket for travel on National Rail and/or TfL rail services (for dependent children of retired staff)

**Please complete all sections;** put N/A against any that do not apply. This form will not be processed if any information is missing or has been completed incorrectly

Send the completed form to Staff Travel at least 20 days before the ticket is due to start at:

TfL Staff Travel, Retired Travel Facilities, 1<sup>st</sup> Floor, 14 Pier Walk, North Greenwich, London SE10 0ES

Once authorised, the form will be posted to your home address.

If you need any help completing this form, please call Staff Travel on: 0800 0155 073.

### Retired Employee Details

Mr/Mrs/Ms/Miss First name \_\_\_\_\_ Surname \_\_\_\_\_  
(Please delete)

Retired Number R 

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(As shown on Retired Photocard)

Home Address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone Number: \_\_\_\_\_

### Ticket Details

Station from \_\_\_\_\_ Station to \_\_\_\_\_  
Route \_\_\_\_\_ Collect from \_\_\_\_\_  
Period (months): \_\_\_\_\_ Class \_\_\_\_\_  
Start Date \_\_\_\_\_ End Date \_\_\_\_\_

### Details of dependent child

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_  
Name \_\_\_\_\_ PTAC Number \_\_\_\_\_

## Declaration

I certify that the whole cost of travel is paid by me and that

my child is in further education and does not receive an allowance towards the cost of travel for this journey

my child attends school and the education authority does not offer a grant towards travel because:

Reason

Authority

I certify that the whole cost of travel is paid by me and that

I confirm that the information given above is correct

I confirm that I have read and agree to the Conditions of Use for Privilege Season Tickets

Retired employee Signature \_\_\_\_\_ Date \_\_\_\_\_

To be completed by Staff Travel	Ticket Issuer
<p>Authorised by: _____</p> <p>Date: _____</p> <p>Office stamp to be placed here</p>	<p>No. of ticket issued _____</p> <p>Rate paid: £ _____</p> <p>CSA Employee No _____</p> <p>CSA Employee Name _____</p>